



7145 West Tidwell Road ~ Houston, Texas 77092  
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[www.esc4.net](http://www.esc4.net)

## NOTICE TO OFFEROR

### ADDENDUM NO. 1

Solicitation Number 20-11

Request for Proposal (“RFP”)  
by Region 4 Education Service Center (“ESC”)  
for Athletic, Physical Education Supplies, and Team Uniforms

This Addendum No. 1 amends the Request for Proposals (RFP) for Athletic, Physical Education Supplies, and Team Uniforms and Services 20-11 (“Addendum”). To the extent of any discrepancy between the original RFP and this Addendum, this Addendum shall prevail.

Region 4 Education Service Center (“Region 4 ESC”) requests proposals from qualified suppliers with the intent to enter into a Contract for Athletic, Physical Education Supplies, and Team Uniforms. Addendum No. 1 is hereby issued as follows:

#### **CHANGES TO THE RFP TO UPDATE THE SUBMITTAL DEADLINE**

1. Page 1, Line 11  
Remove the submittal deadline and replace with the following:  
  
*SUBMITTAL DEADLINE: **Tuesday, April 14, 2020, 10:00 AM CENTRAL TIME***
2. Page 1, Paragraph 2  
Remove the 2<sup>nd</sup> sentence from paragraph 2 and replace with the following:  
  
*Submissions must be received by the Region 4 ESC office at: 7145 West Tidwell Road, Houston, TX 77092 no later than **10:00 a.m. central time.***
3. Page 4, **Section II. CALENDAR OF EVENTS** (ALL DATES ARE TENTATIVE AND SUBJECT TO CHANGE), Line 6  
  
Remove line 6 regarding the Proposal Due Date and replace with the following:  
*Proposal Due Date **April 14, 2020***

**RECEIPT OF ADDENDUM NO. 1 ACKNOWLEDGEMENT**

Offeror shall acknowledge this addendum by signing below and include in their proposal response.

Company Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Crystal Wallace  
Region 4 Education Service Center  
Business Operations Specialist