



Expense – Marketplace Differentiators

User Experience

Line item expense

Expense reports are a thing of the past with individual expense item submission in real-time, making expenses an 'always on' process. Users can simply take a photo of their receipt, add coding details and submit, no matter where they are.

Drag and drop interface

Reconciliation is faster than ever with a seamless drag and drop interface that aligns unmatched receipts in seconds. Scanned receipts are easily linked to expense line items by simply dragging and dropping the image file onto the item.

Zeno Mobile

A full-featured mobile experience lets users complete expense tasks on-the-fly or as they happen. Expenses captured and submitted are automatically matched with corporate card purchases, where a corresponding transaction exists.

Automation

Automated receipt matching

Receipts are automatically matched with credit card transactions, reducing errors while simplifying the submission process for your claimants.

Automated e-receipts

Filers can completely automate the importing of email receipts from supported providers, as OCR technology extracts relevant expense data and creates an item in Zeno Expense.

Configurability

Configurable management workflows

Administrators have access to a wide range of housekeeping functionality for users, policies, exchange rates and approvals. Expenses can be aggregated per the approving manager, finance, and payroll preferences.

Personalized views & dashboards

Staff can choose between different screen layouts, depending on the task they wish to perform and personal preference, to provide ultimate flexibility across teams while increasing efficiency and ease of use.

Multiple languages and tax configurations

In addition to English, current language translations include Chinese (simplified), Japanese, Korean, Italian, French and French-Canadian to offer flexibility and ease of use for approvers and accounts payable.

Corporate site branding

Customize Zeno Expense to reflect your own corporate branding, so it feels like an internal application for employees.



Travel – Marketplace Differentiators

Corporate travel without compromise

Powerful multi-source content platform

Full marketplace of rich, informative content for air, hotel and rental car by supplier direct, NDC, GDS and content aggregators like Expedia and Booking.com. Travelers and bookers can review flight, accommodation and transport details the same way they appear on supplier websites, to make informed travel decisions on the spot.

Personalized travel booking

Zeno learns traveler preferences and recommends tailored end-to-end itineraries, with an easy to use, intuitive interface and conversational booking flow.

Shortlist for 'best match' within company policy

Suggested travel options incorporate travel policy, cost efficiency and traveler preferences to guide them towards the best recommended option – with intelligent alternatives such as rental car upgrades when cheaper than policy thresholds. Express checkout lets users accept shortlisted options to complete a booking in under two minutes.

Works with leading expense platforms

Integrate with Zeno Expense or your existing expense platform to streamline travel expenses and get insight into the true cost of travel.

Duty of care compliance

Travel arrangers can easily access quick reference visibility of traveler locations and upcoming trips, with intelligent risk management alerts for the number of executives booked on a single flight.

Multi-passenger and guest traveler bookings

Bookers can seamlessly add multiple travelers – including guests – plus allocate cars and hotels for all travelers in one place, while creating individual PNR bookings for each person.

Embedded training & help guides

Infrequent users can easily learn Zeno with a guided in-app walkthrough, while travelers and travel arrangers can access an extensive help center with practical guides when needed.

Powerful yet simple mobile app

Zeno Mobile is comprehensive yet easy for anyone to use, allowing travelers to book trips and access itineraries on-the-go, with intelligent notifications and updates to support them along their journey.

Integrated approval workflows

Business rules across the entire travel program can be applied to each booking, and can be configured to require exception explanation for breaking policy, while access to negotiated rates encourages best rate buying policy adherence.