



OFFICE SUPPLIES AND PRODUCTS Executive Summary

Lead Agency: Florida International University (FIU) **Solicitation:** ITN-2022-0057
RFP Issued: November 17, 2021 **Pre-Proposal Date:** N/A
Response Due Date: January 10, 2022 **Proposals Received:** #4

Awarded to: ODP Business Solutions, LLC – Contract #PUR-05407

The Board of Trustees (FIU) issued ITN-2022-0057 on November 17, 2021, to establish a national cooperative contract for Office Supplies and Products.

The solicitation included cooperative purchasing language in Sections I. Scope of Work:

NATIONAL CONTRACT:

FIU, as the Principal Procurement Agency, defined in Group 2 - Attachment I of the Response to ITN Specifications, has joined with OMNIA Partners, Public Sector ("OMNIA Partners") to make the resultant contract (also known as the "Master Agreement" in materials distributed by OMNIA Partners) from this solicitation available to other public agencies nationally, including state and local governmental entities, public and private primary, secondary and higher education entities, non-profit entities, and agencies for the public benefit ("Public Agencies"), through OMNIA Partners' cooperative purchasing program. FIU is acting as the lead contracting agency to establish a contract for itself and for allowing for any other Public Agency that elects to utilize the resulting Master Agreement to do so. Use of the Master Agreement by any Public Agency is preceded by their registration with OMNIA Partners (a "Participating Public Agency") and by using the Master Agreement, any such Participating Public Agency agrees that it is registered with OMNIA Partners, whether pursuant to the terms of a Master Intergovernmental Cooperative Purchasing Agreement, a form of which is attached to Group 2 - Attachment I of the Response to ITN Specifications, or as otherwise agreed to. Group 2 - Attachment I of the Response to ITN Specifications contains additional information about OMNIA Partners and the cooperative purchasing program.

Notice of the solicitation was sent to potential offerors, as well as advertised in the following:

- FIU website
- OMNIA Partners website
- USA Today, nationwide
- Arizona Business Gazette, AZ
- San Bernardino Sun, CA
- Honolulu Star-Advertiser, HI
- The Advocate – New Orleans, LA
- New Jersey Herald, NJ
- Times Union, NY
- Daily Journal of Commerce, OR

- The State, SC
- Houston Community Newspapers, Cy Creek Mirror, TX
- Deseret News, UT
- Richmond Times, VA
- Seattle Daily Journal of Commerce, WA
- Helena Independent Record, MT
- Kennebec ME Journal
- The Herald-News, IL
- Las Vegas Sun, NV

On January 10, 2022 proposals were received from the following offerors:

- ELITE Business Strategies
- Lakeshore Learning Materials, LLC
- EPIC Business Essentials
- Office Depot Inc.

The proposals were evaluated by an evaluation committee. Using the evaluation criteria established in the RFP, the committee elected to enter into negotiations with ELITE Business Strategies, EPIC Business Essentials and Office Depot, Inc. and proceeding with contract award upon successful completion of negotiations.

FIU, OMNIA Partners and Office Depot, Inc. successfully negotiated a contract, and FIU executed the agreement with a contract effective date of August 13, 2022.

Contract includes:

- Master Core Items and discounts from List Price on Non-Core, Catalog Items
- Web punch-out catalog, marketing, customer service, implementation plan and operational plan
- Sustainability and Diversity plan to meet goals

Term:

Effective August 13, 2022, and will continue for an initial term of five (5) years, and may be renewed in writing by the parties for two (2) additional two-year terms through August 12, 2031.

Pricing/Discount: Pricing is available upon request from supplier.

OMNIA Partners Web Landing Page: [ODP Business Solutions Cooperative Contract | Overview \(omniapartners.com\)](https://omniapartners.com/ODP-Business-Solutions-Cooperative-Contract-Overview)