

May 23, 2022

Maritza Felix, Senior Contract Officer  
City of Tucson, Business Services Department  
255 W. Alameda, 6th Floor  
Tucson, AZ 857001



Dear Ms. Felix,

SAFEbuilt, LLC (SAFEbuilt) is pleased to present our qualifications in response to the Request for Qualifications No. 222849 for On-Call Plan Review Services to the City of Tucson (COT). SAFEbuilt provides efficient and effective solutions with proven methods that deliver high customer satisfaction at a reasonable cost.

To provide your community with quality services, it is essential to choose a company with demonstrated abilities, capable of fully managing Building Services. Our long-term experience with many communities nationwide provides SAFEbuilt a thorough working knowledge of the requirements and expectations of the COT's construction projects. Throughout our response we provide examples of our work, each similar in size, scope and complexity of this contract.

SAFEbuilt has the capacity to customize services to meet your needs. Your service will derive from multiple offices throughout the US. We ensure your program will be implemented seamlessly, delivering the solutions your community needs in a manner that elected officials, city staff, stakeholders and citizens desire and deserve. SAFEbuilt recognizes that different communities have different needs and objectives. Our efforts will address these specific goals and challenges to help you sustain a thriving City.

While our exceptional experience and services are presented in the proposal, listed below are reasons why SAFEbuilt is ideally suited to provide On-Call Plan Review Services to the COT.

#### **Unparalleled Building Safety and Code Consulting Expertise**

- ✓ Proven turnkey building safety track record to more than 1,000 agencies nationally
- ✓ Municipal management and staff augmentation expertise

#### **Depth of Resources and Proximity to Meet Peak Workloads**

- ✓ 61 offices throughout the United States
- ✓ Registered engineers and ICC certified staff dedicated to code compliance

#### **Best Practices and State-of-the-Art Processes to Consistently Meet Turnaround Schedules**

- ✓ SAFEbuilt Academy – Training program with licensed and certified professional educators
- ✓ Comprehensive and formalized plan review procedure
- ✓ Award-winning web-based project tracking and controls (CommunityCore)
- ✓ Electronic plan review to save time, money, and paper – a GREEN solution

#### **Strong Municipal Focus**

- ✓ Provide building, fire, and civil engineering personnel to more than 75 cities

Our proposal details our services, qualifications and quality assurance plan for delivering outstanding On-Call Plan Review Services to support the COT. We enthusiastically present this SOQ for your review and evaluation. Thank you for taking the time to assess our capabilities. If you have any questions, please contact Ainsley Riker, Account Manager at 970.699.0418 or [ariker@safebuilt.com](mailto:ariker@safebuilt.com).

Best Regards,

Chris Giordano, Chief Executive Officer  
SAFEbuilt, LLC



**RFQ #222849**

On-Call Plan Review Services

**ELECTRONIC**

**Tucson, AZ**

May 23, 2022 | 2:00 PM MT

**Ms. Ainsley Riker**

Account Manager  
970.699.0418  
[ariker@safebuilt.com](mailto:ariker@safebuilt.com)

**Mr. Clay Frye**

Director of Plan Review Services  
786.650.4467  
[clay@mtcinspectors.com](mailto:clay@mtcinspectors.com)

SAFEbuilt Arizona, LLC #0003530230

SAFEbuilt<sup>✓</sup>

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Chris Giordano, Chief Executive Officer  
SAFEbuilt, LLC



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# Statement of Qualification



## TECHNICAL MANAGEMENT AND QUALITY CONTROL

As with any company that provides third-party service personnel to their clients, SAFEbuilt thoroughly screens prospective personnel for the right experience and qualifications to perform their assigned duties. With 30+ years of industry experience, we are very familiar with each position's requirements within the different building services disciplines. We look for candidates who have a well-rounded background in the building services and construction industries and exhibit a passion for the work and a drive to get the job done correctly and on schedule. We actively pursue self-motivated candidates who are personable and who can easily integrate into any team setting.

SAFEbuilt recognizes that our quality personnel are our greatest asset and distinguishes us from other building department services companies. Along with recognizing service excellence with monetary compensation and other rewards, we invest heavily in the training, certification, and licensure of our personnel, which increases employee satisfaction and tenure with our company. SAFEbuilt's leadership philosophy includes believing that a properly structured recruitment and training program makes good employees even better and provides the momentum to drive them to excel.

SAFEbuilt believes that maintaining frequent and consistent check-ins between the account management and operations teams and our clients is key to the early identification of performance risks and contributes to contract success. Your account management team will reach out to the State to discuss the best method and frequency for these check-in meetings. These meetings will provide both parties the opportunity to manage the resources tactfully and develop the best Contractor-Client relationship. Further, we can also estimate and evaluate possible outcomes during this process and make the necessary changes.

### Your SAFEbuilt Account Team



Ainsley Riker

Account Manager  
970.699.0418  
ariker@safebuilt.com



Clay Frye

Director of Plan Review Services  
786.650.4467  
clay@mtcinspectors.com



# 1. EXPERIENCE AND QUALIFICATIONS OF TEAM

As with any company that provides third-party service personnel to their clients, SAFEbuilt thoroughly screens prospective personnel for the right experience and qualifications to perform their assigned duties. With 30+ years of industry experience, we are very familiar with each position's requirements within the different building services disciplines. We look for candidates who have a well-rounded background in the building services and construction industries and exhibit a passion for the work and a drive to get the job done correctly and on schedule. We actively pursue self-motivated candidates who are personable and who can easily integrate into any team setting.

Over the decades, our capacity has grown to nearly 1,300 full-time employees, providing flexibility and economy of scale to over 1500 communities such as the City of Tempe. SAFEbuilt has 11 Master Code Professionals (MCP), the highest level of designation the International Code Council (ICC) offers. Only 900 individuals worldwide have earned this level designation of technical and management aspects of code enforcement. It is considered the "gold standard" for demonstrating proficiency in the building code profession.

Prior to contract start, all team members will review and be fully knowledgeable with the current City of Tucson Construction Codes, including Building, Plumbing, Mechanical, Electrical, Energy, and Fire codes.

SAFEbuilt's proposed team for the City of Tucson includes the following.

Team	Role
Clay Frye	Project Manager and Director of Plan Review Services
Andrew Bevis, MCP	Lead Plans Examiner
Daljit Benipal, SE	Plans Examiner and Structural Engineer
Darron Ray, MCP	Plumbing Plans Examiner
Jacob Doub, MCP	Combination Plans Examiner
Janet Matz, MCP	Building, Energy, Accessibility Plans Examiner
Keith Miller	Building Plans Examiner
Neil Samann	Mechanical Plans Examiner
Perry Hendershott	Plumbing and Mechanical Plans Examiner
Robert Mathis	Fire Plans Examiner
Ronald Ross, PE, LEED AP, BD+C	Electrical Plans Examiner and Engineer
Thomas Scott Davis, MCP	Combination Plans Examiner
Steve O'Neal	Building, Mechanical, Plumbing Plans Examiner
Timothy Payne	Building and Mechanical Plans Examiner
DeWayne Hall	Fire Plans Examiner
Steve Titcombe, CFI 2, CFPE, FOII, FI1, AEMTC/IC	Fire Plans Examiner
Tommy McCullers	Fire Plans Examiner





The **Master Code Professional (MCP™)** is the highest level of designation the International Code Council (ICC) offers. The ICC has certified thousands of individuals, but only a small select number have attained this high achievement level. Andrew Bevis, Darron Ray, Jacob Doub, Janet Matz, and Thomas Scott Davis have achieved MCP certification status.

## RESUMES

We have also enclosed detailed resumes of each our team members for your review and consideration in the following pages.





## CLAY FRYE

**Plan Review  
Coordinator &  
Project Manager**

### EDUCATION

**University of Florida**

Studies in Landscape Architecture

**YEARS OF SERVICE  
WITH THE FIRM**

6 Years

Clay has over sixteen years of experience in the customer service industry and is able to establish an effective working environment with the general public. He has extensive experience in construction permit and plans expediting, as well as plan coordination and inspection scheduling. He demonstrates a consistent track record of successfully employing best business practices while improving efficiency and productivity.

- **Plan Review Director** MTCI, a SAFEbuilt Company; Coral Gables, FL | 2016 – Present

Started with MTCI performing plan intake. Assigned to increasingly responsible roles, including Plan Review Manager, and then Plan Review Director.

- Established a process for monitoring and tracking more than 400 plan reviews per month
- Created and monitored Plan Review KPI's which results in decreased turnaround times for commercial plan reviews
- Responsible for coordination of plans, inspections, phone calls, complaints, and contractor license verification
- Communicate both verbally and in written format with the public, contractors, and municipal staff
- Assists the public at the service counter, providing technical office support duties related to the processing and issuance of building permits
- Processing and issuing of building, electrical, plumbing, mechanical, grading, and other related permits. Calculating fees based on established fee schedules, and monitor approval of plans by other regulatory agencies
- **Owner** Frye Farms | 2006 – 2016  
Frye Farms grew and sold plants native to Florida to new construction homes.

**SAFEbuilt**<sup>✓</sup>

**SAFEbuilt**<sup>✓</sup>

MAKING A DIFFERENCE WHERE YOU NEED US

# ANDREW BEVIS, MCP

## Lead Plan Reviewer

### EDUCATION

#### Southern Illinois University

Bachelor of Science in  
Architectural Studies

### ICC CERTIFICATIONS

#### Master Code Professional

Accessibility Inspector/Plans Examiner  
Building Code Specialist  
Building Inspector  
Building Plans Examiner  
Certified Building Official  
Combination Inspector  
Commercial Building Inspector  
Commercial Combination Inspector  
Commercial Electrical Inspector  
Commercial Fire Sprinkler Inspector  
Commercial Fire Sprinkler Plans Examiner  
Commercial Mechanical Inspector  
Commercial Plumbing Inspector  
Electrical Inspector  
Fire Inspector I  
Fire Plans Examiner  
ICC / AACE Property Maintenance and Housing Inspector  
Mechanical Code Specialist  
Mechanical Inspector  
Mechanical Plans Examiner  
Plumbing Code Specialist  
Plumbing Inspector  
Plumbing Plans Examiner  
Residential Building Inspector  
Residential Combination Inspector  
Residential Electrical Inspector  
Residential Energy Inspector/Plans Examiner  
Residential Fire Sprinkler Inspector/Plans Examiner  
Residential Mechanical Inspector  
Residential Plans Examiner  
Residential Plumbing Inspector

### EXPERIENCE

- **Plans Examiner** SAFEbuilt, LLC | 2016 – Present
  - Perform full range of residential and commercial (IRC and IBC governed) Plan Reviews (includes electrical). Identify and address areas of plan non-compliance.
  - Identify projects requiring outside technical resources—structural, mechanical, electrical engineering or other special plans examiner skills not present in the office. Manage the process of utilizing these services.
  - Ensure that customer commitments and company goals related to plan review turnaround times and field inspections are consistently met or exceeded.
  - Establish and implement building department and company policies and procedures in conjunction with Building Official.
  - Identify areas for improvement in office operations, customer service level, employee efficiency, and implement changes with approval of the Building Official.
  - Perform periodic site visits to review on-going projects (commercial and residential) to validate reviewed plans against actual projects.
  - Assumes the duties and responsibilities of the Building Official when required.
  - Randomly and periodically calculate permit and plan review fees manually and compare to software generated calculations.
  - Enter inspection and plan reviews results in appropriate software.
  - Attend town board meetings, planning meetings or pre-construction meetings as required or requested.
  - Recommend code modifications and/or additions to customers as necessary to keep codes current.
- **Building Inspector** City of Mt. Vernon; Mt. Vernon, IL | 2013 – 2016
  - Inspected non-owner occupied dwellings to determine compliance with the City's non-owner occupied housing code.
  - Maintained records related to the City's non-owner occupied housing code including scheduling of inspections and tracking corrective action orders and occupancy certificates.
  - Inspected building under construction, alteration or repair for compliance with the building, heating, plumbing, electrical and zoning codes requirements; coordinates inspection activities with appropriate City departments.
  - Reviewed and approves plans for commercial, industrial, and residential building and remodeling projects; issues proper permits and zoning approval once code requirements have been satisfied.
- **Inspector** FEMA, USA per diem; New York, NY | 2012 – 2013
- **Drafter** Contempri Homes; Pickneyville, IL | 2010 – 2011

# DALJIT BENIPAL, S.E.

**Structural Engineer**

## EDUCATION

### City University

London, United Kingdom  
Master of Science in  
Structural Engineering, 1989

### Panjab University

Panjab, India  
Bachelor of Science in  
Civil Engineering, 1980

## PROFESSIONAL REGISTRATION

### Professional Engineer

State of Michigan, Colorado,  
Maryland, Pennsylvania

**Structural Engineer - Structural  
Engineering Certification Board,**  
Chicago, IL

**Building Official, Plan Review**  
State of Michigan

## WORK EXPERIENCE

- **Structural Engineer**, SAFEbuilt, 04/2018 to Present
  - Perform Plan Reviews for City of Novi, MI and Structural Reviews for City of Denver, CO by checking compliance with Michigan Codes and Ordinances.
- **Head Engineer**, City of Detroit, Buildings, Safety Engineering & Environmental Department, Detroit, MI, 7/2000 to 4/2018
  - The Professional Engineers staff examined the drawings, specifications, calculations, soil reports and other documents to verify compliance with the requirements of the State Codes.
  - Evaluated and interpreted the reports of Engineering laboratories and testing agencies retained by owners for code compliance.
  - Provided technical advice to Architects, Engineers, developers and contractors on Building Code and Structural Engineering matters.
  - Advised and helped the citizens in their Building Code questions and Permit Application process.
  - Researched and interpreted the provisions of the Building Codes.
  - Investigated and resolved unusual design and construction problems through administrative mechanisms if needed.
  - Provided Technical advice to the Administrative Committee and the Board of Appeals and Rules.
  - Researched and provided reports on request for Administrative Hearings and Appeals to the Board of Appeals.
  - Taught ACT 54 Plan Review classes to BSEED inspectors and engineers for their State Licenses.
- **Structural Engineer**, Desai Nasr Consulting Engineers, Inc., 9/1992 to 4/1996
  - Analyzed and designed structural steel, reinforced concrete, timber, and masonry structures for Educational, Institutional, Healthcare, Commercial and Office Facilities.
  - Prepared contract documents for foundations, floors and roof framings. Checked corresponding shop drawings.
  - Prepared the corresponding specifications and structural calculations for approval by local authorities.
- **Structural Engineer**, Waterman Partnership Consulting Engineers, London, UK, 10/1996 to 12/1989
  - Analyzed and designed structural steel, reinforced concrete, timber, and masonry structures for educational and office facilities.
  - Prepared contract documents for foundations, floors, and roof framing.
  - Performed lateral load analysis and design. Checked corresponding shop drawings

SAFEbuilt

# DARRON RAY

## Plumbing Plan Examiner

### EDUCATION

San Jacinto College

Health and Safety Environmental and Air  
Sampling Courses

### PROFESSIONAL AFFILIATIONS

Eagle Scout: Boy Scouts of America

### ICC CERTIFICATIONS

Master Code Professional, Certified Building Official, Certified Fire Marshal, Building Codes & Standards Module, Legal Module, Management Module, Combination Inspector, Commercial Combination Inspector, Electrical Inspector, Commercial Electrical Inspector, Mechanical Inspector, Commercial Mechanical Inspector, Residential Combination Inspector, Building Inspector, Residential Building Inspector, Residential Electrical Inspector, Plumbing Inspector, Commercial Plumbing Inspector, Residential Mechanical Inspector, Commercial Building Inspector, Fire Codes & Standards Module, Fire Code Specialist, Fire Plans Examiner, Fire Inspector I, Fire Inspector II, Accessibility Inspector/Plans Examiner, Building Code Specialist, Building Plans Examiner, Residential Energy Inspector/Plans Examiner, Permit Specialist, Permit Technician, Property Maintenance & Housing Inspector, Residential Plans Examiner, Residential Plumbing Inspector

### CERTIFICATIONS

Texas State Board of Plumbing Examiners- Inspector (I-3491)  
Endorsement: Multipurpose Residential Fire Protection Sprinkler Specialist

Texas Commission Fire Protection: Fire Inspector, Plans Examiner,  
Fire Investigator #2144756801

### WORK EXPERIENCE

- **Inspector, SAFEbuilt, LLC | 2021 to Present**
  - Perform assigned field inspections in accordance with adopted codes.
  - Collaborate with other inspectors to discuss code information and code interpretations to help ensure consistency of inspections.
  - Interpret and enforce the adopted building codes in a consistent manner for each jurisdiction assigned.
  - Document inspection results so that the information is clear, concise, complete, and understandable.
  - Perform inspections for existing client jurisdictions while identifying areas for improvement in customer service levels and implement changes with the approval of the Building Official.
  - Suggest/recommend procedures to improve operations.
  - Answer code related questions from builders and the general public.
  - Schedule/assign inspections, complete/result inspection tickets, generate and print out inspection tickets in jurisdiction relevant software package.
  - Attend town board meetings, planning meetings or pre-construction meetings as required or requested.
  - Compensation for attending board and planning meetings after normal work hours is addressed under SAFEbuilt Ambassador Program.
  - Attend scheduled training.
  - Execute sound safety practices in the execution of daily activities and wear proper safety equipment at job sites. Keep safety equipment in proper working condition and notify supervisor of any malfunctioning or missing safety equipment. .
- **Multi-Discipline Building Inspector, City of Houston | 2016 to 2021**
  - Performed inspections for Structural, Plumbing, Electrical, Mechanical, Egress lighting, Electronic Locks.
  - Structural Inspector-crew leader, boarding house investigation, Life Safety and Certificate of Occupancy inspections.
  - Developed, implemented, and provided instruction training programs for multiple departments in all trades.
  - Instructed by the Building Official to cross train inspectors to acquire certifications.
  - Electronic Locks-approve plans, design, egress path, inspect one-line diagrams and provide support to customers.

# JACOB DOUB

## Plans Examiner

### EDUCATION

#### Academy of Art University

Bachelor of Architecture

### ICC CERTIFICATIONS

#### Master Code Professional

Accessibility Inspector/Plans Examiner

Building Code Specialist

Building Inspector

Building Plans Examiner

Certified Building Official

Certified Fire Marshal

Coastal and Floodplain Construction

Inspector

Combination Inspector

Combination Plans Examiner

Commercial Building Inspector

Commercial Combination Inspector

Commercial Electrical Inspector

Commercial Energy Inspector

Commercial Energy Plans Examiner

Commercial Mechanical Inspector

Commercial Plumbing Inspector

Electrical Code Specialist

Electrical Inspector

Electrical Plans Examiner

Fire Code Specialist

Fire Inspector I

Fire Inspector II

Fire Plans Examiner

Fuel Gas Inspector

ICC / AACE Property Maintenance

and Housing Inspector

Mechanical Code Specialist

Mechanical Inspector

Mechanical Plans Examiner

Plumbing Code Specialist

Plumbing Inspector

Plumbing Plans Examiner

Residential Building Inspector

Residential Combination Inspector

Residential Electrical Inspector

Residential Energy Inspector/Plans

Examiner

Residential Fire Sprinkler Inspector/

Plans Examiner

Residential Mechanical Inspector

Residential Plumbing Inspector

### EXPERIENCE

- **Plans Examiner** SAFEbuilt | 2015 – Present
  - Perform full range of residential and commercial (IRC and IBC governed) Plan Reviews (includes electrical, if qualified). Identify and address areas of plan non-compliance.
  - Identify projects requiring outside technical resources—structural, mechanical, electrical engineering or other special plans examiner skills not present in the office. Manage the process of utilizing these services.
  - Ensure that customer commitments and company goals related to plan review turnaround times and field inspections are consistently met or exceeded.
  - Establish and implement building department and company policies and procedures in conjunction with Building Official.
  - Identify areas for improvement in office operations, customer service level, employee efficiency, and implement changes with approval of the Building Official.
  - Perform periodic site visits to review on-going projects (commercial and residential) to validate reviewed plans against actual projects.
  - Assumes the duties and responsibilities of the Building Official when required.
  - Randomly and periodically calculate permit and plan review fees manually and compare to software generated calculations.
  - Attend town board meetings, planning meetings or pre-construction meetings as required or requested.
  - Recommend code modifications and/or additions to customers as necessary to keep codes current.
- **Building Official/Floodplain Manager/Harbour Master** Town of Ocean City, MD | 6/2019 – Present
  - Perform administrative, supervisory, code enforcement, and building inspection duties necessary to manage the building, housing, plumbing, electrical, mechanical, and waterway activity plan review, permit and inspection functions for the Building Inspection Division.
  - Supervise 6 to 8 technical and administrative staff as required to enforce the Town of Ocean City Codes including application, plan review and approval activities, permitting, field inspection activities, and code enforcement.
- **Owner/Designer, Southern Pine Design** Salisbury, MD | 2015 – Present
- **Deputy Building Official/Fire Official/Floodplain Manager** Town of Kiawah Island, SC | 4/2015 – 6/2019
- **Building Official** Limerick Township, PA | 2014 – 2015
- **Building Official/Plan Review Department Supervisor** Middle Department Inspection Agency, Inc.; Wexford, PA | 2014 – 2015



# JACOB DOUB

**Plans Examiner**

## EDUCATION

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Bachelor of Architecture

## ICC CERTIFICATIONS

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Accessibility Inspector/Plans Examiner

Building Code Specialist

Building Inspector

Building Plans Examiner

Certified Building Official

Certified Fire Marshal

Coastal and Floodplain Construction

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Combination Inspector

Combination Plans Examiner

Commercial Building Inspector

Commercial Combination Inspector

Commercial Electrical Inspector

Commercial Energy Inspector

Commercial Energy Plans Examiner

Commercial Mechanical Inspector

Commercial Plumbing Inspector

Electrical Code Specialist

Electrical Inspector

Electrical Plans Examiner

Fire Code Specialist

Fire Inspector I

Fire Inspector II

Fire Plans Examiner

Fuel Gas Inspector

ICC / AACE Property Maintenance

and Housing Inspector

Mechanical Code Specialist

Mechanical Inspector

Mechanical Plans Examiner

Plumbing Code Specialist

Plumbing Inspector

Plumbing Plans Examiner

Residential Building Inspector

Residential Combination Inspector

Residential Electrical Inspector

Residential Energy Inspector/Plans

Examiner

Residential Fire Sprinkler Inspector/

Plans Examiner

Residential Mechanical Inspector

Residential Plumbing Inspector

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- **Building Official** Limerick Township, PA | 2014 – 2015
- **Building Official/Plan Review Department Supervisor** Middle Department Inspection Agency, Inc.; Wexford, PA | 2014 – 2015

# JANET DEE MATZ

## On Call Plans Examiner

### EDUCATION

**University of Wisconsin -  
Milwaukee**

Bachelor of Science, Architectural  
Design

**College of Du Page**

Associate in Applied Science,  
Architectural Technology

### LICENSES & CERTIFICATIONS

#### International Code Council (ICC)

Master Code Professional

Certified Building Official

Building Code Official

Residential Plans Examiner

Residential Energy Plan Examiner

Building Plans Examiner

Accessibility Inspector/Plan

Examiner

Commercial Energy Plans

Examiner

ICC Building Inspector

ICC Electrical Inspector

ICC Mechanical Inspector

Combination Inspector

Residential Building Inspector

Residential Electrical Inspector

Residential Mechanical Inspector

Residential Plumbing Inspector

Commercial Building Inspector

Commercial Electrical Inspector

Commercial Mechanical Inspector

Commercial Energy Inspector

Commercial Combination

Inspector

Residential Combination Inspector

Property Maintenance Inspector

Janet is an experienced Master Code Professional with strong technical background in construction and design. She has the ability to analyze and interpret building codes and ensure their proper execution in the office as well as plan reviews and in the field. Janet's strong customer service skills includes the ability to communicate effectively with customers that have various technical backgrounds.

### EXPERIENCE

#### • Project Management

- Perform multi-discipline plan review and inspections
- Coordinate and oversee meeting with customers
- Work with inspectors and owners to resolve code violations
- Coordinate work with various departments and outside contractors
- Monitor permit progress and expiration dates of large projects
- Assist customers with questions and permit submittals

#### • Administrative

- Supervise daily operations of department
- Supervise staff and contract consultants
- Staff liaison for the Building Board of Appeals
- Create and update department forms, handouts and procedures
- Serve as department emergency management team member
- Approve payouts and monitor department budget

SAFEbuilt®

# KEITH MILLER

**Residential Plan  
Reviewer**

## EDUCATION

**NECA/IBEW Local 34, Peoria, IL**  
5 Year Electrician  
Apprenticeship Program

## LICENSES & CERTIFICATIONS

**State of Illinois**  
Licensed Home Inspector #  
450012614

## ICC Certifications

Building Inspector  
Building Plans Examiner  
Commercial Building Inspector  
Residential Combination Inspector  
Residential Building Inspector  
Residential Electrical Inspector  
Residential Mechanical Inspector  
Residential Plumbing Inspector

## Other Certifications

Dale Carnegie Certificate  
9 Week Course

## EXPERIENCE

- **Building Official / Plans Examiner** SAFEbuilt, LLC | 2020 – Present
- **Inspections Coordinator** Peoria County Planning & Zoning Department | 2016 – 2020
  - Supervise inspectors, yearly reviews, participate in hiring and training.
  - Paper and digital plan review of commercial and residential plans.
  - Assist developing procedures, projects, create reports & forms.
  - Manage inspector's code violation investigations, record keeping, and Hearing Officer meetings.
  - Hold meetings with contractors, design professionals, and home owners.
  - Speak to members of the home builders association.
  - Respond to natural disasters.
- **Building Inspector** Peoria County Planning & Zoning Department | 2007 – 2016
  - Performed building and code violation inspections, develop reports.
  - Managed schedule and daily interaction with contractors and owners.
  - Enforced building codes and ordinances.
  - Assumed Inspection Coordinator's responsibilities during vacancy 2015 to 2016.
- **General Contractor** Miller Construction Services | 2002 – 2020
  - Supervised workers and sub-contractors.
  - Built and designed homes, remodels, repairs, and insurance work.
  - Managed budget, schedules, materials, record keeping, and taxes.
  - Commercial and residential work.
- **Journeyman Electrician & Apprentice** Kaiser Electrical Contractors | 1994 – 2001
  - Supervised jobs, trained electricians, managed materials.
  - Commercial and residential work.
- **Central Supply** OSF Hospital | 1986 – 1994
  - Materials management, stocked departments and delivered crash carts in emergencies.

# NEIL SAMAAN

## Plans Examiner

### ICC CERTIFICATIONS

Commercial Mechanical Inspector  
Mechanical Plans Examiner

### LICENSES

#### State of Michigan

Refrigeration Engineer  
#20-00097998

Boiler Operator 2nd Class  
Stationary Engineer #330636

Mechanical Contractor License  
#7111501 with classifications

in HVAC Equipment, Ductwork,  
Refrigeration, Limited Heating  
Service, Unlimited Heating

Service, Unlimited Refrigeration  
and Air Conditioning Services  
Licensed Building ACT 54 Official  
#3922 with Plan Reviewer and  
Inspector

### OTHER CERTIFICATIONS

#### ESCO Institute

Universal Refrigerant Technician  
as required by 40 CFR, part 82,  
subpart F #3828299750545

Mechanical inspector for 23 years in residential, commercial and industrial applications. HVAC technician with 20 years' experience in residential, commercial and industrial HVAC and refrigeration. Resourceful Facilities Technician with solid background in preventative maintenance repair.

### EXPERIENCE

- **Plans Examiner** SAFEbuilt, LLC | 2021 – Present
- **Inspector** City of Detroit | 1997 – 2021
  - Inspected residential, commercial, and industrial HVAC, boilers, kitchen equipment and exhaust.
  - Reviewed prints for code compliance and proper installation.
- **Professor** Northwestern Institute of Technology | 2010 – 2012
  - Taught students about the mechanical code requirements and heat pump technology as well as electrical schematics of heating and cooling.
- **HVAC Technician** Supreme Heating and Cooling | 1995 – 1997
  - Service and troubleshooting.
  - Installed and maintained residential, commercial, and industrial HVAC, boilers, and refrigeration equipment.
  - Ensured customer satisfaction by providing highest quality of products and equipment was properly installed and working correctly.

# PERRY HENDERSHOTT

**Plumbing Plans  
Examiner**

## ICC CERTIFICATIONS

**Certificate #BN5232**

Commercial Mechanical Inspector  
Commercial Plumbing Inspector

**Certificate #PX2757**

Mechanical Plans Examiner  
Plumbing Plans Examiner

## FEMA COURSEWORK

FEMA IS 100 Introduction to the  
Incident Command System  
FEMA IS 200 Basic Incident  
Command System for Initial  
Response

FEMA IS 300 Introduction to  
Continuity of Operations

FEMA IS 700 Introduction to  
National Mitigation Framework

FEMA IS 800 Introduction to a  
National Response Framework

FEMA IS 2200 Basic Emergency  
Operations Center Functions

## OSHA COURSEWORK

OSHA 40-Hours

## EXPERIENCE

- **Plans Examiner** SAFEbuilt, LLC | 2021 – Present
- **Plan Reviewer** Pinellas County, FL, Chief Plumbing & Gas Inspection Division | 2019 – 2021
  - Lead Code Interpretation and supervisor for the Plumbing/Gas inspection division.
  - Coordinate and schedule third party inspection agencies.
  - Conduct Inspector disciplinary actions, and employee reviews.
  - Served on the Code Interpretation Board for the Pinellas County.
  - Performed daily plumbing/gas plan reviews, communicate inspection results with homeowners and contractors.
  - Communicated plan review results with design professionals, and contractors.
  - Routed and supervised the field inspectors, communicate code interpretation to field inspectors, homeowners, contractors, design professionals, and other inspection agencies.
  - Coordinated and issued violations for non-permitted work, and represent Pinellas County in violation related court cases.
  - Performed field inspections as needed.
- **Plumbing Inspector/Assistant Chief/Plan Reviewer** Pinellas County, FL | 2018 – 2019
  - Performed daily plumbing/gas plan reviews, communicated inspection results with homeowners and contractors.
  - Communicated plan review results with design professionals, and contractors.
  - Routed and supervised the field inspectors, communicate code interpretation to field inspectors, homeowners, contractors, and design professionals.
  - Coordinated and issued violations for non-permitted work, and represent Pinellas County in violation related court cases.
  - Performed field inspections as needed.
- **Plumbing Inspector/Plan Reviewer** Pinellas County, FL | 2011 – 2018
  - Performed daily plumbing/gas inspections, communicate inspection results with homeowners and contractors.
  - Monitored inspection area for non-permitted work, issue violations, and represented Pinellas county in violation related court cases.
- **Service Technician** R Carr Inc Plumbing; Safety Harbor, FL | 2009 – 2011
- **Plumbing Inspector II** Pinellas County Building Department; Clearwater, FL | 2005 – 2009
- **Plumbing Foreman** R Carr Inc Plumbing; Safety Harbor, FL | 1999 – 2005
- **Plumber** Scotto's Plumbing; Largo, FL | 1996 – 1999



# ROBERT MATHIS

**Fire Plans Examiner**

## EDUCATION

**Columbia Southern University**  
Associates Degree in Fire Science

**Darton College**  
Paramedic Technology

## CERTIFICATIONS

### National Fire Protection Association (NFPA)

Certified Fire Protection Specialist  
Certified Fire Plans Examiner

### National Pro Board

Fire Instructor I  
Firefighter II  
Fire Inspector III  
HAZMAT Technician  
Fire & Life Safety Educator  
Fire Plan Review

### International Code Council (ICC)

Fire Inspector I  
Fire Inspector II  
Legal  
Management Module

### Georgia Department of Human Services

Licensed Paramedic #P004145

## EXPERIENCE

- **Fire Plans Examiner & Fire Inspector** SAFEbuilt, LLC | 2020 – Present
- **Fire Plans Reviewer 2** Gwinnett County Planning & Development; Lawrenceville, CA | 2017 – 2020
  - Duties included fire sprinkler plan review, life safety fire plan review, ADA accessibility plan review.
  - Fire alarm, storage racking, interior finish, fireworks, and TV/movie sets, and hazardous materials plan review.
- **Deputy Fire Marshal** Gwinnett County Fire & Emergency Services; Lawrenceville, CA | 2012 – 2017
  - Inspected new commercial construction and remodeling projects.
  - Supervised Special Occupancy Unit for schools, daycare and personal care facilities.
  - Investigated and enforced code complaints.
  - TV/ movie set inspections and Fire Safety Officer.
- **Firefighter III / Paramedic** Gwinnett County Fire & Emergency Services; Lawrenceville, GA | 2006 – 2012
  - Firefighter, Relief Driver Engineer, Acting Officer, and Paramedic at one of the busiest fire stations in Gwinnett County.
  - Pre-fire plans.
  - Field Training Officer for Paramedics.

# RON ROSS, PE, LEED AP B+C, ICC E3

## Electrical Plans Examiner

### EDUCATION

#### South Dakota School of Mines and Technology

Masters of Science in Electrical  
Engineering

#### Thomas Edison State University

Bachelor of Applied Mathematics  
and Natural Science

### LICENSES & CERTIFICATIONS

#### PE Electrical Licenses

Delaware #13827

Maryland #32052

Texas #119139

Virginia #0402045331

Washington, D.C. #PE907904

#### ICC Certifications

Electrical Plans Examiner

#### American Society for Quality (ASQ)

Certified ASQ Reliability Engineer

#### U.S. Green Building Council (USGBC)

Certified LEED AP BD+C

Mr. Ross is an accomplished Electrical Engineer with electrical designs, plans review, project management, and design-build experiences. He possesses a strong MEP background in commercial, industrial, chemical, federal, education, transportation, and healthcare projects. He is able to analyze and provide adaptable solutions to meet current and future requirements. Experience in training junior engineers.

### EXPERIENCE

- **On-Call Plans Examiner** SAFEbuilt, LLC | 2020 – Present
- **Electrical Engineer/Consultant** Ross Engineering | 2018 – 2020
  - Review electrical designs for ICC, IBC, and NEC Code compliance
  - Design MEP electrical for industrial, commercial, educational, and healthcare
  - Design electrical systems for chemical and industrial environments
  - Electrical Cost Estimation
  - Renovation design of 114K sq ft. building
  - Renovation expansion of building with generator mod for a major server room expansion
  - Federal tenant fitout that included high end security
  - Consulted National Harbor MGM on Fire Pump resolution
  - Consulted World Bank on two offices overseas
  - Consulted/reviewed designs for USACOE for Airfield compliance
- **Project Manager** AZZ | 2017 – 2018
  - Responsible for all phases of each project from concept design to scheduling, budgeting, design, team supervision, client interface, execution and project close/sign-off
  - Monitored progress of projects and ensure projects are on schedule
  - Instructed Electrical designers and Electricians on performing specific project tasks
  - Monitored financial status of projects and ensure projects are stayed within budget
  - Made design decisions within corporate established guidelines and procedures
- **Senior Electrical Engineer** Prime AE | 2015 – 2017
  - Developed and administered RFP for design-build projects and design, bid, and build
  - Prepared technical reports, estimates, fact sheets and status reports
  - Created engineering drawings and electrical schematics
  - Completed to 100% IFC design for a \$4.6 Million renovation of a hospital's Central Energy Plant
  - Developed and administered RFP for an Air Force Base Headquarters
  - Completed design review for highway lighting around DC Metro locations

*Ron Ross Résumé, Page 2*

- **Senior Electrical Engineer** TAI Engineering | 2014 – 2015
  - Designed electrical systems for commercial office buildings
  - Prepared specifications, statements of work and test documentation
  - Planned, scheduled and coordinated phases of engineering projects
  - Monitored project status and progress
  - Managed budget and schedule for electrical engineering tasks
- **Electrical Consultant/Subcontractor** Ross Engineering | 2011 – 2014
 

Projects for the US Coast Guard through the KMEA

  - Developed RFP for the rebuilding construction work necessitated by Hurricane Sandy
  - Reviewed design build submittals for RFP and Code compliance
  - Developed cost estimates for proposed work to help define budget estimates
  - Performed third-party review of electrical designs for Army Corps of Engineers' projects

Projects for the Maryland Transit Administration (MTA) – QC/Cx Engineer

  - Reviewed designs for code, contract compliance, and practical applications
  - Analyzed the feasibility of construction plans
  - Supervised field QA/QC inspections, compliance reports, and procedural standards
  - Supervised field design modifications and preliminary design selections
  - Generated QC/Cx reports and followed-ups on contract close-outs
  - Developed MTBF and availability estimates as well as commission reports
  - Inspected 600/750-volt DC rail traction power systems and AC to DC conversions
- **Senior Electrical Engineer** Government Services Integrated Process Team | 2009 – 2011
  - Developed the electrical RFP for BRAC relocation of naval operations into former DISA headquarters
  - Generated 1391 documents for Rock Island Arsenal, the Ft. Campbell gunnery range and training facility
  - Consulted with Ft. Campbell, Kentucky on the campus electrical grid
  - Conducted cost estimation for UFC compliance projects
- **QC Manager/ Electrical Engineer** MC Dean Inc. | 2006 – 2009
  - Performed Electrical QA/QC management for Walter Reed Hospital expansion in Bethesda, MD
  - Directed team of electrical designers in design of the Phelps PACE High School high technology renovation
  - Directed electrical designers for the design, then assumed project engineering duty for the construction of the Hilton Convention Center, Baltimore, MD

# THOMAS "SCOTT" DAVIS, CBO

**Contract Manager,  
Plans Examiner,  
Inspector**

YEARS OF EXPERIENCE  
25+

## EDUCATION

Prine George's County  
Community College

## CERTIFICATION

International Code  
Council (ICC)

Certified Master Code  
Professional (MCP):  
# 5177842

Certified Building,  
Mechanical, Electrical  
and Plumbing Code  
Official

Building Officials  
Association of Florida  
(BOAF)

Certified Building  
Official - Department  
Director (CBO): #2317

Certified through  
Building Code Training  
and Residential  
Contractor Experience

## PROFESSIONAL EXPERIENCE

- Building Code Administrators
- Inspectors (BCAI) Standard Building
- Code Administrator: #BU739
- BCAI Standard Plans Examiner: #PX54
- Building, Mechanical, Electrical and Residential Electric

## WORK EXPERIENCE

- **Building Official**, University of Central Florida Contract
- **Building Official / Division Manager**, City of Cocoa, FL
  - Responsible for interpreting, administering, and enforcing the building, electrical, plumbing, mechanical, fire and property maintenance codes and ordinances regulating building structures. Performed commercial, residential, and fire system plan reviews and conducted field inspections as-needed.
- **Building Official / Florida Division Manager**, Throughout the State of Florida
  - Managed third party plans examiners and inspectors for private provider services throughout the State of Florida.
- **Building Official / Division Manager**, City of Palm Bay, FL
  - Managed activities of union technical and clerical employees engaged in building and fire code services.
- **Deputy Building Official / Plans and Permits Supervisor**  
Brevard County, FL
  - Assisted in management of building code division services and onestop construction permitting program.

# STEVE O'NEAL

Plans Examiner

## ICC CERTIFICATIONS:

Certified Building Official  
Commercial Combination  
Inspector  
Building Code Official  
Combination Inspector  
Building Code Specialist  
Mechanical Code Official  
Building Plans Examiner  
Mechanical Code Specialist  
Building Inspector  
Mechanical Plans Examiner  
Commercial Energy Inspector  
Mechanical Inspector  
Plumbing Code Official  
Commercial Electrical Inspector  
Plumbing Code Specialist  
Residential Electrical Inspector  
Plumbing Plans Examiner  
Electrical Inspector

## EDUCATION:

University of Central Texas/  
Tarleton State University-  
Business Administration  
  
Central Texas College-  
Criminal Justice

## FEMA EMERGENCY MANAGEMENT INSTITUTE CERTIFICATES:

IS-00100- Introduction to the Incident Command System  
(ICS 100)  
IS-00200- ICS for Single Resources and Initial Action Incidents  
(ICS 200)  
G-00300- Intermediate ICS for Expanding Incidents  
(ICS 300)  
IS-00700- National Incident Management System

## WORK EXPERIENCE

- **Division Director**, Development Services, City of Lubbock, Texas  
2017 to Present
  - Led a new municipal division consisting of four departments (Building Safety, Planning, Code Enforcement & Environmental Health) of 78 employees with a combined annual budget of 78 million dollars from creation to full implementation. Created in FY 2017-18 as a component of a new “one stop shop” concept that primarily serves the building and development community through integration of its’ functions at a point source for improved synergy and customer convenience, the project has been imminently successful in increasing operational efficiency and removing communication barriers between and among municipal agencies.
- **Chief Building Official**, City of Lubbock, Texas, 2003 to 2017
  - Directed a municipal department charged with the administration of city code provisions regulating private sector construction in a city of over 260,000. These duties were accomplished through coordinated public awareness efforts, plan reviews, pre-construction conferences, permitting, and on-site inspections, with a philosophy of total quality management and exceptional customer service emphasized throughout. Responsible for staff development, fiscal planning and management, public relations, liaison activities, and coordinating the business of the Building Board of Appeals and the Model Codes and Construction Advisory Board. During this tenure, the department grew from 15 to 30 employees.
- **Commercial Building Planner/Plan Examiner**, City of Georgetown, Texas, 2000 to 2003
  - As a member of the Development Process Team charged with assisting customers through the current planning process, evaluated residential and commercial development proposals from concept plan through the rezoning, subdivision plat and site plan approval processes. Interfaced with applicants, the team, and all other city departments and applicable public agencies with regard to regulatory issues affecting development proposals. Performed construction plan reviews and issued building permits on all commercial construction projects. Provided technical expertise to the building inspection department and the development process team.



- **Building Code Consultant**, Southwest Services, Williamson County, Texas, 2000 to 2003
  - Performed construction plan analysis for new commercial and residential construction projects pursuant to the Standard, Uniform and International Building Codes for various clientele, including architects, contractors, local governments and school districts. Performed due-diligence/feasibility studies for commercial clients seeking to sell or purchase commercial buildings. Performed residential inspections under the City of Austin emergency third-party program, the HOME warranty program, as well as real estate inspections pursuant to TREC requirements. Provided technical assistance/interpretations and general consulting in the areas of building, plumbing, mechanical and electrical codes and miscellaneous support services to municipal building officials, architects, engineers, and construction industry personnel.
- **Codes Analyst/Instructor**, Southern Building Code Congress International, Inc., Austin, Texas, 1998 to 2000
  - Provided technical assistance/interpretations in the areas of building, plumbing, mechanical and electrical codes and miscellaneous support services to municipal building officials, architects, engineers, and construction industry personnel in the Southwest region (Texas, Louisiana, Arkansas, & Oklahoma) for one of three national model building code organizations. Researched, developed and delivered various code-related training programs and special presentations to industry personnel at locations throughout the Southern United States. Represented SBCCI and the interests of its membership at conferences, exhibitions and government meetings. Regularly tracked progress and kept stakeholders informed regarding key legislative and government agency administrative rule-making issues. Among the first to develop and provide training on the (then) new International Building Code, a joint project of the three model code organizations.
- **Building Official**, City of Harker Heights, Texas, 1987 to 1994; Mar 1998 to Dec 1998
  - Managed all aspects of a municipal department of four staff charged with the enforcement of city code provisions regulating private sector construction, zoning/land use, subdivision platting and infrastructure development, public health and safety, business licensing, and flood plain management in a city of 19,000. These duties were accomplished through coordinated public awareness efforts, routine surveillance, plan reviews, pre-construction conferences, permitting, and on-site inspections, with a philosophy of total quality management and exceptional customer service emphasized throughout. Responsible for development and management of the fiscal budget.
- **Construction Quality Control Officer**, Guyco Engineering, Inc., Fort Hood, Texas, 1997 to 1998
  - Pursuant to a large IDQ construction contract with the U.S. Army Corps of Engineers, performed construction quality assurance duties in a fast-paced, complex and multi-task environment. Chief among these duties was the coordination of a group effort of quality assurance among company employees, sub-contractors and suppliers through a system of plan reviews, materials and equipment submittal reviews, pre-construction conferences, and systematic on-site inspections to ensure compliance with approved plans and specifications, including the USACE Safety Regulations. Was also responsible for the creation and tracking of detailed project schedules for individual projects as well as the overall operation using Microsoft Project.
- **Director of Community Services**, City of Lampasas, Texas, 1994 to 1996
  - Directed all aspects of a municipal division charged with the enforcement of city code provisions regulating private sector construction, zoning/land use, subdivision platting and infrastructure development, public health and safety, business licensing, and flood plain management in a city of 7,000. Had full administrative oversight of the Parks and Recreation Department, Municipal Library, Municipal Airport, and Cemetery. Coordinated and presented the business of numerous municipal commissions and advisory boards at regular public meetings, including meetings of the City Council. Administered an O&M contract for the Municipal Golf Course. Responsible for budget development /presentation, including the 5-year capital improvements program, in each area of responsibility. Developed RFP's and project specifications for capital projects and administered same from bid award to contract closeout. Coordinated grant applications in areas of responsibility.

# TIMOTHY PAYNE

Plans Examiner

## EDUCATION

**Northwestern High School**  
West Salem, OH

## CERTIFICATIONS

ICC Building Plans Examiner  
ICC Mechanical Plans Examiner

**State of Ohio BBS as:**  
Building Inspector  
Residential Building Official  
Residential Plumbing Inspector  
Mechanical Plans Examiner  
Building Plans Examiner

## AWARDS

Five-County Building Officials  
Association "2011 Building  
Official of the Year"

## WORK EXPERIENCE

- **Plans Examiner**, SAFEbuilt, LLC | 2019 to Present
- **Commercial Plans Manager/Building Inspector/Mechanical Inspector**, Medina County Building Department, Medina, OH | 1/1999 to 2019
  - Provide administrative assistance and technical code guidance to Building Department staff. Interprets building plans and specifications for compliance with applicable state statutes and rules and local regulations. Performs plan check and acts as direct regulatory administrator for plans examination. Monitors and assigns the flow of plans examination. Work independently and within a team environment to provide a professional service to the residential of Medina County. Discusses technical requirements of plans and inspections with engineers, architects, contractors, builders, and owners. Reviews complex construction documents, drawings, specifications, plan approval applications, fees, and project descriptions for proposed buildings in conjunction with Master Plans Examiners, Electrical Plans Examiners, and the Chief Building Official.
  - Perform field inspections of residential, commercial & light industrial construction and verifies conformance to applicable state and local codes as well as approved plans; issues corrections notices and stop work orders when necessary; provides state and local code information to the public; investigates citizen complaints, including code enforcement; maintains records and prepares written reports and correspondence when necessary. Confers with architects, contractors, builders and the general public in the field and office; explains and interprets building requirements and restrictions. Maintains files and reports regarding inspection and plan check activities and findings. Issues notices for violation compliance; maintains records of history of facts for possible legal actions. Attend and participates in meetings; stays abreast of new trends and innovations in the field of building inspection and plans examination. Performs related duties as assigned.
- **Commercial Code Designer/Estimator/Permit Coordinator**, Ratliff Custom Homes, Wooster, OH | 5/1998 to 12/1998
  - Water Systems Operations and Maintenance, project management
- **Building Inspector/Mechanical Inspector**, Wayne County Building Department, Wooster, OH | 3/1995 to 5/1998
  - Perform field inspections of residential, commercial & light industrial construction and verifies conformance to applicable state and local codes as well as approved plans; issues corrections notices and stop work orders when necessary; provides state and local code information to the public; investigates citizen complaints, including code enforcement; maintains records and prepares written reports and correspondence when necessary. Confers with architects, contractors, builders and the general public in the field and office; explains and interprets building requirements and restrictions. Maintains files and reports regarding inspection and plan check activities and findings. Issues notices for violation compliance; maintains records of history of facts for possible legal actions. Attend and participates in meetings; stays abreast of new trends and innovations in the field of building inspection and plans examination. Performs related duties as assigned.

# DEWAYNE HALL

**Fire Plans Examiner**

## EDUCATION

**Lanier Technical Institute**  
EMT Certification

**National Fire Academy**  
Fire and Life Safety Plan Reviews  
Certification

## LICENSES & CERTIFICATIONS

**International Code Council**  
Certified Portable Fire  
Extinguisher Technician  
Pre-engineered Industrial Fire  
Extinguishing System Technician  
Pre-engineered Kitchen Fire  
Extinguishing System Technician

**National Fire Protection Agency  
(NFPA)**  
NFPA Plans Examiner

**State of Georgia**  
Fire Inspector

## EXPERIENCE

- **Fire Inspector & Fire Plans Examiner** SAFEbuilt, LLC | 2022 – Present
  - Performing fire, life safety, and ADA inspections and plans review on commercial and industrial construction projects and other assignments as directed.
- **Fire Safety Inspector** Bureau Veritas | 2020 – 2022
- **Fire Safety Inspector** University of Georgia | 2017 – 2020
  - Inspected existing structures, construction and remodel sites for compliance with fire codes and resolved compliance problems with owners within scope of knowledge and authority.
  - Reviewed and approved site and architectural plans for code compliance.
- **Emergency Management Coordinator** Department of Juvenile Justice | 2017 – 2017
- **NREMT, Firefighter, Inspector, & Investigator** Hall County Fire Services | 1999 – 2017
- **Military Police** Army National Guard | 1994 – 2001

**STEVEN  
TITCOMBE,  
CFI 2, CFPE,  
FOII, FI1,  
AEMT/IC**  
**Plans Examiner**

**CERTIFICATIONS &  
QUALIFICATIONS**

Michigan State Police Certified  
Fire Investigator

NFPA Certified and Pro Board  
Accredited Fire Inspector Level 1,  
renews on 12/27/2021

NFPA Certified and Pro Board  
Accredited Fire Inspector Level 2,  
renews on 11/19/2021

NFPA Certified Plans Examiner,  
renews on 12/16/2021

**WORK EXPERIENCE**

- **Plans Examiner**, SAFEbuilt, LLC | 2019 to Present
- **City of Warren Fire Department**, 1994 to 2019
  - Fire Fighter I & II
  - Paramedic/ACLS
  - Paramedic Instructor/Coordinator
  - Engine & Ladder truck driver/operator/instructor
  - Fire Fighter Instructor/Coordinator
  - Fire Officer I, II, III
  - Hazmat operations level
- **Senior Fire Inspector/Out of Class Fire Marshal**, 2016 to Present

**RESPONSIBILITIES**

- Collaborate with building departments and other AHJ's
- Review plan submissions from companies including General Motors and Chrysler
- Review plan submissions for fire alarms
- Review plan submissions for sprinkler systems
- Review site plans
- Review fence permits
- Fire investigations and fire reports
- Certificate of occupancy inspections
- Annual inspections for licensure and compliance
- Investigate and mitigate complaints
- Alarm testing and certification
- Code compliance meetings
- Witnessing and documentation of hydrant flow testing and underground system flush
- Sprinkler system hydro test acceptance
- Acceptance testing of non-water based suppression systems
- Inspection and testing of cooking suppression systems
- Fire door inspection and acceptance testing
- Commercial marijuana inspections and recertifications
- Assisting and training the current fire marshal and other inspectors in passing inspection related programs

# TOMMY MCCULLERS

**Fire Plans Examiner**

## CERTIFICATIONS

### Pro Board Accredited

#### Certification

Fire Fighter I

Fire Fighter II

Fire Fighter III

Fire Inspector I

Fire Instructor I

Hazardous Materials First  
Responder at the Awareness Level

Fire Inspector III

### National Fire Protection Association (NFPA)

NFPA Fire Inspector I and II

NFPA Fire Planner

### Georgia Smoke Diver

Certification #586

### International Code Council

Certification #5273551

Fire Plans Examiner

Commercial Fire Sprinkler Plans  
Examiner

Fire Inspector I

Fire Inspector II

### National Institute for Certification in Engineering Technologies (NICET)

Water-Based Systems Layout

Level I #149272

## EXPERIENCE

- **Fire Inspector & Fire Plans Examiner** SAFEbuilt, LLC | 2017 – Present
  - Inspect businesses for compliance with the International Fire Code as adopted and amended for enforcement by local Municipality/County.
  - Investigate complaints of alleged violations of fire regulations.
  - Inspect new construction projects and existing buildings, as required.
  - Identify and report violations and infractions of laws, ordinances and safety standards.
  - Use construction blueprints to inspect for compliance with codes and safety standards.
  - Prepare detailed records and reports of inspection activities.
  - Execute sound safety practices in the execution of daily activities and wear proper safety equipment at job sites.
  - Perform full range of commercial (IRC and IBC governed) Fire Plan Reviews (including sprinkler and fire alarm systems, if qualified). Identify and address areas of plan non-compliance.
  - Work with fire plans examiners and fire inspectors in other SAFEbuilt offices to develop customer handouts and checklists across all offices.
  - Establish and implement building department and company policies and procedures in conjunction with the Chief Building Official or Fire Marshal, depending on the reporting structure.
  - Identify areas for improvement in office operations, customer service level, employee efficiency, and implement changes with approval of the Chief Building Official or Fire Marshal, depending on the reporting structure.
  - Perform periodic site visits to review on-going commercial projects to validate reviewed plans against actual projects.
  - Generate and interpret reports from software that have a direct impact on company billing revenue, permits issued, inspections/stops being performed, plan review turnaround times, etc.
- **Fire Plans Review/Fire Planner II** Gwinnett County Fire & Emergency Services, Fire Marshal's Office; Lawrenceville, GA | 2015 – 2017
- **CRR Lieutenant** Gwinnett County Fire & Emergency Services, Fire Marshal's Office | 2012 – 2015
- **Fire Inspections/Community Risk Reduction, Senior Fire Inspector** Gwinnett County Fire & Emergency Services, Fire Marshal's Office | 2010 – 2012
- **Firefighter 1 & 2, Station 6** Gwinnett County Fire & Emergency Services | 2009 – 2010
- **Fire Plan Review/Fire Planner 1 & 2** Gwinnett County Fire & Emergency Services | 2002 – 2009
- **NPQ Firefighter 1, 2, 3/Fire Apparatus Operator/GA Smoke Diver #586** Rockdale County Fire Department | 1990 – 2002
  - Fire suppression, vehicle extrication, search and rescue, patient care.

**SAFEbuilt**<sup>✓</sup>



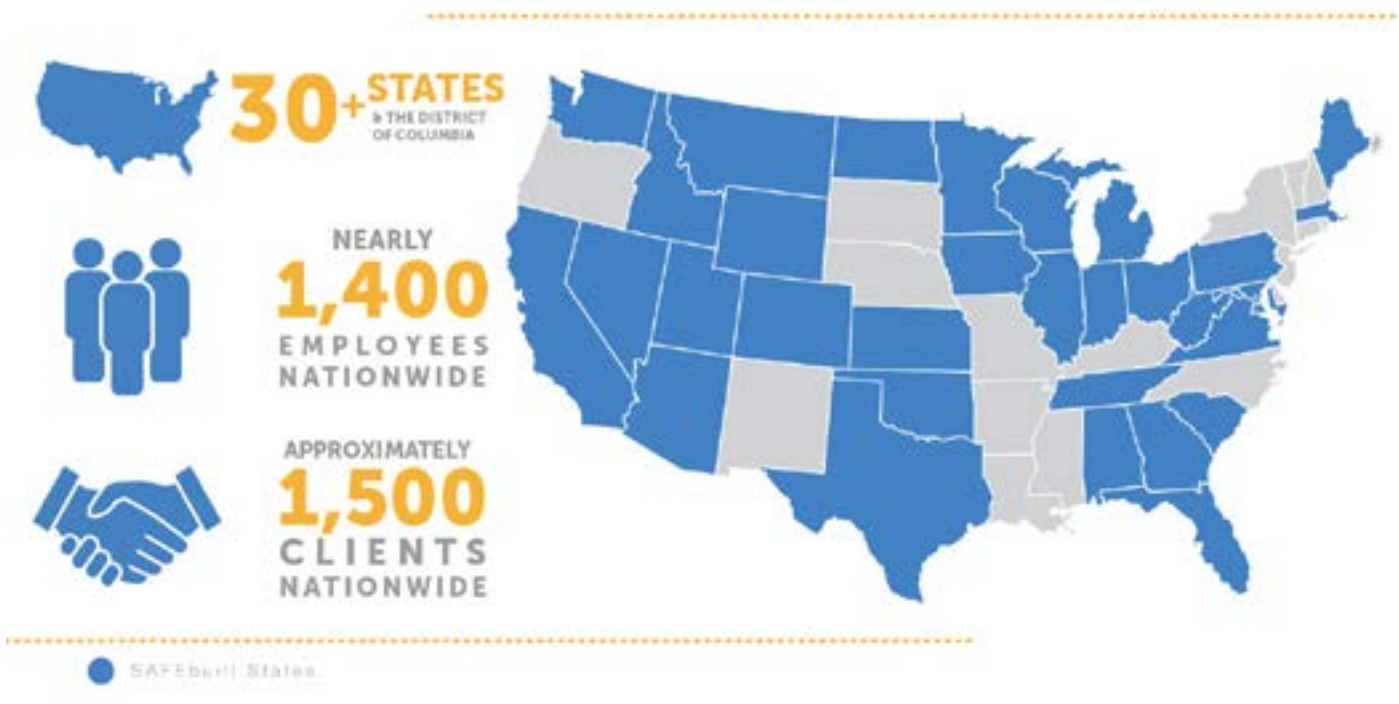
## 2. SERVICES AND QUALIFICATIONS OF FIRM

In November 1992, **SAFEbuilt** began providing exceptional Community Development services to local governments. Today, we are a national leader performing value-added professional, technical and consulting services in 30 states and the District of Columbia for the efficient delivery of third-party solutions.

While we started by simply providing construction inspections and plan review for several communities in Northern Colorado, our areas of service have expanded over the past 30 years to include:

We are skilled at assessing time commitments, developing an accurate work plan, assigning personnel, and quickly fine-tune staffing levels to always maintain the highest level of customer service. **SAFEbuilt** hand-picks staff uniquely qualified and experienced to deliver the exact services requested. Once assigned to a project, our team members are dedicated to that project until completion. We employ all proposed staff full time, providing all of the requested services.

- ✓ Full Service and Supplemental Building Department Operations
- ✓ Residential and Commercial Roof Inspections
- ✓ Residential, Commercial and Industrial Plan Review
- ✓ Building, Mechanical, Electrical, and Plumbing Inspection
- ✓ Fire Plan Review
- ✓ Code Enforcement
- ✓ Permit Technician
- ✓ Certified Building Official
- ✓ Community Development Automation Software
- ✓ Expedited Plan Review, Inspections, and Engineering for Special Projects
- ✓ Housing Authority Inspections
- ✓ Planning and Zoning Services
- ✓ Disaster Recovery
- ✓ Arborist and Landscape Design



## THE SAFEbuILT ADVANTAGE

Our solid reputation as an industry leader demonstrates our knowledge, flexibility and cost efficiencies, giving us the reliability, your company needs in a team. Our people love what they do and eagerly contribute solutions and recommendations that are proven, time-tested and specific to your needs, providing the following fundamental elements:

- ✓ **Focus on Cost-Saving Approaches and Methods.** Because we serve many municipalities and agencies, we are constantly improving and adapting to provide our clients with the most cost-effective services. We share a wealth of recommendations from our varied experience with other communities to help keep our clients' budgets on track.
- ✓ **Tailored, Responsive Services.** Our team is skilled at assessing time commitments, developing an accurate work plan and applying dedicated, professional personnel. We quickly fine-tune staffing levels to match changes in activity – always maintaining the highest level of customer service. We hand-pick staff uniquely qualified and experienced to deliver the exact services requested.
- ✓ **Swift Turnarounds and Expedited Services.** With extensive experience in community development and improvement services, our staff excels at providing prompt turnarounds. We match or beat required turnaround deadlines.
- ✓ **Effective Coordination with other Agencies and Departments.** Our people are trained in promoting collaboration and cooperation with other departments and agencies. Effective communication is a key component, and we have multiple communication solutions available that are flexible to the needs of each community we serve.
- ✓ **A Wealth of Code Knowledge and Building Industry Experience.** We maintain staff fully licensed and certified at the highest level of industry standards. To keep our personnel on the industry's cutting edge, many serve as popular educational instructors and lecturers, as well as sit on leading boards and committees for organizations developing and implementing important code regulations.
- ✓ **Leading-Edge Technology with Cost-Saving Solutions.** SAFEbuilt's software, CommunityCore Solutions, ([www.CommunityCore.com](http://www.CommunityCore.com)) delivers a suite of digital options for jurisdictions – prompt digital plan reviews, including electronic versions of plan comments, and easy-to-use online web application/portal for submittal, tracking and approval of digital plans.

## SAFEbuilt Core Values



### — SERVICE —

we always provide unequalled service levels to our customers, external and international.



### — IMPROVEMENT —

We strive to continuously improve and understand how we can do better tomorrow.



### — RESPECT —

We are respectful in the way we interact with everyone.



### — INTEGRITY —

We choose to do the right thing every time.



### — TEAMWORK —

We have an environment where everyone is able to contribute ideas. We encourage and reward creativity and initiative.

NATIONAL BUILDING DEPARTMENT PERSONNEL		SPECIALTIES	
<ul style="list-style-type: none"> <li>105 Building Officials &amp; Deputy Building Officials</li> <li>367 Inspectors</li> <li>126 Plans Examiners</li> <li>131 Permit Technicians</li> </ul>	<ul style="list-style-type: none"> <li>Building</li> <li>Mechanical</li> <li>Electrical</li> <li>Plumbing</li> </ul>	<ul style="list-style-type: none"> <li>Structural</li> <li>Health</li> <li>Construction</li> <li>Utilities</li> </ul>	
STRUCTURES			
<ul style="list-style-type: none"> <li>Commercial (all sizes)</li> <li>Residential (single and multi-family)</li> <li>Educational</li> <li>Medical</li> </ul>	<ul style="list-style-type: none"> <li>Institutional</li> <li>Office</li> <li>Retail</li> <li>Warehouses/ Distribution Centers</li> </ul>	<ul style="list-style-type: none"> <li>Arenas and Sports Facilities</li> <li>Convention Centers</li> <li>Theaters and Auditoriums</li> <li>Restaurants</li> </ul>	<ul style="list-style-type: none"> <li>City Halls and Courthouses</li> <li>Fire Stations, Police Stations, and Libraries</li> <li>Airports</li> <li>Water and Wastewater Treatment Plants</li> </ul>
REMOTE INSPECTIONS			
<ul style="list-style-type: none"> <li>Porches</li> <li>Small Projects (fences, exterior remodels)</li> <li>Rooftop</li> <li>Rooftop Solar (photovoltaic)</li> <li>Electrical Service Upgrades</li> <li>Electrical Reconnects</li> </ul>	<ul style="list-style-type: none"> <li>Water Heaters</li> <li>Gas Line Installations</li> <li>Parking Shade Structures</li> <li>Detached Storage Sheds</li> <li>Residential Addition/ Alteration reinspections</li> <li>Follow-up Inspections (must verify with inspector)</li> </ul>		



## SERVICES SAFEbuilt CAN PERFORM



Full Service and Supplemental Building Department Operations



Residential, Commercial, and Industrial Plan Review



Building, Mechanical, Electrical, and Plumbing Inspection



Fire Plan and Life Safety Review and Inspection



Code Enforcement



Permit Technician



Certified Building Official



Community Development Automation Software



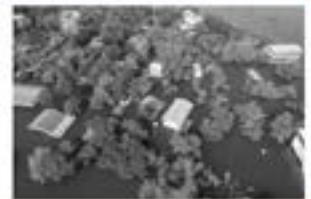
Expedited Plan Review, Inspections, and Engineering for Special Projects



Housing Authority Inspections



Planning and Zoning Services



Disaster Recovery



## Category Specific Value Added Benefits

During this process, the COT will receive multiple responses from licensed, insured and qualified firms. Many firms can obtain a license, insurance, and a handful of clients; however, it takes an Exceptional Staff managed by a dedicated leader to maintain a high level of standard. SAFEbuilt has carefully reviewed the RFQ and has identified the below additional services that we can offer to the COT. Resumes for the personnel to provide these services can be provided upon request. The rates below are effective as of the date of this submittal.

- ✓ **Plan Review** – To be negotiated
- ✓ **Building Official Services:**
  - In-person Building Official - \$120/hr
  - Remote Building Official - \$110/hr
- ✓ **Inspection Services:**
  - Residential - \$100/hr
  - Commercial - \$105/hr
  - Fire - \$105/hr
  - Remote – Listed in RFQ as \$35/inspection
- ✓ **Permit Tech Services:**
  - Permit Tech - \$60/hr
  - Senior Permit Tech - \$76/hr
- ✓ **Remote Landscape Review Services** - \$125/hr
- ✓ **Planning Services**
  - Planning Manager - \$180/hr
  - Principal Planner - \$165/hr
  - Senior Planner - \$150/hr
  - Associate Planner - \$125/hr
  - Assistant Planner - \$90/hr





## Why Partnering with safebuilt makes sense

As the City of Tucson's (COT) incumbent service provider for this scope of services, the COT understands the value that our team of veteran personnel brings to the community. The COT knows that having SAFEbuilt on the team means that there is always a reliable partner who can handle the daily workload, allowing the COT employees to focus on their duties without disruption. Trying to manage these services in-house presents an unnecessary burden on many COT departments, including human resources, payroll, and the building department. When the right resources are not in place, the backlog of work increases, construction projects fall behind schedule, and these delays impact budgets, which means the COT's building contractors are unhappy. Citizens quickly become unhappy when they have to take time out of their workday to wait for building inspectors who do not arrive during the scheduled time to meet with them. It is easy to miss the positive benefits that working with a team like SAFEbuilt provides to your community without taking a peek behind the curtain to see what goes on behind the scenes.



**1. Cost Control** – Reviewing and approving development projects can involve many moving parts. Partnering these services to an expert makes spending more predictable. A partner like SAFEbuilt that offers percent-of-fee services option allows communities to only pay for services when needed – and not when permit activity is slow or projects are on hold.



**2. Reduces Safety Risks** – An expert team helps reduce risks around safety and noncompliance. Staffing with fully trained experts allows projects to continue moving while also maintaining safety standards. Faster turnaround time for review and approval helps eliminate backlogs that may delay critical tasks.



**3. Increases Customer & Constituent Satisfaction** – While high permit volume is a natural byproduct of a growing community, backlogs and project delays are frustrating for everyone. Through faster turnaround times, strong communication, and project completion assurances, an outsourced partner streamlines permitting activity to keep customers and constituents happy.



**4. Improves Flexibility** – Building projects often demand flexibility. Do you need someone to work weekends or on a holiday? Do you need someone to fast-track a high-priority project? The right partner has the on-demand resources and proven processes to help meet these challenges without interruption.



**5. Scalability** – Staffing a full-time team involves high fixed costs around training, onboarding, and benefits. A trusted partner enables you to reduce legacy costs while scaling up and down as needed.



**6. Supports Digital Innovation** – Developing a strong technology foundation in-house is costly. An innovative building services partner makes digital transformation easy with a ready-to-implement platform. Quickly embrace the latest technologies while allowing customers to access electronic plan reviews, conduct remote virtual inspections, and more.



**7. Promotes Professional Development** – Maintaining a properly trained workforce who are current with industry standards and practices is a hassle on internal resources. SAFEbuilt relieves that burden through tailored professional development opportunities. We keep up with certification and licensing requirements and provide education around the topics that are most important to your community.



### 3. AVAILABLE RESOURCES TO COMPLETE THE PROJECT

SAFEbuilt ensures submittals are properly coordinated and tracked by following an established internal plan check process in which each plan is entered into our database, processed, and returned to the client on time. Our plan tracking procedures are designed to track each submittal throughout the review process and maintain accurate and comprehensive records for each submittal. Plan Reviewers will:

- Screen and log each application to ensure timely routing to all plan reviewers
- Review submittals for compliance with all relevant state and local requirements. The log serves as a tracking device to assure turnaround times and completeness of the review
- Perform reviews in accordance with local, state and federal regulations with which local jurisdictions are mandated to enforce, as well as all codes and ordinances in effect. Preliminary consultations are provided to the applicant upon request to assist and guide them in the design and plans preparation process
- Verify information shown on each permit applications. Construction valuation is based on information provided by the project owner and compared to estimates provided by the applicant
- Provide plan check management
- Assure that corrections are handled within established timeframes and as succinctly and clearly as possible. We will help each applicant through the plan review process. All corrections are identified based on compliance with specified codes and regulations
- Issue written corrections
- Provide oral and written communications with project representatives, as needed The City approves the development of any customized correction sheets. Correction sheets for specific projects shall be forwarded to the City along with a cover memo containing at a minimum, the following:
  - The date(s) plans were received and reviewed by SAFEbuilt
  - The date(s) the applicant was notified of completed plan reviews
  - The name and telephone number of the applicant




## ORGANIZATIONAL CHART

Team	Role
Clay Frye	Project Manager and Director of Plan Review Services
Andrew Bevis, MCP	Lead Plans Examiner
Daljit Benipal, SE	Plans Examiner and Structural Engineer
Darron Ray, MCP	Plumbing Plans Examiner
Jacob Doub, MCP	Combination Plans Examiner
Janet Matz, MCP	Building, Energy, Accessibility Plans Examiner
Keith Miller	Building Plans Examiner
Neil Samann	Mechanical Plans Examiner
Perry Hendershott	Plumbing and Mechanical Plans Examiner
Robert Mathis	Fire Plans Examiner
Ronald Ross, PE, LEED AP, BD+C	Electrical Plans Examiner and Engineer
Thomas Scott Davis, MCP	Combination Plans Examiner
Steve O'Neal	Building, Mechanical, Plumbing Plans Examiner
Timothy Payne	Building and Mechanical Plans Examiner
DeWayne Hall	Fire Plans Examiner
Steve Titcombe, CFI 2, CFPE, FOII, FI1, AEMTC/IC	Fire Plans Examiner
Tommy McCullers	Fire Plans Examiner



## NATIONAL PLAN REVIEW PROGRAM

In addition to the Plans Examiners dedicated to this contract, SAFEbuilt offers the Village access to our national team of Plans Examiners allocated to our National Plan Review Program. These 34 Plans Examiners are located at offices throughout the country and stand ready to support the Village with any surges in workload. SAFEbuilt can easily draw from this national pool of staff with plan review specialties in educational facilities, fire, post-disaster, site/civil, seismic, and structural for any projects with specialized plan review needs. Whatever your needs, SAFEbuilt can assure that we will accomplish it on time and accurately every time.



### The Benefits to Using SAFEbuilt's National Plan Review Program

**Access to multi-disciplined plan reviewers.** Credentialed staff are hard to find—staffing all positions necessary is financially difficult. Remote plan review provides the Village with access to credentialed multi-discipline Plans Examiners across the country.

**Remote and concurrent reviews.** Access to a national network of plan review staff allows for concurrent plan review across multiple time zones, speeding up review turnaround times and fewer delays in completing revenue-producing projects.

**Expedited plan review.** National access to reviewers gives the Village the ability to expedite plans (for an additional fee) through the process for clients that have short deadlines or have fallen behind schedule.

**Remote access and increased transparency.** Clients can conveniently submit their plans and monitor their status remotely, reducing the need to sit and wait in a building department office or wait by the phone. Clients can access the portal anytime, anywhere without restrictions to office hours.

## AVAILABLE RESOURCES

In addition to the Plans Examiners dedicated to this contract, SAFEbuilt offers the City access to our national team of Plans Examiners allocated to our National Plan Review Program. These 34 Plans Examiners are located at offices throughout the country and stand ready to support the City with any surges in workload. SAFEbuilt can easily draw from this national pool of staff with plan review specialties in educational facilities, fire, post-disaster, site/civil, seismic, and structural for any projects with specialized plan review needs.

## RESPONDING TO REQUESTS

When plans are received, they are reviewed for completeness of submittal and logged into our network tracking system. Our staff enters project information into our database within 24 hours of receipt. Target times and maximum completion times are assigned for each plan review discipline. This information is transferred to a plan check assignment list with completion deadlines as listed in the contract.

All requests should be directed to Mr. Clay Frye. He will review the submittal and assign the project to the plan reviewers based on review type and immediate availability of the team.

Once a plan review is complete, our administrative staff will contact the listed applicant to advise them on the status. Copies of the corrections are then sent to the applicant and jurisdiction via e-mail, fax, or mail. Resubmitted plans shall be submitted directly to the City or may be shipped or delivered directly to our office. Upon final review and approval, two sets of the approved plans will be stamped, perforated, or sent as-is, back to the Planning and

Development Department. Our administrative staff reviews all plans returned to the City for completeness of forms and tracks all fees for billing per the client's contract.

## UNDERSTANDING THE NEED

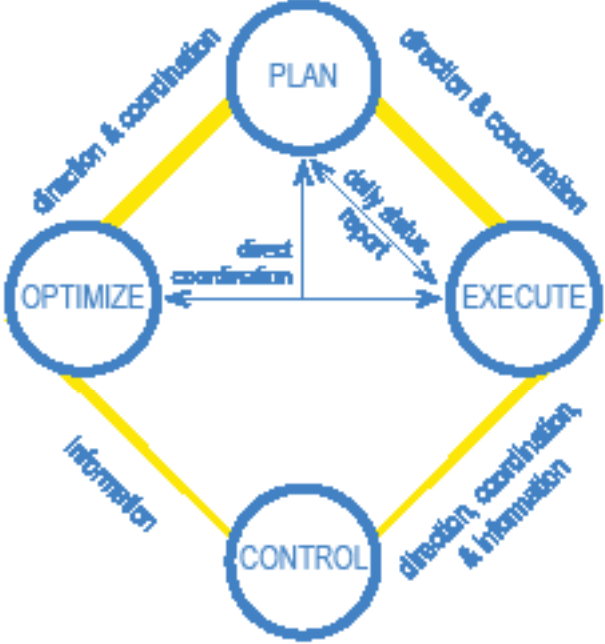
The City needs an experienced provider with a qualified team of residential, commercial, and fire plan reviewers to supplement the Planning and Development Department staff on an on-call basis. As described in this response, we provide the full array of building department services to clients throughout the United States, utilizing industry-leading tools and techniques to meet the City's requirements. Our proven approaches increase productivity through established work management, scheduling, and technical expertise. Further, we leverage a continuous process improvement philosophy to enhance service delivery throughout contract performance.

## PROJECT MANAGEMENT, APPROACH & RESPONSIVENESS

Close coordination and frequent communication are critical to successfully managing fluctuating workloads. SAFEbuilt's long-standing practice of partnering with State staff to handle day-to-day issues is a priority for our team. Through consistent efforts, we can safeguard against miscommunications and minor mishaps.

SAFEbuilt's Project Manager, Mr. Clay, produces a schedule and budget, then generates a report measuring our progress against that schedule. Further, he provides information that measures percent of budget that has been expended, as well as where the budget is being spent. These reports are supplied monthly. Comparing the work accomplished with schedule activities and an outlined budget ensures our team is on track and moving forward with the workload provided to our team.

## PROJECT MANAGEMENT PLAN

Our Project Management Plan begins with the application of our philosophy of **Plan**, **Execute**, **Control**, and **Optimize** (PECO). The PECO framework, illustrated in , is based on our team's experience, as well as industry best practices endorsed by the Project Management Institute. We identify, prioritize, allocate, manage, and control the work requirements through this singular, integrated method.

Using the PECO framework, the SAFEbuilt team delivers a contract management approach that combines the right people, processes, and tools to perform the Scope of Work requirements. Our support at the State requires a methodology to efficiently operate and maintain all areas of service. The SAFEbuilt team's methodology is structured to streamline our resources used and provide responsive services. Successful execution of building field inspection services starts with a responsive team structure that can anticipate and address resource needs.

Our team works on multiple tasks at the same time, and our organizational structure supports the staff to effectively oversee this process. Our Project Manager will ensure overall project performance and completion, while our on-site team of Inspectors will manage the day-to-day business of providing excellent services to complete each work order.

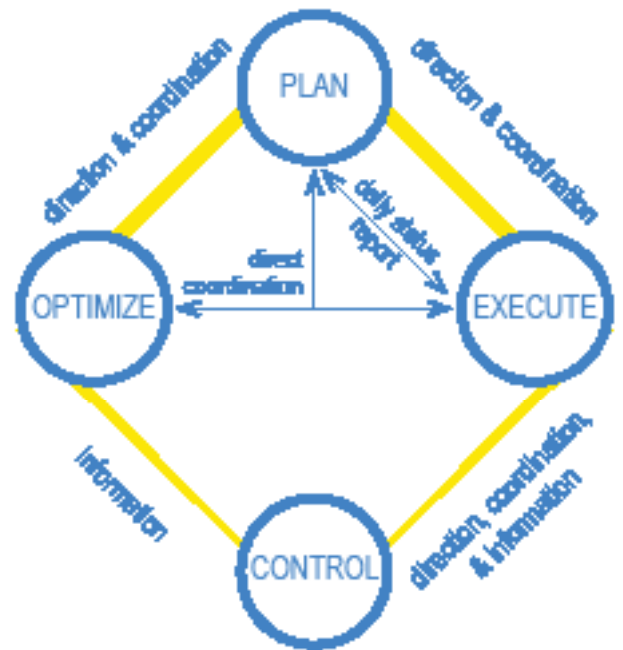


Figure 1. The PECO framework delivers a contract management approach that combines the right people, processes, and tools for project success.



## COMMUNICATIONS

Our priority is to ensure the best possible experience working with our team—with minimum impact on the State and its citizens. Meetings are an integral part of the plan, especially at contract start-up, and involve all applicable staff from the State and SAFEbuilt. It is important that everyone involved is aware of progress and changes they can expect going forward.

For aggregate reporting, we work with you to develop a schedule and format to meet your needs. Formats may include monthly, quarterly, and annual reports summarizing activity levels, adherence to performance metrics, and other items of special interest to the State. Throughout the life of the contract, we ensure our work effort is clearly communicated to the State, adjusting as necessary.

When transitioning new team members into existing building departments, we have discovered that clients can sometimes be concerned with the impact on their team and the community they serve. Current employees, additional departments, permit holders, applicants, and other jurisdictions can all be affected by new service providers. From the start, we work hard to build trust with State staff and establish strong working relationships.

SAFEbuilt believes that clear consistent communication is key to a successful working relationship between SAFEbuilt and State staff. Our main point of contact, Mr. Clay Frye, is available to discuss projects, schedules, and concerns. He provides regular interface to keep staff aware of progress and any suggested changes moving forward. Similarly, the meetings give the State a chance to provide feedback to us and determine other efforts to make certain the right information is getting to the right people.

We treat everyone with respect, whether State staff, applicants, or community members. It is one of SAFEbuilt's core values. In fact, SAFEbuilt's core values embody our approach to our working relationship with State staff as well as our philosophy in providing the requested services.



SAFEbuilt did a wonderful job of keeping the City up-to-date on key developments with the high school remodel. They also worked closely with the contractor and the school to reduce any potential danger for the students. They do a fantastic job for the City.

– Stephanie Hoegh, City Clerk – Treasurer, Benton City, WA

## SAMPLE PLAN REVIEW DETAILS

Sample Plan Review details can be found on the following pages.



## REVIEW DETAILS

**SUBMITTAL # TUC7125001.121321**  
**Job Type: Master Plan**

### REVIEW DETAILS

---

**Project Name:** T21C1409453  
**Project Code:** TUC7125  
**Project Address:** 185 S LINDA AV  
**Project District:**  
**Customer:** Tucson, AZ

### REVIEW STATUS

Discipline	Status	Submitted Number
Structural	Denied	TUC7125001.121321
Building	Denied	TUC7125001.121321
Mechanical	Denied	TUC7125001.121321
Electrical	Denied	TUC7125001.121321
Plumbing	Denied	TUC7125001.121321
Fire	N/A	N/A
Zoning	N/A	N/A

### QUALITY CONTROL

---





## REVIEW DETAILS

SUBMITTAL # TUC7125001.121921  
Job Type: Master Plan

## DISPOSITION

### Structural(S) Reviewer

---

Daljit Benipal  
Denial

Reason:

Date Completed : 1/5/2022 5:12:37 PM

1. Provide Geotechnical Report for the proposed building per International Building Code 2018, Section 1803.1.
2. Shear Walls are shown at level 1 and level 2 for both buildings. Submit Floor Plans showing locations of shear walls for levels above level 2.
3. Foundation Plan show 24" diameter round columns. The Column Details on Drawing S5.1 shows square columns. Verify and make revisions.
4. Balcony guards are to be designed for the loads provided in IBC 2018 Section 1607.8.1. Verify that these loads are accounted for in the design.
6. Areas used for storage are to include 25% of the live load in determining the effective seismic weight. Verify the additional load is applied to the lateral resisting system as required in ASCE-7 Section 17.7.2
8. Structural steel, components and fasteners for the exposed canopy are to be protected against corrosion in accordance with AISC 360 Section B.13 as indicated in IBC 2018 Section 2203.1.

Submit a response letter addressing these correction items and provide bubbles on the revisions to the drawings.



## REVIEW DETAILS

SUBMITTAL # TUC7125001.121921  
Job Type: Master Plan

### Building(B) Reviewer

---

Andrew Bevis  
Denied

Reason:  
Date Completed : 12/20/2021 3:36:24 PM

1. The cover page states that a NFPA 14 sprinkler system will be a deferred submittal. NFPA 14 is that standard that governs standpipes and hose systems. It is assumed that a NFPA 13 system was intended. Please correct.
2. Some numbers seem to have been switched on the frontage increase calculations. The factor calculated for building 3 is used in building 2's area increase calculation and the same for the other building. Please correct calculations.
3. The unit matrix does not include the calculations for the minimum amount of accessible units required. Provide the accessible unit calculations.
4. Sheet G1.1 seems to be corrupted and is not legible. Please resubmit Sheet G1.1.
5. The legends on the egress sheets are not completely visible as well they seem to be missing additional information. Please provide corrected egress sheets.
6. Indicate the egress path once exiting stair #3. What path is being chosen for exit discharge? It's assumed this is shown on Sheet G1.1.
7. Indicate the egress path once exiting stair #4. What path is being chosen for exit discharge? It's assumed this is shown on Sheet G1.1. This portion of the plan is difficult to read on Sheet A2.1.
8. Provide an egress plan for the parking garage.
9. Provide evidence of compliance with Section 3104 for the pedestrian walkway that connects the two apartment buildings.
10. Provide the various horizontal assembly details for the podium as the plans indicate different types of toppings for the horizontal assembly.
11. Provide a section detail for the trash chutes.
12. The door schedule does not provide the fire ratings for doors that are required to be protected. Provide all applicable ratings.
13. Provide evidence of compliance with Section 705.8 for the windows on the building faces that face each other on buildings 2 & 3.



## REVIEW DETAILS

SUBMITTAL # TUC7125001.121921  
Job Type: Master Plan

### Mechanical(M) Reviewer

---

Neil Samaan  
Denied

Reason:

Date Completed : 12/21/2021 2:26:07 PM

1. Guards shall be provided where appliances are within 10' of roof edge (IMC2018,304.11)
2. Provide mechanical ventilation to enclosed garage in an approved manner @ .75 cfm per square foot (IMC2018,404)
3. Show where outside fresh air duct is connecting to FCUs in garage (IMC2018,106.3.1)
4. Show how you are bringing fresh outside air Sheet M2.3(IMC2018,106.3.1)
5. Note where these ducts are going it appears to be a shaft and if it is you need fire and smoke dampers at all penetrations of shaft (IMC2018,106.3.1)
6. Show how you are bringing in ventilation air (IMC2018,106.3.1)
7. Provide ventilation air to corridor on all floors (IMC2018,106.3.1)
8. Ducts that penetrate more than 2 stories shall be in a shaft (IMC2015,607.6.1)
9. Ducts that penetrate more than 2 stories shall be in a shaft (IMC2015,607.6.1)
10. Shaft penetrations shall be protected fire and smoke dampers (IMC2018,607.5.5)
11. Show where your bringing in fresh ventilation air (IMC2018,106.3.1)
12. Describe what this is it appears to be and elevator hoistway (IMC2018,106.3.1)
13. Mechanical systems shall not be located in an elevator shaft (IMC2018,303.8)
14. Provide fire and smoke dampers at all duct penetrations of shaft (IMC2018,607.5.5)
15. Mechanical systems shall not be installed in an elevator shaft (IMC2018,303.8)
16. Appliances installed in fire rated assembly shall be protected in an approved manner (IMC2018,303.2)
17. Provide radiation dampers at diffusers penetrating fire rated ceiling assembly (IMC2018,607.6.2)
18. Duct over 2 stories shall be in a shaft (IMC2018,607.6.1)
19. Provide radiation dampers (IMC2018,607.6.2)
20. Appliances installed in fire rated assembly shall be protected in an approved manner (IMC2018,303.2)
21. Provide radiation dampers at all ceiling penetrations (IMC2018,607.6.2)
22. Provide a shaft for ducts that penetrate more than 2 stories (IMC2018,607.6.1)
23. Mechanical systems shall not be installed in an elevator shaft (IMC2018,303.8)



## REVIEW DETAILS

**SUBMITTAL # TUC7125001.121921**  
**Job Type: Master Plan**

24. Provide fire and smoke dampers at penetrations of duct shaft (IBC2018,717.5.3)
25. Ducts penetrating more than 2 stories shall be in a shaft (IMC2018,607.6.1)
26. Show to what appliances are these diffusers connected to (IMC2018,106.3.1)
27. Mechanical systems shall not be installed in an elevator shaft (IMC2018,303.8)
28. Show where you are bringing in ventilation air (IMC2018,106.3.1)
29. Identify this unit (IMC2018,106.3.1)
30. Show where you are bringing ventilation air to unit (IMC2018,106.3.1)
31. Provide fire and smoke dampers at duct penetration of shaft (IMC2018,607.5.5)
32. Provide duct sizes and cfm's through diffusers (IMC2018,106.3.1)
33. Provide ceiling radiation dampers (IMC2018,607.6.2)
34. Note where this unit is installed (IMC2018,106.3.1)
35. Show where you are bringing in ventilation air (IMC2018,106.3.1)
36. Provide list of chemicals and mechanical plan in the pool equipment room (IMC2018,106.3.1)
37. Exhaust shall terminate outdoors (IMC2018,501.3)
38. Show where your bringing in ventilation air (IMC2018,106.3.1)
39. Identify unit and show where you are bringing in ventilation air (IMC2018,106.3.1)
40. Identify if this is a shaft and if it is provide fire and smoke damper a penetration of shaft (IMC2018,106.3.1 & 607.5.5)
41. Duct over 2 stories shall be in a shaft (IMC2018,106.3.1)
42. Provide commercial kitchen mechanical plans (IMC2018,106.3.1)
43. Provide mechanical plan for generator room including fire rating of room (IMC2018,106.3.1)
44. Please see marked up plans part 3 and 4 in narratives



## REVIEW DETAILS

SUBMITTAL # TUC7125001.121921  
Job Type: Master Plan

### Electrical(E) Reviewer

---

Ron Ross  
Denied

Reason:  
Date Completed : 12/27/2021 6:18:47 PM

Electrical Review of Bauwisa Apartments

By: Ron Ross PE

EP1.1A - 1ST FLOOR POWER & SPECIAL SYST. PLAN NORTH BLDG SECTOR A. Equipment Note #10 needs to identify a meter, not panel ITAM

EP1.5A - 5TH FLOOR POWER & SPECIAL SYST. PLAN NORTH BLDG SECTOR A: Missing Key Notes 1-4

FM1.6A - ROOF MECHANICAL POWER NORTH BLDG SECTOR A: Need to add more service receptacles for CU units

EP4.1 - ENLARGED ELECTRICAL PLAN UNIT F:

Range CBs and conductors may be undersized for 9 KW range @ 208V. This could also affect range receptacle selection too. Comment applies to all units with 9 KW ranges with 40 amp CBs.

Could not locate Keynotes # 2 and 3.

EP6.1 - PANEL SCHEDULES: Some panels do not state where they are fed from.

EP6.2 - PANEL SCHEDULES: Some panels do not state where they are fed from.

EP6.3 - PANEL SCHEDULES: Panel 4HB1 does not state where it is fed from.

EP6.4 - PANEL SCHEDULES: Some panels do not state where they are fed from.

EP6.5 - PANEL SCHEDULES: Some panels do not state where they are fed from.

EP6.6 - PANEL SCHEDULES: Some panels do not state where they are fed from.

EP6.7 - PANEL SCHEDULES: Panel ITC6 does not state where it is fed from.

EP7.1A - SINGLE LINE DIAGRAM - SES-A (SECTOR A SERVICE): Note 5 is probably mislabeled Note 7 on dwg.

EP7.1B - SINGLE LINE DIAGRAM - SES-B (SECTOR B SERVICE):

90/100 amp CB is undersized for conductor and Panel 4HB2.

Feeder is oversized from Junction Box to GEF-N5 as 3/0 conductor typically won't fit in 100 amp Disconnect lugs.

EP7.3B - SINGLE LINE DIAGRAM - SES-B (SECTOR B SERVICE):

Need to provide Conductor #3.

Conductor #4 is too small. Probably meant to use Conductor #5.



## REVIEW DETAILS

**SUBMITTAL # TUC7125001.121921**  
**Job Type: Master Plan**

Control panel is using conductor #5, probably in error.

FP7 1D - SINGLE LINE DIAGRAM - SFS-D (SECTOR D SERVICE) - 15400A CBs for panels 2HD1 and 4HD1 are undersized, probably meant to be 150 amp.



## REVIEW DETAILS

SUBMITTAL # TUC7125001.121921  
Job Type: Master Plan

### Plumbing(P) Reviewer

---

Perry Hendershott  
Denied

Reason:  
Date Completed : 12/27/2021 9:37:22 PM

- 1). Civil Page C9 are not clear on storm drain connection locations & sizes. -IPC A106.3.1
- 2). Storm system Overflow drains on plan pages A5.1 & A5.6 need to be more clear. -IPC A106.3.1
- 3). Plumbing pages need to include an entire storm system primary & secondary isometric riser diagram from roof to discharge location, that includes sizes, section GPM loads. Plan pages P1.0 thru P3.20 are not clear on primary & secondary storm system illustrations from floor to floor. -IPC A106.3.1
- 4). Throughout Plumbing plans the Drains labeled as Area drains in hallway corridors aren't clear if they would be receiving storm water. Floor drains can't be connected to the storm system. -IPC 1104.2. If these are indeed storm drains where would the water overflow if there was a back up? IPC 1108
- 5). Where will the deck drains overflow to that are shown throughout plumbing plans.? IPC 1108
- 6). Per the total DFU load of 3784 as shown on plan page P8.1, this DFU load is beyond the capability of the 8" sewer shown on Civil page C9. -IPC Table 710.1
- 7). Most sanitary waste line indicators & sizes are not clearly marked on plan pages P1.0 thru P3.20. -IPC A106.3.1
- 8). waste system illustrations not complete on plan pages P3.1 thru P3.20 Also note #1 on P3.10 states additional waste routing in progress. Update plan pages. -IPC A106.3.1
- 9). Notate at each of the 6 BLDG drain exits on P1.0 & P1.1 the total DFU load for each individually. Per plan pg. P8.1 the total BLDG DFU load is 3784. -IPC Table 710.1
- 10). Plan pg P1.0 needs to illustrate the continuation of the main ramp pit frused storm line to it's termination location, as shown on plan pg. P7.1 detail. -IPC A106.3.1
- 11). Units 2A & 2A1 dual lavs on plan pages A2.13, 2.14, & 2.15 require 30" center to center separation. -IPC 405.3.1
- 12). Plan page A2.26 needs to show the triple lavs center to center separation & sidewall to center clearance. -IPC 405.3.1
- 13). Womens & Mens Restaurant restroom lavatories on plan pages A2.26 & P3.4 can't be shared & the lavs need to be in the same room as the inlets. Update all affected pages. -IPC 403.7 & 405.3.7
- 14). The plumbing design system used appears to show sanitary tees for all connections, notate on plan pages P6.1 thru P6.5 that fitting installation needs to comply with IPC 706
- 15). Notate on plan pages P6.1 thru P6.5 what venting method from IPC chapter 9 is being implemented.
- 16). Plan pages P6.1 thru P6.5 need to include waste riser diagrams for public area fixtures. IPC A106.3.1
- 17). Label fixtures on waste risers on plan pages P6.1 thru P6.5 -IPC A106.3.1
- 18). Waste isometric #3 on P6.1 isn't clear. IPC A106.3.1





## REVIEW DETAILS

SUBMITTAL # TUC7125001.121921  
Job Type: Master Plan

- 19). Plan pg P6.5 is blank?
- 20). Plan pages P6.1 thru P6.5 missing units C, 1C1, 2T, & 2D1 -IPC A106.3.1
- 21). Water line indicators & sizes not clear on Plan pg. P1.0. -IPC A106.3.1
- 22). Water main & Branch sizes not shown on plan pages P4.2 thru P4.20. -IPC A106.3.1
- 23). TMV-1 not shown for #107, #108 restrooms on plan pg P4.1. -IPC 419.5, -IPC A106.3.1
- 24). Hot water not illustrated for commercial restrooms on plan pg. P4.4. IPC A106.3.1 IPC 607.1
- 25). Water piping not illustrated to H3A Jan sink & private dining sink on plan pg P4.4 -IPC A106.3.1
- 26). Water piping not illustrated to drinking fountains between restrooms #127 & #128. IPC A106.3.1
- 27). Floor to floor water main risers locations & sizes not clear on plan pages P4.1 thru P4.20. -IPC A106.3.1
- 28). add riser sizes to mechanical system details #3 & #4 on plan page P7.1
- 29). Sump details on plan pg P7.1 need to include an oil alarm. -IPC 1003.4
- 30). Sump details on plan pg P7.1 need to include a shut off valve on discharge side of check valve. IPC 1113.14, 717.2
- 31). Add water heater detail illustrations to plan pg. P7.1 for each type of water heater installation. -IPC A106.3.1
- 32). Add fridge line water connection backflow to apartment specifications on plan pg. P8.2 -IPC 608.17.1.2
- 33). Waste riser 2d #2 on plan P6.3 doesn't correlate with 2D waste enlarged plans on plan pg. P5.4 -IPC A106.3.1
- 34). Gas notes on plan pg P2.1 covered by building layout overlay. -IPC A106.3.1
- 35). Plan Pg. P6.6 Gas Boometric needs to include the specific equipment type & BTU rating at the end point of each run & note which sizing table was used. IFGC 402.4 A106.3.1
- 36). Add types of sanitary, storm, water & gas piping materials to be used to plan pg. P8.2



## REVIEW DETAILS

**SUBMITTAL # FC-0065089.011222**  
**Job Type: New Construction- Residential**

### REVIEW DETAILS

---

**Project Name:** 212940113  
**Project Code:** FC-0065  
**Project Address:** 10105 ROSELAND RIDGE RD, FAIRFAX STATION, VA 22039-0000  
**Project Details:** Build a two story split level home with partial storage below  
**Customer:** Fairfax County

### REVIEW STATUS

Discipline	Status	Submitted Number
Structural	N/A	N/A
Building	Denied	FC-0065089.011222
Mechanical	N/A	N/A
Electrical	N/A	N/A
Plumbing	N/A	N/A
Fire	N/A	N/A
Zoning	N/A	N/A

### QUALITY CONTROL

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## REVIEW DETAILS

SUBMITTAL # FC-0065089.011222  
Job Type: New Construction- Residential

## DISPOSITION

### Bulking(B) Reviewer

---

Gautier Chaudry  
Denial

Reason:  
Date Completed : 1/22/2022 11:02:36 AM

Project Id FC-0065089.011222

10105 ROSELAND RIDGE RD, FAIRFAX STATION, VA 22039-0000, VA

**PLEASE RESUBMIT YOUR PLANS WITH COMMENT RESPONSE SHEET CITING EACH CORRECTION WITH SHEET NO. WITHOUT COMMENT RESPONSE SHEET AND CITING THE REFERENCED SHEET DELAY IN REVIEW PROCESS COULD TAKE PLACE.**

#### BPRRS5 GRDYG

##### SUBMIT GRADING PLAN

##### REFER TO SHEET UNDER SPECIFICATIONS

Please submit a copy of the approved grading plan when submitting your building plans. The plan should have a red "Approved" stamp at the top. Building Plan Review cannot approve the building plans until an approved grading plan has been obtained. Houses that have septic system or wells must have the Health Department sign off before the Building Permit can be issued. (Ref. VCC R102.2 R103.10)

#### BPRRS5 WWINDF

##### HOW TO COMPLY WITH WIND

##### REFER TO ALL SHEETS WALL BRACING AND WALL BRACING WORK SHEET MISSING.

For more information on how to comply with the wall bracing provisions from chapter 6 of the 2015 Virginia Residential Code, please visit <https://www.fairfaxcounty.gov/landdevelopment/wall-bracing>. We recommend that when you resubmit your plans you submit the wind bracing work sheet offered on our web page. You will find that we offer a great interactive work sheet that is easy to use. (Ref. 2015 IRC R602)

#### BPRRS5 WWINDJ

##### INTERACTIVE WORK SHEET

Please submit a completed copy of the wind bracing work sheet offered on our web page. This spreadsheet will compile and calculate all of the data to comply with the wall bracing provisions from chapter 6 of the 2015 Virginia Residential Code for the wall bracing. This interactive work sheet is very easy to use.

<https://www.fairfaxcounty.gov/landdevelopment/wall-bracing>. (Ref. 2015 IRC R602)

#### BPRRS5 ROOM

##### ROOM FUNCTIONS



## REVIEW DETAILS

**SUBMITTAL # FC-0065089.011222**  
**Job Type: New Construction- Residential**

**REFER TO SHEET A102, Identify the function of all rooms shown on the floor plans**

**BPRRSG PLAT**

**SUBMIT APPROVED PLAT**

**REFER SHEET A001 INCOMPLETE SITE PLAN**

**Please submit one copy of the approved plat and the Site plan. Houses that have septic system or wells must have the Health Department sign before the Building Permit can be issued. (Ref. VCC 103.10)**

**BPRRSP EIFS**

**EIFS REQUIREMENT**

**Please clarify if you are installing an exterior insulation and finish system (EIFS) by providing the installation instructions for the product you are using. EIFS must comply with IRC Section R703.9. Please note that these systems must be inspected by a Fairfax**

**County approved Third Party Inspector. (Ref.**

**IRC R703.9)**

**R308.4**

**Please provide safety glazing at hazardous locations per IRC section 308.4 and 308.1**

**If you have any question, please e-mail at [gcauxibry@safebuilt.com](mailto:gcauxibry@safebuilt.com)**



## REVIEW DETAILS

**SUBMITTAL # BP-21-02015094.00292**  
**Job Type: Residential**

### REVIEW DETAILS

---

**Project Name:** Hybrid Deck  
**Project Code:** BP-21-02015  
**Project Address:** 10326 Woburn Court  
**Project Details:**  
**Customer:** Orland Park, IL

### REVIEW STATUS

Discipline	Status	Submitted Number
Structural	N/A	N/A
Building	Denied	BP-21-02015094.00292
Mechanical	N/A	N/A
Electrical	N/A	N/A
Plumbing	N/A	N/A
Fire	N/A	N/A
Zoning	N/A	N/A

### QUALITY CONTROL

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Approved



## REVIEW DETAILS

SUBMITTAL # BP-21-02015094.00292  
Job Type: Residential

## DISPOSITION

### Bulking(B) Reviewer

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Keith Miller  
Denial

Reason:  
Date Completed : 11/2/2021 10:52:56 AM

Center beam is over spanned - maximum span for a (2)2x10 SYP beam is 6'4".

What type of lumber is being used?

The footings are too small - see notes on plans.

Footings for stringer support are not shown.

Is grill area cantilevered joists or are the footings not shown?

What is being used for proper beam end bearing next to house?

Beams need to bear on top of posts.

## 4. FIRM EXPERIENCE ON SIMILAR PROJECTS

SAFEbuilt Arizona, LLC (SAFEbuilt) has 30+ years of experience providing building department services to municipalities throughout the country, with plan review and inspections being the mainstays of our service offerings.

### REFERENCES



**Salt Lake City, UT** **5/1/2020 - 4/20/2025**

**Ken Anderson – Building Services Manager**

**Contract Value: \$1,250,000**

451 South State Street Room 218

Salt Lake City, Utah 84111

801.535.7224 | ken.anderson@slcgov.com

Remote plan review services including remote structural plan engineering reviews, building plan reviews, and fire plan reviews



**City of Bozeman, MT** **9/27/2020 - 9/26/2023**

**Josh Waldo – Fire Chief**

**Contract Value: \$450,000**

121 N. Rouse Avenue

Bozeman, MT 59715

406.582.2351 | jwaldo@bozeman.net

Plan review services including building, mechanical, electrical, plumbing, fire plan review and building inspection services.



**City of Meridian, ID** **8/1/2018 - 9/30/2021**

**Sam Zahorka, CBO**

**Contract Value: \$540,000**

33. E. Broadway Ave., Suite 102

Meridian, Idaho 83642

208.489.0324 | szahorka@meridiancity.org

Remote plan review services including building plan review, energy plan review, accessibility plan review, structural plans and structural calculation review, electrical plan review, and mechanical and fuel gas plan review services.



**City Middleton, ID** **10/15/2020 - 10/14/2023**

**Chris Grooms – Building Official**

**Contract Value: \$75,000**

6 North Dewey Ave

Middleton, Idaho 83644

208.585.3133 | cgrooms@middletoncity.com

On Call Plan Review and Inspections





## ADDITIONAL EXPERIENCE PERFORMING ELECTRONIC PLAN REVIEW FOR LOCAL GOVERNMENTS

SAFEbuilt has extensive experience working with communities of similar size, with similar needs. Even though the services you require are on demand, our team is ready to seamlessly provide code compliant plan reviews, continuing your positive image with residents and business. Working together with the COT, we will deliver services efficiently and accurately, meeting the needs presented in the RFQ.

SAFEbuilt is pleased to present the following summaries of similar projects for the City's review.

### FAIRFAX COUNTY, VA – PLAN REVIEW SERVICES



- A. **MONTH AND YEAR PROJECT STARTED AND COMPLETION DATE:** March 2021 – Ongoing
- B. **CLIENT NAME, LOCATION, AND CONTACT INFORMATION:** Fairfax County, VA, Brooke Hardin, Community Development and Planning Director, 703.385.7821, [brooke.hardin@fairfaxva.gov](mailto:brooke.hardin@fairfaxva.gov)
- C. **ROLE OF THE FIRM AND THE RESPONSIBILITIES:** As the prime contractor, SAFEbuilt provides remote plan review services and permitting support for the County.
- D. **BUDGET:** Contract Value Not to Exceed \$250K Annually
- E. **GRAPHIC DESCRIPTION OF PROJECT:** Remote plan review of residential plans. One plan reviewer works this program (Gauher Chaudhry), supporting 15+ reviews per week. The team is supported by the National Plan Review Team as needed.
- F. **TOTAL COST AND/OR FEES PAID TO YOUR FIRM:** Annual Contract Value is \$250K
- G. **CHANGE ORDER PERCENTAGE:** 0%

## DISTRICT OF COLUMBIA DEPARTMENT OF REGULATORY AFFAIRS (DCRA) – PLAN REVIEW &amp; INSPECTIONS



- A. **MONTH AND YEAR PROJECT STARTED AND COMPLETION DATE:** April 2019 – Ongoing
- B. **CLIENT NAME, LOCATION, AND CONTACT INFORMATION:** City of Washington D.C., Department of Regulatory Affairs, Christopher Bailey, Deputy Chief Building Official, 202.442.4400, [christopher.bailey@dc.gov](mailto:christopher.bailey@dc.gov)
- C. **ROLE OF THE FIRM AND THE RESPONSIBILITIES:** As the prime contractor, SAFEbuilt provides plan review and inspection services for DCRA.
- D. **BUDGET:** Contract Value Not to Exceed \$950K Annually
- E. **GRAPHIC DESCRIPTION OF PROJECT:** The team includes three leads (all are ICC Master Code Professionals), and four inspectors/plans examiners. The team performs structural, mechanical, electrical, plumbing, fire protection, green building, energy, and elevator inspections and plan reviews. The team performs 100+ plan reviews per week for DCRA, and is supported by the National Plan Review Team as needed.
- F. **TOTAL COST AND/OR FEES PAID TO YOUR FIRM:** Annual Contract Value is \$950K
- G. **CHANGE ORDER PERCENTAGE:** 0%

SAFEbuilt has quick turnaround times, which gives our team more breathing room for processing plans. We are committed to providing our builders with a fast, seamless process without compromising our safety standards. Our partnership with SAFEbuilt helps us achieve that.

– Christopher Bailey, Deputy Building Official, Department of Consumer and Regulatory Affairs (DCRA) in Washington, D.C.



## CITY OF WHEELING, WV – PLAN REVIEW SERVICES



- A. **MONTH AND YEAR PROJECT STARTED AND COMPLETION DATE:** May 2021 – Ongoing
- B. **CLIENT NAME, LOCATION, AND CONTACT INFORMATION:** City of Wheeling, WV, Ross Klicker, Community Development Director, 847.459.2620, [rklicker@wheelingil.gov](mailto:rklicker@wheelingil.gov)
- C. **ROLE OF THE FIRM AND THE RESPONSIBILITIES:** As the prime contractor, SAFEbuilt provides on-call plan review services remotely.
- D. **BUDGET:** Contract Value Not to Exceed \$30K Annually
- E. **GRAPHIC DESCRIPTION OF PROJECT:** SAFEbuilt plans examiners provide residential and commercial plan review services in both electronic and hard copy formats for the City. The team includes Andrew Bevin, Daljit Benipal, Neil Samaan, Ron Ross, and Perry Hendershott. SAFEbuilt typically works 10+ plan reviews for the City per week. The team is supported by the National Plan Review Team as needed.
- F. **TOTAL COST AND/OR FEES PAID TO YOUR FIRM:** Annual Contract Value is \$30K
- G. **CHANGE ORDER PERCENTAGE:** 0%

## PRINCE GEORGE COUNTY, MD – REMOTE PLAN REVIEW SERVICES

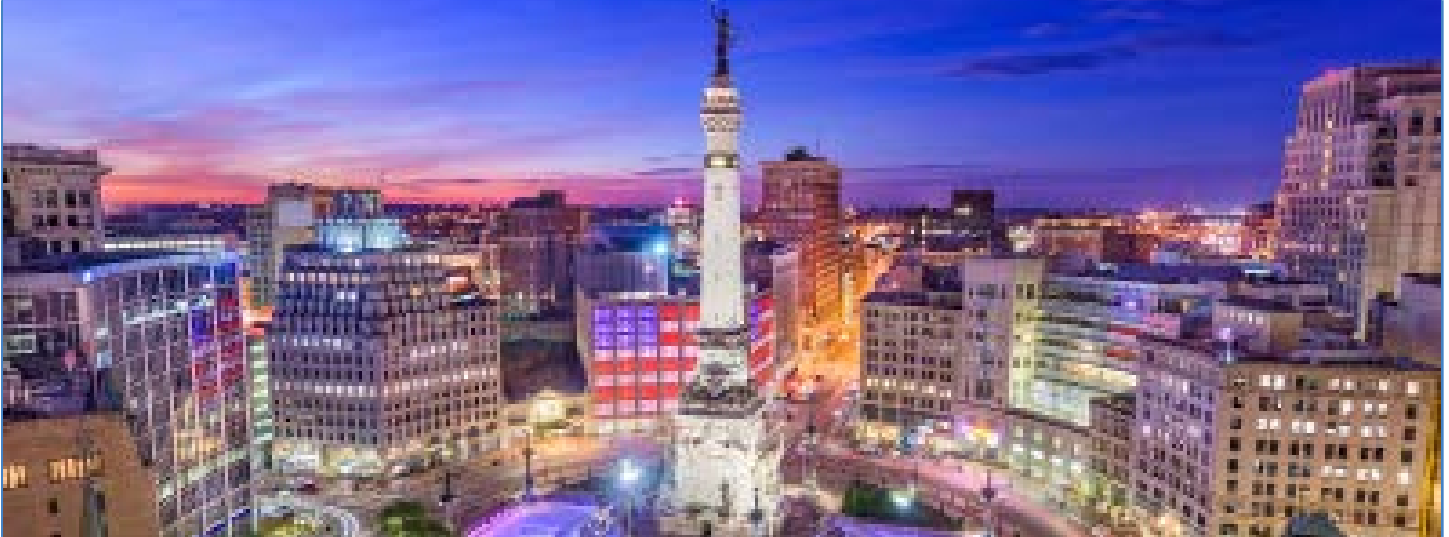


- A. **MONTH AND YEAR PROJECT STARTED AND COMPLETION DATE:** July 2020 – Ongoing
- B. **CLIENT NAME, LOCATION, AND CONTACT INFORMATION:** Prince George's County, MD, Gary Cunningham, Deputy Director, 301.636.2020, [gecunningham@co.pg.md.us](mailto:gecunningham@co.pg.md.us)
- C. **ROLE OF THE FIRM AND THE RESPONSIBILITIES:** As the prime contractor, SAFEbuilt provides on-call plan review services remotely.
- D. **BUDGET:** Contract Value Not to Exceed \$150K Annually
- E. **GRAPHIC DESCRIPTION OF PROJECT:** SAFEbuilt plans examiners provide fire/life safety, electrical, and mechanical plan reviews for the County. The team includes one plan reviewer, Ron Ross, performing 15+ plan reviews per week for the County. The team is supported by the National Plan Review Team as needed.
- F. **TOTAL COST AND/OR FEES PAID TO YOUR FIRM:** Annual Contract Value is \$150K
- G. **CHANGE ORDER PERCENTAGE:** 0%





## CITY OF INDIANAPOLIS, IN – ON-CALL PLAN REVIEW SERVICES



- A. **MONTH AND YEAR PROJECT STARTED AND COMPLETION DATE:** July 2018 – Ongoing
- B. **CLIENT NAME, LOCATION, AND CONTACT INFORMATION:** City of Indianapolis, IN, Apryl McMiller, Building Code Analysis Manager, 317.327.5355, [apryl.mcmiller@indy.gov](mailto:apryl.mcmiller@indy.gov)
- C. **ROLE OF THE FIRM AND THE RESPONSIBILITIES:** As the prime contractor, SAFEbuilt provides on-call plan review services remotely.
- D. **BUDGET:** Contract Value Not to Exceed \$280K Annually
- E. **GRAPHIC DESCRIPTION OF PROJECT:** SAFEbuilt plans examiners provide structural plan review for the City. The team includes three plan reviewers who typically perform 20+ reviews a week for the City. The team is supported by the National Plan Review Team as needed.
- F. **TOTAL COST AND/OR FEES PAID TO YOUR FIRM:** Annual Contract Value is \$280K
- G. **CHANGE ORDER PERCENTAGE:** 0%



## VISIT OUR NEWSROOM FOR MORE

Please visit our newsroom to learn more about some of our recent plan review contracts.



**“The City of Harvey, Illinois ready for growth in the new year with partnership with SAFEbuilt”**

January 6, 2022

<https://safebuilt.com/about/newsroom/harveyil>



**“Tuscola County Partners with SAFEbuilt to Enhance their Building Department Experience”**

October 12, 2021

<https://safebuilt.com/about/newsroom/tuscola-county-partners-with-safebuilt-to-enhance-their-building-department-experience>



**“Arlington, WA Leverages SAFEbuilt in Response to Increasing Demand for Commercial Projects”**

May 6, 2021

<https://safebuilt.com/about/newsroom/arlington>



**“City of Dallas, TX Utilizes SAFEbuilt to Help Clear Permit Backlog”**

April 22, 2021

<https://safebuilt.com/about/newsroom/city-of-dallas-tx-utilizes-safebuilt-to-help-clear-permit-backlog>



**“SAFEbuilt and DCRA to Continue Partnership, Expand Services”**

April 13, 2021

<https://safebuilt.com/about/newsroom/safebuilt-and-dcra-to-continue-partnership-expand-services>



**“SAFEbuilt Elevates Service on Commercial Plan Reviews While Lowering Costs in DuPage County, IL”**

March 9, 2021

<https://safebuilt.com/about/newsroom/dupage-county>



**“SAFEbuilt Helps Village of Hampshire Offer a Superior Experience”**

January 21, 2021

<https://safebuilt.com/about/newsroom/safebuilt-helps-village-of-hampshire-offer-a-superior-experience>



## 5. APPENDIX

### ACCEPTANCE OF CITY CONTRACT AND AGREEMENT TERMS

The SAFEbuilt Contract and Legal team have carefully reviewed the contract terms presented in the Sample Agreement in the RFQ. We respectfully request the following modifications to the agreement terms:

Page 32 - H.22. Indemnification -

INDEMNIFICATION: To the fullest extent permitted by law, Consultant, its successors, assigns and guarantors, shall pay, defend, indemnify and hold harmless City of Tucson, its agents, representatives, officers, directors, officials and employees from and against all third party allegations, demands, proceedings, suits, actions, claims, damages, losses, expenses, including but not limited to, reasonable attorney fees, court costs, and the cost of appellate proceedings, and all claim adjusting and handling expense, related to, arising from or out of or resulting from any actions, acts, errors, mistakes or omissions caused in whole or part by Consultant relating to work or services in the performance of this Contract, but only to the extent caused by negligence, recklessness or intentional wrongful conduct including but not limited to, any Subconsultant or anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable and any injury or damages claimed by any of Consultant's and Subconsultant's employees, provided, however, that this duty to indemnify, hold harmless and defend shall not include losses, damages, claims, liabilities, costs and expenses to the extent arising from the acts or omissions of the City.

If Consultant or any of Consultant's employees are certified to receive a premium tax credit or cost sharing reduction which triggers a §4980H (a) or (b) penalty against the City, the Consultant shall indemnify the City from and shall pay any assessed tax penalty.





## Business License

# STATE OF ARIZONA



## Office of the CORPORATION COMMISSION

### CERTIFICATE OF REGISTRATION

To all to whom these presents shall come, greeting:

I, Jodi A. Jerich, Executive Director of the Arizona Corporation Commission, do hereby certify that

**SAFE BUILT ARIZONA, LLC**

a foreign limited liability company organized under the laws of the jurisdiction of Delaware did obtain a Certificate of Registration in Arizona on the 3rd day of October 2014.

This certificate relates only to the legal authority of the above named entity as of the date issued. This certificate is not to be construed as an endorsement, recommendation, or notice of approval of the entity's condition or business activities and practices.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Arizona Corporation Commission. Done at Phoenix, the Capital, this 7th Day of October, 2014, A. D.



*Jodi A. Jerich*  
\_\_\_\_\_  
Jodi A. Jerich, Executive Director

By: *[Signature]*  
\_\_\_\_\_





Offer Page

SAFE**built.**

CITY OF TUCSON  
BUSINESS SERVICES DEPARTMENT  
SHARED SERVICES PROCUREMENT DIVISION  
255 W. ALAMEDA, 6TH FLOOR, TUCSON, AZ 85701

**REQUEST FOR QUALIFICATIONS NO. 222849**  
Page 43 of 43  
RESPONSIBLE CONTRACT OFFICER: Maritza Felix  
PH: (520) 837-4107

## OFFER

### TO THE CITY OF TUCSON:

The Undersigned hereby offers and agrees to enter into negotiations with the City to provide the material or service in compliance with all terms, scope of work, conditions, specifications, and amendments in the solicitation.

For clarification of this offer, contact:

SAFEbuilt, LLC  
Company Name


Name: Ainsley Riker

3707 E. Southern Ave, Floor 1  
Address

Phone: 970.669-0418

Mesa, AZ 85206  
City State Zip

Fax: N/A

  
Signature of Person Authorized to Sign

E-mail: ariker@safebuilt.com

Chris Giordano  
Printed Name

Chief Executive Officer  
Title

