



7145 West Tidwell Road ~ Houston, Texas 77092  
(713)-462-7708  
[www.esc4.net](http://www.esc4.net)

## NOTICE TO OFFEROR

### ADDENDUM NO. 4

Solicitation Number 20-06

Request for Proposal (“RFP”)  
by Region 4 Education Service Center (“ESC”)  
for Equipment and Tool Rental Services

This Addendum No. 4 amends the Request for Proposals (RFP) for Equipment and Tool Rental Services 20-06 (“Addendum”). To the extent of any discrepancy between the original RFP and this Addendum, this Addendum shall prevail.

Region 4 Education Service Center (“Region 4 ESC”) requests proposals from qualified suppliers with the intent to enter into a Contract for Equipment and Tool Rental Services. Addendum No. 4 is hereby issued as follows:

#### **CLARIFICATIONS**

1. The Submittal Deadline is extended via this Addendum.
2. Approval from Region 4 ESC is moved via this Addendum.

#### **CHANGES TO THE RFP**

1. Page 1, Line 12:

Remove the submittal deadline and replace with the following: *SUBMITTAL*

*DEADLINE: Thursday, June 18, 2020, 10:00 AM CENTRAL TIME*

All other items on this page shall remain.

2. Page 4, Section II. CALENDER OF EVENTS (ALL DATES ARE TENTATIVE AND SUBJECT TO CHANGE):

Remove the calendar of events and replace with the following:

<b><u>Event</u></b>	<b><u>Date</u></b>
<i>Issue RFP</i>	<i>March 18, 2020</i>
<i>Pre-proposal Conference</i>	<i>None</i>
<i>Deadline for receipt of questions via email</i>	<i>April 16, 2020</i>
<i>Issue Addenda (if required)</i>	<i>TBD</i>
<i>Proposal Due Date</i>	<i>June 18, 2020</i>
<i>Approval from Region 4 ESC</i>	<i>August 25, 2020</i>
<i>Contract Effective Date</i>	<i>November 1, 2020</i>

All other items on this page shall remain.

**RECEIPT OF ADDENDUM NO. 4 ACKNOWLEDGEMENT**

Offeror shall acknowledge this addendum by signing below and include in their proposal response.

Company Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Crystal Wallace  
Region 4 Education Service Center  
Business Operations Specialist