



Request for Contract Update

Pursuant to the terms of contract number R190303, R190502, R191812, R210405, R211302, R171404 for Office Supplies, School Supplies, Educational Supplies, Furniture Solutions, Technology Solutions, Cleaning Supplies, & Managed Print Solutions contractor must notify and receive approval from Region 4 ESC when there is an update in the contract. No request will be officially approved without the prior authorization of Region 4 ESC. Region 4 ESC reserves the right to accept or reject any request.

ODP Business Solutions, LLC hereby provides notice of the following update on
(Contractor)

this date December 20, 2022.

Instructions: Contractor must check all that may apply and shall provide supporting documentation. Requests received without supporting documentation will be returned. This form is not intended for use if there is a material change in operations, such as assignment, bankruptcy, change of ownership, merger, etc. Material changes must be submitted on a "Notice of Material Change to Vendor Contract" form.

■ **Authorized Distributors/Dealers**

_____ Addition
_____ Deletion
_____ Supporting Documentation

■ **Products/Services**

_____ New Addition
_____ Update Only
_____ Supporting Documentation

■ **States/Territories**

_____ Supporting Documentation

■ **Price Update**

X _____ Supporting Documentation

■ **Discontinued Products/Services**

_____ Supporting Documentation

■ **Other** _____

_____ Supporting Documentation

Notes: Contractor may include other notes regarding the contract update here: (attach another page if necessary).

Updating Q1 pricing per terms of contract. Proposed implementation date 1-19-2023.

Submitted By: Drew Tuller

Title: Public Sector Program Manager

Email Address: drew.tuller@ODPBusiness.com

■ **Approved by Email:** Date 1/4/2023 | 7:55 AM CST

■ **Denied by Email:** Date _____

DocuSigned by:
Region 4 ESC: Robert Engelmann
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Submitted By: Drew Tuller

Title: Public Sector Program Manager

Email Address: drew.tuller@ODPBusiness.com

■ **Approved by Email: Date** 1/2/2023 | 9:44 AM CST

■ **Denied by Email: Date** _____

Region 4 ESC:

DocuSigned by:

Robert Engelmann

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Region 4 ESC Q1-2023 Synopsis:

Q1-2023: Total of 8176 total across 6 Region 4 Cores and 8194 Non-Core items

- Master Core – 1324 items
- School Core – 1332 items
- Furniture Core – 1687 items
- Jan/San Core – 2575 items
- CPD Core – 1038 items
- Tech Core – 220 items
- Q1-2023 Non-Core – 8194 items

There has been a total of 8 items removed and 8 items added to Master Core

There has been a total of 20 items removed and 20 items added to School Core

- 176 Items removed from Q1-2023 Non-Core

Core:

There are 1520 core items that increased an average of 6.45% due to vendor increases

Non-Core:

- 202 items decreased an average of 11.15%.
- 1080 items increased an average of 7.42%

Update will go into effect: January 16, 2023