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## NOTICE TO OFFEROR

### ADDENDUM NO. 1

Solicitation Number 20-05

Request for Proposal (“RFP”)  
by

Region 4 Education Service Center (“ESC”)  
for

Elevator Industry Equipment, Repair, Related Products and Services

**SUBMITTAL DEADLINE: Tuesday, April 7, 2020, 10:00 AM CENTRAL TIME**

This Addendum No. 1 amends the Request for Proposals (RFP) for Elevator Industry Equipment, Repair, Related Products and Services (“Addendum”). To the extent of any discrepancy between the original RFP and this Addendum, this Addendum shall prevail.

Region 4 Education Service Center (“Region 4 ESC”) requests proposals from qualified suppliers with the intent to enter into a Contract for Elevator Industry Equipment, Repair, Related Products and Services. Addendum No. 1 is hereby issued as follows:

1. **Submittal Deadline**: The submittal deadline for this RFP is hereby changed from Tuesday, March 24, 2020 @ 2:00 PM Central Time and extended as indicated below and above:
  - Tuesday, April 7, 2020 @ 10:00 AM Central Time

**RECEIPT OF ADDENDUM NO. 1 ACKNOWLEDGEMENT**

Offeror shall acknowledge this addendum by signing below and include in their proposal response.

Company Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Crystal Wallace  
Region 4 Education Service Center  
Business Operations Specialist