



Sean W. Bulson, Ed.D., Superintendent of Schools
102 S. Hickory Avenue, Bel Air, Maryland 21014
Office: 410-838-7300 • www.hcps.org • fax: 410-893-2478

Purchasing Department
Sara Harvey, Purchasing Agent
ph. 410-638-4082
Sara.Harvey@hcps.org

February 24, 2020
Christopher Freeman
The Michaels Companies
1300 Darice Parkway
Strongsville, OH 44149

Dear Mr. Freeman,

This is to notify you that an award recommendation will be made for RFP #20-SEH-020, Arts, Crafts, Framing, and Related Services for The Michaels Company. The recommendation to the Board of Education is on March 9, 2020.

Please contact the Buyer if you have any questions regarding the recommendation.

Unsuccessful Offerors may be debriefed upon written request received within thirty (30) days following proposal opening by a procurement officer familiar with the rationale for the selection decision.

Any Offeror objecting to the recommendation for award or the award of contract may appeal the action to the Supervisor of Purchasing by formal notification in writing within ten (10) business days of the notice of award. The decision of the Superintendent is final and conclusive.

Thank you for your interest in doing business with Harford County Public Schools.

Sincerely,

Sara Harvey
Purchasing Agent



HARFORD COUNTY
PUBLIC SCHOOLS


Inspire • Prepare • Achieve

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Purchasing Department
Bobbie Tolston, CPPO, CPPB, Supervisor of Purchasing
Office: 410-638-4083 • Fax 410-809-6157

March 6, 2020

To: Superintendent's Office

Through: Bobbie Tolston, Supervisor of Purchasing 
Purchasing Department

From: Purchasing Agent, Sara Harvey

Subject: Agreement for Arts, Crafts, Framing, and Related Supplies

Attached please find two (2) originals of a Contract Agreement - between HCPS and Micahels Stores, Inc.

Please obtain the Board President's, Superintendent's and Witness' signature. Return the executed document to my attention.

\$100,000+
per B. Tolston

ATTACHMENT G

**HARFORD COUNTY PUBLIC SCHOOLS
102 South Hickory Avenue
Bel Air, MD 21014**

**CONTRACT
RFP# 20-SEH-20
ARTS, CRAFTS, FRAMING, AND RELATED SERVICES**

THIS AGREEMENT, made this 7th day of January, 2020, by and between the Board of Education of Harford County, acting herein through its Superintendent, hereafter called "Owner" and Michaels Stores, Inc., a corporation located at 8000 Bent Branch Dr., Irving, TX 75063 hereinafter called "Contractor".

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the OWNER, the CONTRACTOR, hereby agrees with the OWNER to commence and to furnish and deliver in accordance with the accompanying specifications, for the prices listed on the Bid Form.

The initial term of the Contract shall be for two (2) years and shall begin on or about March 1, 2020 and end February 28, 2023, HCPS reserves the right, if mutually agreed upon, to extend this Contract for up to two (2) additional, two (2) year periods.

Hereinafter called the contract, in the amount of

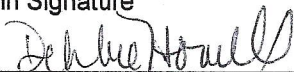
_____ provided, and all related work in connection therewith, under the terms as stated in the General and Special Conditions of the Bid Document and all related documents; and at their own proper cost and expense to furnish all the materials, supplies, machinery, equipment, tools, superintendence, labor, insurance and other accessories and services necessary to complete the said project in accordance with the conditions and prices stated in RFP # 20-SEH-20, and printed or written explanatory matter thereof, the specifications and contract documents therefore as prepared by the Board of Education of Harford County, and as enumerated in the General Conditions, all of which are made a part hereof and collectively evidence and constitute the Contract.

I/WE certify that this bid is made without any previous understanding, agreement, or connection with any other person, firm, or corporation making a bid for the same supplies, and, in all respects, is fair and without collusion or fraud.

In compliance with the above and subject to all terms and conditions thereof, the undersigned offers and agrees, if the bid be awarded, to furnish items at the prices indicated within the time specified.

IN WITNESS WHEREOF, the parties to these presents have executed this Contract in two (2) counterparts, each of which shall be deemed an original.

Seal in Signature



Board of Education of Harford County
Witness

3/7/2020

Date

Board of Education of Harford County



Sean W. Bulson, Ed.D., Superintendent of Schools



Board of Education of Harford County – Board President
(if over \$100k)

Seal in Signature



Authorized Contractor Signature

Michaels Stores, Inc.

Company Name
8000 Bent Branch Drive
Street Address

Irving, Texas 75063

City, State, Zip

Contractor Witness

BOARD OF EDUCATION OF HARFORD COUNTY

INFORMATIONAL REPORT

**DECISION ON CONTRACT AWARD FOR ARTS, CRAFTS, FRAMING AND
RELATED SERVICES**

MARCH 9, 2020

Background Information:

On behalf of the schools and offices throughout the Harford County Public School District, The Purchasing Department is requesting a decision to approve the contract as a result of RFP #20-SEH-020 for Arts, Crafts, Framing and Related Services to The Michaels Companies located at 8000 Bent Branch Drive, Irving, Texas 75063. This contract will be promoted and used on a national level through a partnership with National Intergovernmental Purchasing Alliance Company, d/b/a OMNIA Partners, Public Sector.

HCPS currently does not have a contract that encompasses Arts, Crafts, Framing and Related Services on this scale.

It is anticipated that the total annual expenditure will be in excess of \$100,000. This contract will be utilized on an as-needed basis.

Discussion:

The products and services catalog covered under this contract provides a comprehensive offering of arts, crafts, framing and related services such as paint and painting supplies, clay and pottery supplies, drawing supplies, beads, adhesives and glue, poster and display boards, framing, and other miscellaneous items and services.

Omnia Partners, Public Sector will market this contract on a national scale to be used by various other public entities.

This contract has a two (2) year base term and with the option for renewal for up to two (2) additional, two (2) year renewal periods.

The funding source for these products and services will vary based on the needs of various schools, offices and funding availability.

Superintendent's Recommendation:

The Superintendent of Schools recommends that the Board of Education approve the contract as a result of RFP #20-SEH-020 for Arts, Crafts, Framing and Related Services to the Michaels Companies, in partnership with Omnia Partners, Public Sector.