Request for Contract Update

Pursuant to the terms of contract number **R190303, R190502, R191812, R210405, R211302, R171404** for **Office Supplies, School Supplies, Educational Supplies, Furniture Solutions, Technology Solutions, Cleaning Supplies, & Managed Print Solutions** contractor must notify and receive approval from Region 4 ESC when there is an update in the contract. No request will be officially approved without the prior authorization of Region 4 ESC. Region 4 ESC reserves the right to accept or reject any request.

Office Depot, LLC _____ hereby provides notice of the following update on
(Contractor)

this date **August 5, 2022**.

Instructions: Contractor must check all that may apply and shall provide supporting documentation. Requests received without supporting documentation will be returned. This form is not intended for use if there is a material change in operations, such as assignment, bankruptcy, change of ownership, merger, etc. Material changes must be submitted on a "Notice of Material Change to Vendor Contract" form.

■ **Authorized Distributors/Dealers**
_____ Addition
_____ Deletion
_____ Supporting Documentation

■ **Products/Services**
_____ New Addition
_____ Update Only
_____ Supporting Documentation

■ **States/Territories**
_____ Supporting Documentation

■ **Price Update**
__X___ Supporting Documentation

■ **Discontinued Products/Services**
_____ Supporting Documentation

■ **Other** _____
_____ Supporting Documentation

Notes: Contractor may include other notes regarding the contract update here: (attach another page if necessary).

_____
Updating Q3 paper pricing per terms of contract. Proposed implementation date 09-6-2022.
_____
_____

Submitted By: **Drew Tuller** _____

Title: **Public Sector Program Manager** _____

■ **Approved by Email: Date** 8/11/2022 | 2:02 PM CDT

■ **Denied by Email:** Date_____

Email Address: **drew.tuller@OfficeDepot.com**_____

Region 4 ESC: _____
DocuSigned by:
Robert Zingelmann
0B1D33BB0130490...

Office DEPOT OfficeMax

<u>Region 4 ESC September 2022 Synopsis:</u>

September 2022: Market Condition Paper Increases from Domtar, Boise, DME, South Coast and Sylvamo

Core:
There are 59 core items that increased an average of 6.40%
- 57 Master Core Paper items increased
- 2 School Core Paper items increased

Vendor Letters are provided.
Proposed Go Live date 09/06/22