



### Request for Contract Update

Pursuant to the terms of contract number R20-1104 for School Health Contractor must notify and receive approval from Region 4 ESC when there is an update in the contract. No request will be officially approved without the prior authorization of Region 4 ESC. Region 4 ESC reserves the right to accept or reject any request.

School Health Corporation (Contractor) hereby provides notice of the following update on this date 1/31/2022.

**Instructions:** Contractor must check all that may apply and shall provide supporting documentation. Requests received without supporting documentation will be returned. This form is not intended for use if there is a material change in operations, such as assignment, bankruptcy, change of ownership, merger, etc. Material changes must be submitted on a "Notice of Material Change to Vendor Contract" form.

**Authorized Distributors/Dealers**  
\_\_\_\_ Addition  
\_\_\_\_ Deletion  
\_\_\_\_ Supporting Documentation

**Price Update**  
\_\_\_\_ Supporting Documentation

**Products/Services**  
\_\_\_\_ New Addition  
\_\_\_\_ Update Only  
\_\_\_\_ Supporting Documentation

**Discontinued Products/Services**  
\_\_\_\_ Supporting Documentation

**States/Territories**  
\_\_\_\_ Supporting Documentation

**Other** \_\_\_\_\_  
\_\_\_\_ Supporting Documentation

Notes: Contractor may include other notes regarding the contract update here: (attach another page if necessary).  
Free shipping on orders over \$125.00

Orders under \$125.00 will be charged \$9.95 shipping

Submitted By: Stephanie Spencer

**Approved by Email: Date** \_\_\_\_\_

Title: National Contracts Administrator

**Denied by Email: Date** \_\_\_\_\_

Email Address: sspencer@schoolhealth.com

Region 4 ESC: DocuSigned by:  
  
\_\_\_\_\_ 081D33BB0130490...