



To: Board of Directors
 From: Jorgannie Carter
 Date: June 25, 2024
 Subject: Recommendation of Contract Award

Region 4 ESC held an RFP opening on January 11, 2024, for RFP # 23-10 Digital Solutions and Records Management. There were five (5) proposals submitted:

- Companion Data Services, LLC
- DataBank IMX
- Global Solution Group, Inc.
- Kofile Technologies, Inc.
- Stericycle, Inc.

After careful review of all proposals, the Evaluation Team has determined that four (4) companies demonstrated the ability to provide the products and services outlined in the solicitation while offering competitive pricing to the members.

CONSIDERATION

Award of annual contract in compliance with the bid laws of the State of Texas is recommended.

RECOMMENDATION

The Evaluation Team recommends the following companies for award based on their response:

Contract	Vendor	Term of Contract
Digital Solutions and Records Management	Companion Data Services, LLC DataBank IMX Kofile Technologies, Inc. Stericycle, Inc.	three (3) years with option of two (2) one-year renewals

Support documentation has been attached for your reference.
 Enclosure: Bid Tab Summary

July 2, 2024

Cory White
EVP & Chief Commercial Officer
Stericycle, Inc.
2355 Waukegan Rd.
Bannockburn, IL 60015
jeff.stanley@stericycle.com

Re: Award of Contract # R231004

Dear Mr. White:

Per official action taken by the Board of Directors of Region 4 Education Service Center on June 25, 2024, we are pleased to announce that Stericycle, Inc. has been awarded a (3) three-year contract for the following, based on the online proposal RFP# R231004 opened on January 11, 2024:

Commodity/Service

Supplier

Digital Solutions

Stericycle, Inc.

This contract is effective July 1, 2024, and will expire on June 30, 2027. As indicated above, your contract number is R231004. This contract may be renewed annually for an additional two (2) years if mutually agreed upon by Region 4 ESC and Stericycle, Inc.

Your participation in the proposal process is appreciated and we look forward to a successful partnership. Please feel free to provide copies of this letter to your sales representative(s) to assist in their daily course of business.

If you have any questions, please contact our Procurement Department at 713-462-7708 or questions@esc4.net.

Sincerely,



Adam Tabor
Procurement Director