

Faster Plan Review Turnarounds Are Within Your Reach

With SAFEbuilt Plan Review Services

KEY BENEFITS



**STREAMLINED
PLAN REVIEWS**



**PERFORMANCE
GOALS**



**ROCK-SOLID
COMMUNICATION**



**FLEXIBLE
STAFFING**

Imagine if you could trade out building plan review backlogs, customer complaints, and vacant lots for faster plan review turnarounds, consistent service, and a thriving community. During our 25 years partnering with communities large and small across the nation, SAFEbuilt has implemented proven techniques within over 1,000 municipalities that help communities stand out to developers, keep residents happy, and avoid budget shortfalls. Here's how we can do the same for you:

Step 1: Streamline plan reviews

The first big step toward faster building plan reviews is actually a handful of small steps, all of which lead to a better, smarter process for your municipality. In order to improve efficiencies and keep up with development, we provide you with:

- Standardized submittal forms
- Clear and concise submittal checklists
- Pre-screening process
- Minimum set standards
- Detailed revision letters

To ramp up the efficiency of your plan review process even further, you may want to consider electronic plan

review (EPR). EPR eliminates the need to print plans, mail them, and wait for review and return, it also offers a cost-effective option that can help communities like yours boost their bottom line, improve customer service, and get caught up fast.

Step 2: Implement proactive performance goals and metrics

Setting goals seems common sense but often overlooked when trying to keep up with the pace of workloads. SAFEbuilt will work with you to identify and establish goals and metrics needed to improve operations. We provide you with:

- Weekly metrics and goals
- Detailed reporting schedules
- Department assessments
- Staffing adjustments

Once we've outlined realistic goals and decided on reasonable performance metrics for your department, we make a point to consistently share those metrics across the team, and use your measurements to identify opportunities for improvement.



TRANSFORMING COMMUNITY DEVELOPMENT

Step 3: Encourage rock-solid communication

Communication, both among municipal staff and externally with customers, is a critical component to speeding up the plan review process. For this reason, SAFEbuilt will implement a number of tools to increase transparency and enhance effective communication for your customers. We do this with:

- Clear and detailed checklists
- Explanation of process with timelines
- Real-time updates on project status
- Frequent customer service training
- Detailed revision letters

In addition, our staff is trained to conduct pre-submittal plan reviews to ensure customers are submitting complete packages for review.

Step 4: Get flexible, experienced staffing

One of the biggest values our clients receive with SAFEbuilt is through our staffing. We offer you the opportunity to optimize staffing specific to your community needs. Our staffing options include:

- Full time, supplemental, and on-call
- Cross disciplined and specialized reviewers
- Experienced and pre-qualified personnel
- Up to date training on the latest codes

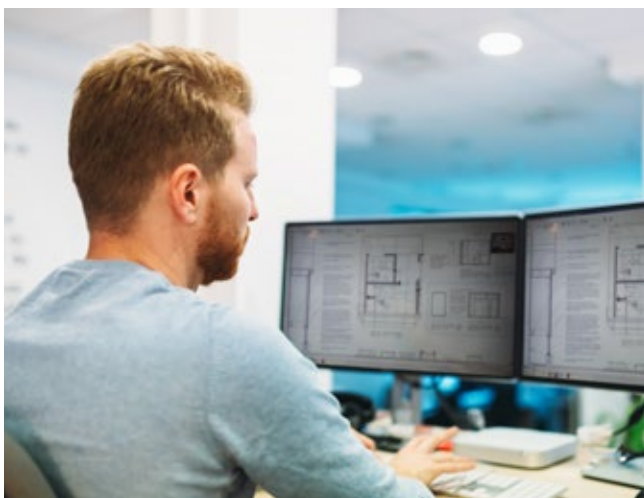
By maintaining access to a pool of qualified, on-demand professionals who can back up your permanent staff during busy times, you can better handle economic ups and downs, construction booms, and big projects—maintaining the high level of service that will keep developers knocking on your door.



How Can SAFEbuilt Work for You?

Whether you are facing a shortage in your staff, dealing with a fluctuating workload, or needing additional technical expertise on a large or complex project, SAFEbuilt offers you the flexibility of services that fits your needs including:

- Keeping up with development, managing ups and downs in construction activity
- Secure projects by guaranteeing a timely process for developers
- Better serve your customers with the ability to be responsive
- Attract new development as time goes on
- Reduce budget risk by using only when needed
- Speedy supplemental plan reviews when permit applications pour in
- Large/complex project plan reviews that don't compromise quality or increase the headcount in your department
- Electronic plan reviews that help streamline the process and save money



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