



## Request for Vendor Contract Update

Pursuant to the terms of your awarded vendor contract, all vendors must notify and receive approval from Region 4/OMNIA Partners, Public Sector when there is an update in the contract. No request will be officially approved without the prior authorization of Region 4. Region 4 reserves the right to accept or reject any request.

School Health Corporation \_\_\_\_\_ hereby provides notice of the following update to  
(Vendor Name)

Contract number: R201104 \_\_\_\_\_ for Athletics/PE Uniforms \_\_\_\_\_ on this date 03/08/2024 .  
Contract Title

**Instructions:** Vendors must check all that may apply and shall provide supporting documentation. Place your initials next to each item to confirm that documents are indeed included. Request received without supporting documentation will be returned. Be sure to sign prior to submitting your update for approval. **This form is not intended for use if there is a material change in operations, which may adversely affect members, i.e. assignment, bankruptcy, change of ownership, merger, etc. Please contact a member of the OMNIA Partners Contracting Team to request a "Notice of Material Change to Vendor Contract" form.**

**Authorized Distributors/Dealers**  
\_\_\_\_ Addition  
\_\_\_\_ Deletion  
\_\_\_\_ Supporting Documentation

**Price Update**  
\_\_\_\_ Supporting Documentation

**Products/Services**  
 New Addition  
\_\_\_\_ Update Only  
\_\_\_\_ Supporting Documentation

**Discontinued Products/Services**  
\_\_\_\_ Supporting Documentation

**States/Territories**  
\_\_\_\_ Supporting Documentation

**Other** \_\_\_\_\_  
\_\_\_\_ Supporting Documentation

Notes: Vendor may include other notes regarding the contract update here: (attach another page if necessary). Prices have changed based on changes from our vendors. See body of email for specifics on everything that has been updated. Prices have increased and decreased. Products have been added and removed.

Submitted By: Stephanie Spencer

**Approved Date** 5/10/2024 | 1:26 PM CDT

Title: National Contracts Administrator

**Denied Date** \_\_\_\_\_

Contact Number: R201104

Email Address: sspencer@schoolhealth.com

DocuSigned by:  
  
**Region 4 ESC:** \_\_\_\_\_  
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March 12, 2024

This is your official notice that the School Health price file is available, and it will go into effect as soon as you have approved it.

There are 803 items on the School Health Price File:

- 60 Items have been discontinued
- There are a total of 73 new items that have been added to the contract.
- Overall the prices have increased -0.002%
  - 35 items had a price reduction
  - 82 items had a price increase

Stephanie Spencer  
National Contracts Administrator  
School Health Corporation  
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