



# One source for print makes your day easier.

**Staples offers a variety of professional print and marketing services solutions.**

Staples Business Advantage offers OMNIA Partners members peace of mind with a customized print program that provides savings, solutions, and dedicated support.

**Whether you need on-demand printing, company-branded items such as business cards and envelopes, custom forms, marketing materials, signage or stamps, Staples is ready to support you.**

Your Staples program offers a dedicated print expert who can work with you to ensure company-branded materials meet your specifications and are added to the site to order. Printed materials can be ordered online at the same time as office supplies, with customization and online proofing available.

Staples' Digital Asset Manager (DAM) solution allows you to seamlessly store, share, and print documents across your organization, providing ease of use and consistency.

The Staples Business Advantage program through OMNIA Partners offers members:

- **A trusted and reliable source** – be confident that what you order is what you will receive
- **Big buying power** – preferential pricing for digital print and meaningful rebates for larger print programs
- **Expertise and capabilities** – Staples has in-house digital print facilities located across the country and a network of strategic trade partners to support a wide variety of print needs
- **Real people to support you** – dedicated individuals focused on your program

Learn more about Document Printing services on the next page.

Find Print & Marketing under the Services menu on [StaplesAdvantage.com](https://StaplesAdvantage.com).

If you have questions or need assistance with a print project, contact [myprintspecialist@staples.com](mailto:myprintspecialist@staples.com).

**BUSINESS IS  
HUMAN**

# Convenient printing and pick up, wherever your work takes you.

Staples Document Printing provides a print-to-store solution that offers pick up of your on-demand project at any Staples retail store location in the U.S.

## How it works:

Just upload, configure, and proof your print project on StaplesAdvantage.com or through your Staples catalog on your procurement system. Select to have your order picked up in a retail store location of your choice.

You also have the option to have your project delivered by entering an address before adding the item to your Cart.

Services are paid for when you check out online using your available payment methods.

## Easy ordering process:

- Login to [StaplesAdvantage.com](https://StaplesAdvantage.com) or access the Staples catalog through your online procurement system.
- Select **Print & Marketing** under Services in the upper left menu
- Select **Document Printing**
- Choose your product category and item
- Click **Customize**
- Upload your document and configure
- Select delivery or print-to-store options
- **Add to Cart**

If you have questions or need assistance with a print project, contact [myprintspecialist@staples.com](mailto:myprintspecialist@staples.com).



Pricing as of 12/8/2023. Your Staples online account will always show your program pricing.

Custom Pricing for OMNIA Partners Members	
<b>B&amp;W Impression 24# White</b>	
8.5 x 11" - Single Sided	\$0.04
11 x 17" - Single Sided	\$0.07
8.5 x 11" - Double Sided	\$0.05
11 x 17" - Double Sided	\$0.07
<b>B/W Impression 28# White</b>	
8.5 x 11" - Single Sided	\$0.05
11 x 17" - Single Sided	\$0.08
8.5 x 11" - Double Sided	\$0.07
11 x 17" - Double Sided	\$0.08
<b>Color Impression 24# White</b>	
8.5 x 11" - Single Sided	\$0.25
11 x 17" - Single Sided	\$0.40
8.5 x 11" - Double Sided	\$0.47
11 x 17" - Double Sided	\$0.75
<b>Color Impression 28# White</b>	
8.5 x 11" - Single Sided	\$0.26
11 x 17" - Single Sided	\$0.41
8.5 x 11" - Double Sided	\$0.49
11 x 17" - Double Sided	\$0.80
<b>Finishing Examples</b>	
Coil Binding - Letter - 12mm	\$2.15
Comb Binding - Letter - 1/2"	\$1.93
Clear Front Cover	\$0.27
Black Vinyl Back Cover	\$0.65
2- or 3-Hole Drilling	\$0.04
Stapling	\$0.03
Shrinkwrap	\$0.69
Folding (Half and Trifold)	\$0.06
Cut Per Lift	\$1.01
Poster/Standard Paper - Per/SqFt	\$3.57
Grommets (4)	\$4.00
Laminating - Per/SqFt	\$2.13

