



November 9, 2021

Ms. Ludmila Golovine
bids@masterword.com
President/CEO
MasterWord Services, Inc.
303 Stafford Street
Houston, TX 77079

Re: Award of Contract #R210608

Dear Ms. Golovine:

Per official action taken by the Board of Directors of Region 4 Education Service Center on October 26, 2021, we are pleased to announce that MasterWord Services, Inc. has been awarded an annual contract for the following, based on the sealed proposal (RFP #21-06) submitted on August 31, 2021:

Commodity/Service

Supplier

Interpretation and Translation Services
and Related Solutions

MasterWord Services, Inc.

This contract award may supersede and replace your current contract #180705. This contract is effective January 1, 2022 and will expire on December 31, 2024. As indicated above, your contract # is R210608. This contract may be renewed annually for an additional two (2) years if mutually agreed upon by Region 4 ESC/OMNIA Partners, Public Sector and MasterWord Services, Inc.

Your participation in the proposal process is appreciated and we look forward to a successful partnership. Please feel free to provide copies of this letter to your sales representative(s) to assist in their daily course of business.

If you have any questions, please contact Christine Dorantes, the Contract Manager assigned to your contract, at (615) 431-8182 or christine.dorantes@omniapartners.com.

Sincerely,

DocuSigned by:

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Robert Zingelmann
Chief Financial Officer, Finance and Operations Services



To: Christine Dorantes
Contract Manager

From: Robert Zingelmann
Chief Financial Officer, Finance and Operations Services

Date: October 26, 2021

Subject: Approval of Contract Award

Per official action taken by the Board of Directors of Region 4 Education Service Center (ESC) on October 26, 2021, the following contracts were approved as presented:

➤ **Interpretation and Translation Services and Related Solutions**

- Amplexor, Inc.
- GLOBO Language Solutions, LLC
- Homeland Language Services
- ITC Translations USA, Inc
- Language Line Services, Inc.
- Lionbridge Global Solutions II, Inc.
- Language Resource Center, INC
- MasterWord Services, Inc.
- GlobalVision International, Inc. A Division of Summa Linguae Technologie
- United Language Group, Inc.
- Webbco Enterprises, L.L.C. dba Visual Communication Services
- WorldWide Interpreters, Inc

Contract is effective January 1, 2022. If you have any questions, please let me know.



To: Board of Directors
From: Robert Zingelmann
Date: October 26, 2021
Subject: Recommendation of Contract Award

Region 4 ESC held a RFP opening on August 31, 2021 for RFP # 21-06 for ***Interpretation and Translation Services and Related Solutions***. There were twenty-two (22) proposals submitted:

- Ad Astra, Inc.
- Elahi Enterprises Inc, dba Akorbi
- Amplexor, Inc.
- Bromberg & Associates, LLC
- Effectiff LLC
- GLOBO Language Solutions, LLC
- Homeland Language Services
- Idea Language Services, LLC (dba Idea Translations)
- Interpreters Unlimited, Inc.
- ITC Translations USA, Inc
- Language Line Services, Inc.
- Daniel Shamebo Sabore. DBA, Languages Translation Services
- Lionbridge Global Solutions II, Inc.
- Language Resource Center, INC
- MasterWord Services, Inc.
- PGLS LLC
- GlobalVision International, Inc. A Division of Summa Linguae Technologie
- Telanguage, Inc.
- TransPerfect Translations International, Inc.
- United Language Group, Inc.
- Webbco Enterprises, L.L.C. dba Visual Communication Services
- WorldWide Interpreters, Inc

After careful review of all proposals, the Evaluation Team has determined that twelve (12) companies demonstrated the ability to provide the products and services outlined in the solicitation while offering competitive pricing to the members.

CONSIDERATION

Award of annual contract in compliance with the bid laws of the State of Texas is recommended.

RECOMMENDATION

The Evaluation Team recommends the following company for award based on their response:

Contract	Vendor	Term of Contract
<p>Interpretation and Translation Services and Related Solutions</p>	<p>Amplexor, Inc. GLOBO Language Solutions, LLC Homeland Language Services ITC Translations USA, Inc Language Line Services, Inc. Lionbridge Global Solutions II, Inc. Language Resource Center, INC MasterWord Services, Inc. GlobalVision International, Inc. A Division of Summa Linguae Technologie United Language Group, Inc. Webbco Enterprises, L.L.C. dba Visual Communication Services WorldWide Interpreters, Inc</p>	<p>Three (3) years with option of two (2) one-year renewals</p>

Support documentation has been attached for your reference.

Enclosure: Bid Tab Summary



To: Dr. Pam Wells
Executive Director

From: Robert Zingelmann
Chief Financial Officer, Finance and Operations Services

Date: October 26, 2021

Re: Interpretation and Translation Services and Related Solutions; RFP #21-06

The Evaluation Committee has reviewed the responses and recommend that the following companies be awarded:

- Amplexor, Inc.
- GLOBO Language Solutions, LLC
- Homeland Language Services
- ITC Translation USA, Inc
- Language Line Services, Inc.
- Lionbridge Global Solutions II, Inc.
- Language Resources Center, Inc.
- MasterWord Services, Inc.
- GlobalVision International, Inc. A Division of Summa Linguae Technologies
- United Language Group, Inc.
- Webbco Enterprises, L.L.C. dba Visual Communication Services
- WorldWide Interpreters, Inc.

The recommended vendors submitted offers that were determined to be most advantageous to OMNIA Partners, Public Sector members, based upon the bid tabulation. All the recommended respondents were determined to be competitively priced and strong for the specified services outlined in the RFP.

We believe all recommended vendors demonstrate the ability to provide and perform the services requested in the proposal. We will monitor their performance and determine at the end of each year if they are eligible for renewal with each new term.

This multiple award is recommended as most advantageous as it limits contract awards to the least number of suppliers necessary to meet the requirements of OMNIA Partners, Public Sector members. In order to serve the entire nation, a multiple award is recommended to provide any governmental agency with complete coverage of commodities, services and any other offering within the scope of proposal.

Please let me know if you have any questions.