Request for Vendor Contract Update

Pursuant to the terms of your awarded vendor contract, all vendors must notify and receive approval from Region 4/TCPN when there is an update in the contract. No request will be officially approved without the prior authorization of Region 4. Region 4 reserves the right to accept or reject any request.

ServiceWear Apparel _____ hereby provides notice of the following update to
(Vendor Name)

TCPN contract number: R160801 for Apparel, Uniforms, Accessories + on this date December 8, 2017.
Contract Title

Instructions: Vendors must check all that may apply and shall provide supporting documentation. Place your initials next to each item to confirm that documents are indeed included. Request received without supporting documentation will be returned. Be sure to sign prior to submitting your update for approval. **This form is not intended for use if there is a material change in operations, which may adversely affect members, i.e. assignment, bankruptcy, change of ownership, merger, etc. Please contact a member of the TCPN Contracting Team to request a "*Notice of Material Change to Vendor Contract*" form.**

☐ **Authorized Distributors/Dealers**
_____ Addition
_____ Deletion
_____ Supporting Documentation

☐ **Products/Services**
_____ New Addition
_____ Update Only
_____ Supporting Documentation

☐ **States/Territories**
_____ Supporting Documentation

⊘ **Price Update**
_____ Supporting Documentation

☐ **Discontinued Products/Services**
_____ Supporting Documentation

☐ **Other** _____
_____ Supporting Documentation

Notes: We are requesting to modify our annual fixed pricing timeframe from February 1 – January 31 to the revised dates of April 1 – March 31. We would extend our current pricing to the revised date of March 31, 2018

Submitted By: Jim Burnett

Title: CDO

Contact Number: R160801

Email Address jburnett@servicewearapparel.com

☒ **Approved by Email:** **Date** 12/19/17

☐ **Denied by Email:** **Date**_____

Region 4 ESC: Robert Zingelmann

TCPN: Christine Dorantes

region4®

NATIONAL IPA® TCPN®
The Cooperative Purchasing Network
Enhanced Portfolio | Unified Focus | Continued Trust

Request for Vendor Contract Update

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Servicewear Apparel _____ hereby provides notice of the following update to
(Vendor Name)

TCPN contract number: R160801 for Apparel, Uniforms, Accessories + on this date Nov. 7, 2016.
Contract Title

Instructions: Vendors must check all that may apply and shall provide supporting documentation. Place your initials next to each item to confirm that documents are indeed included. Request received without supporting documentation will be returned. Be sure to sign prior to submitting your update for approval. **This form is not intended for use if there is a material change in operations, which may adversely affect members, i.e. assignment, bankruptcy, change of ownership, merger, etc. Please contact a member of the TCPN Contracting Team to request a *"Notice of Material Change to Vendor Contract"* form.**

☐ **Authorized Distributors/Dealers**
_____ Addition
_____ Deletion
_____ Supporting Documentation

☐ **Products/Services**
_____ New Addition
_____ Update Only
_____ Supporting Documentation

☐ **States/Territories**
_____ Supporting Documentation

☑ **Price Update**
_____ Supporting Documentation

☐ **Discontinued Products/Services**
_____ Supporting Documentation

☐ **Other** _____
_____ Supporting Documentation

Notes: Vendor may include other notes regarding the contract update here: (attach another page if necessary).
Request to add XXXX
Servicewear Apparel is offering to hold current pricing through January 31, 2018 for Region 4 ESC and National IPA/TCPN Participating agencies.

Submitted By: Jim Burnett

Title: CDO

Contact Number: R160801

Email Address: Jburnett@servicewearapparel.com

☐ **Approved by Email: Dat** Approved 11/7/16

☐ **Denied by Email: Date** _____

Region 4 ESC: Jason Wickel 11/7/16

TCPN: Christine Dorantes 11/7/16

Request for Vendor Contract Update

Pursuant to the terms of your awarded vendor contract, all vendors must notify and receive approval from Region 4/TCPN when there is an update in the contract. No request will be officially approved without the prior authorization of Region 4. Region 4 reserves the right to accept or reject any request.

ServiceWear Apparel hereby provides notice of the following update to
(Vendor Name)

TCPN contract number: R160801 for Apparel, Uniforms, Accessories, Products and Services on this date July 11 2017.
Contract Title

Instructions: Vendors must check all that may apply and shall provide supporting documentation. Place your initials next to each item to confirm that documents are indeed included. Request received without supporting documentation will be returned. Be sure to sign prior to submitting your update for approval. **This form is not intended for use if there is a material change in operations, which may adversely affect members, i.e. assignment, bankruptcy, change of ownership, merger, etc. Please contact a member of the TCPN Contracting Team to request a "*Notice of Material Change to Vendor Contract*" form.**

☐ **Authorized Distributors/Dealers**
_____ Addition
_____ Deletion
_____ Supporting Documentation

☑ **Products/Services**
X New Addition
_____ Update Only
_____ Supporting Documentation

☐ **States/Territories**
_____ Supporting Documentation

☐ **Price Update**
_____ Supporting Documentation

☐ **Discontinued Products/Services**
_____ Supporting Documentation

☐ **Other** _____
_____ Supporting Documentation

Notes: Vendor may include other notes regarding the contract update here: (attach another page if necessary).
Request to add XXXX
Timberland shoes and boots. Pricing and products attached.

Submitted By: Jim Burnett

Title: Executive Vice President

Contact Number: 615-301-6191

Email Address jburnett@servicewearapparel.com

☒ **Approved by Email:** **Date** 7/12/17

☐ **Denied by Email:** **Date**_____

Region 4 ESC: Robert Zingelmann

TCPN: Christine Dorantes