Purchasing Office 191 South East Street Frederick, Maryland 21701 301-644-5204 phone 301-644-5213 fax shane.ryberg@fcps.org



Stephen P. Starmer C.P.M., CSBA, Purchasing Manager Kim Miskell, CSBO, Assistant Purchasing Manager Bill Meekins CPPB, CSBO, CPCP, Purchasing Agent Shane Ryberg, Purchasing Agent

January 23, 2019

Premier, Inc. 13034 Ballantyne Corporate Place Charlotte, NC 28277 Attn: Jon Garrett, Vice President e-mail: jon_garrett@premierinc.com

Dear Mr. Garrett:

Ref: Notice of Award - RFP 19FS1, Food Products and Distribution for K-12 and Other Public Agencies

Please be advised that on January 23, 2019, the Board of Education of Frederick County awarded your company the contract for RFP 19FS1, Food Products and Distribution for K-12 and Other Public Agencies, per the attached Summary of Award.

As stated in the specifications, I expect to receive the following documents from you within 10 business days:

- 1. Updated W-9
- 2. Certificate of Insurance

This is an official notification of award, <u>not</u> a purchase order. This contract is effective for a two-year period, with three two-year renewal options.

Your continued interest in serving the Frederick County Public Schools is appreciated. Should you have any questions concerning this matter, please contact me at (301) 644-5204.

Sincerely,

Shane Ryberg

Shane Ryberg, Purchasing Agent

Attachments

SR/ab

pc: Robert Kelly, Senior Manager Food and Nutrition Services Alexis Turner, Solicitation Manager, U.S. Communities Bid File