



## Request for Contract Update

Pursuant to the terms of contract number R191201 for Music & Arts Contractor must notify and receive approval from Region 4 ESC when there is an update in the contract. No request will be officially approved without the prior authorization of Region 4 ESC. Region 4 ESC reserves the right to accept or reject any request.

Music & Arts hereby provides notice of the following update on  
(Contractor)  
this date 4/26/2023.

**Instructions:** Contractor must check all that may apply and shall provide supporting documentation. Requests received without supporting documentation will be returned. This form is not intended for use if there is a material change in operations, such as assignment, bankruptcy, change of ownership, merger, etc. Material changes must be submitted on a "Notice of Material Change to Vendor Contract" form.

☐ **Authorized Distributors/Dealers**

\_\_\_\_ Addition

\_\_\_\_ Deletion

\_\_\_\_ Supporting Documentation

☒ **Price Update**

\_\_\_\_ Supporting Documentation

☐ **Products/Services**

\_\_\_\_ New Addition

\_\_\_\_ Update Only

\_\_\_\_ Supporting Documentation

☐ **Discontinued Products/Services**

\_\_\_\_ Supporting Documentation

☐ **States/Territories**

\_\_\_\_ Supporting Documentation

☐ **Other** \_\_\_\_\_

\_\_\_\_ Supporting Documentation

Notes: Contractor may include other notes regarding the contract update here: (attach another page if necessary).  
We must increase our repair rate due to a company-wide increase. I am attaching a copy of our newest pricing guide that reflects this change.

Submitted By: Amanda Tieman

Title: School Services Coordinator

Email Address: Amanda.Tieman@musicarts.com

☐ **Approved by Email:** Date 5/3/2023 | 10:15 AM CDT

☐ **Denied by Email:** Date \_\_\_\_\_

DocuSigned by:  
Robert Zingelmann  
Region 4 ESC: \_\_\_\_\_  
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# MUSIC & ARTS<sup>®</sup>

## SCHOOL SERVICES BIDS

C/O SCHOOL SERVICES COORDINATORS

5295 Westview Dr. Suite 300

Frederick, MD 21703

[schools@musicarts.com](mailto:schools@musicarts.com)

301-620-4040

Fax: 301-620-2567

### Region 4 ESC

### Solicitation #19-12

Performing Arts Apparel, Instruments, Furnishings, Storage, and Related Services

Contract Period: 11/1/19 – 10/31/22

**Extended Period: 10/31/22 – 10/31/24**

*To ensure appropriate processing and pricing, please reference the above bid # on all purchase orders resulting from this bid.*

### **DISCOUNT**

0% from Music & Arts Online Catalog

Online Catalog prices are already discounted up to 60% from MSRP

[www.musicarts.com](http://www.musicarts.com)

## **SUMMARY TERMS & CONDITIONS**

### **Delivery**

Free shipping on orders over \$25

Free shipping applies to Standard Ground shipping only to the lower 48 United States. Large items requiring shipment via a freight carrier may require additional shipping charges; see product description page and/or shopping cart. Other restrictions may apply. Additional placement, unpacking, clean up, removal, cartage, installation, assembly, and adjustments are not included.

Delivery quotes are based on current estimates which are subject to change ARO.

Claims for shipping damage and/or shortages must be made within 5 days of delivery receipt. Shipping cartons and packing materials must be maintained for damage claim inspections by the carrier.

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**Payments**

Payment terms are net 30 days with authorized purchase order, including invoices for partial shipments. Any applicable sales tax is additional and not included in quoted price(s).

**Set-Up**

All instruments are factory set-up and packaged. Additional unpacking, installation, assembly, set-up and adjustments are not included.

**Warranty**

Standard manufacturer limited warranty terms and conditions apply to all items offered. Additional warranties, service, or maintenance are not offered or inferred.

**Samples**

Samples may be provided only at the discretion of Music & Arts.

**PRICING**

Instruments and Supplies	0-60% off MSRP
Print Music	0-25% off MSRP
Repair	\$85/hour + parts
Note: Standard manufacturer’s warranty included	