



To: Board of Directors  
From: Robert Zingelmann  
Date: October 24, 2023  
Subject: Recommendation of Contract Award

Region 4 ESC held an RFP opening on August 29, 2023, for RFP # 23-05 Occupational Safety & Health Compliance. There were three (3) proposals submitted:

- Citadel Sciences, LLC
- Protecall, LLC
- Safety Management Group, LLC

After careful review of all proposals, the Evaluation Team has determined that all three (3) companies demonstrated the ability to provide the products and services outlined in the solicitation while offering competitive pricing to the members.

**CONSIDERATION**

Award of annual contract in compliance with the bid laws of the State of Texas is recommended.

**RECOMMENDATION**

The Evaluation Team recommends the following companies for award based on their response:

<b>Contract</b>	<b>Vendor</b>	<b>Term of Contract</b>
Occupational Safety & Health Compliance	Citadel Sciences, LLC Protecall, LLC Safety Management Group, LLC	(3) years with option of (2) one-year renewals

Support documentation has been attached for your reference.  
Enclosure: Bid Tab Summary



October 30, 2023

Mr. James Stuenzi  
[jstuenzi@protecall.com](mailto:jstuenzi@protecall.com)  
President  
Protecall, LLC  
310 Montdale Road  
Scott Township, PA 18447

Re: Award of Contract #R230502

Dear Mr. Stuenzi:

Per official action taken by the Board of Directors of Region 4 Education Service Center on October 24, 2023, we are pleased to announce that Protecall, LLC has been awarded an annual contract for the following, based on the sealed proposal (RFP #23-05) submitted on July 19, 2023:

<u>Commodity/Service</u>	<u>Supplier</u>
Occupational Safety & Health Compliance	Protecall, LLC

This contract is effective November 1, 2023, and will expire on October 31, 2026. As indicated above, your contract # is R230502. This contract may be renewed annually for an additional two (2) years if mutually agreed upon by Region 4 ESC/OMNIA Partners, Public Sector and Protecall, LLC.

Your participation in the proposal process is appreciated and we look forward to a successful partnership. Please feel free to provide copies of this letter to your sales representative(s) to assist in their daily course of business.

If you have any questions, please contact Melissa Williams, the Contract Manager assigned to your contract, at (810) 666-0972 or [melissa.williams@omniapartners.com](mailto:melissa.williams@omniapartners.com).

Sincerely,

DocuSigned by:  
  
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Robert Zingelmann  
Chief Financial Officer, Finance and Operations Services