

RFP 002343

**Exhibit A** 

3.0 Company Response

### 3.1 Company

A. Brief history and description of Supplier to include experience providing similar products and services.

Sustainable Furniture Inc. was founded as a manufacturer of solid wood institutional furniture specifically designed to meet the special durability requirements of university and military housing. The principles have 25-years of experience working in the industry. As a case goods manufacturer, our emphasis is on sustainability. We design all our furniture with the goal of looking forward to renewability and repurposing of our furniture product. We focus on manufacturing furniture made from materials harvested from sustainably managed forests and reclaimed hardwoods. These materials can also be renewed into new products as they become aged and dated, thus extending the net fiscal value to the campus on future purchases.

Sustainable Furniture Inc. has held a GSA contract since 2013, Navy BPA contract holder since 2016, and was awarded a National Stock Number contract in 2018. We have extensive experience manufacturing institutional case good furniture and lounge furniture. Using our logistics network our products are shipped both nationally and internationally. We are known for our quality products, ontime deliveries, and customer service.

**B.** Total number and location of salespersons employed by Supplier.

Total number of salespersons employed by Sustainable Furniture is (8). Our sales staff are located in California, Nevada, Oregon, Georgia, Missouri, and Wisconsin. Our partner affiliate has representatives located across the United States that also represents our product lines and services.

C. Number and location of support centers (if applicable) and location of corporate office.

Sustainable Furniture Inc.'s corporate office is located in Reno, NV. We have a service support center located in Oceanside, CA and a customer support center located in Sacramento, CA.

- **D.** Annual sales for the three previous fiscal years.
  - a. Submit FEIN and Dunn & Bradstreet report.

2020 sales volume= \$13,554,837.33

2019 sales volume= \$16,748,387.27

2018 sales volume= \$16,937,946.41

FEIN: 45-3962641

See Appendix A - Dun & Bradstreet Report

**E.** Describe any green or environmental initiatives or policies.

Prior to founding Sustainable Furniture, the company President saw a common theme, how to deal with large volumes of retired dormitory furniture in an environmentally responsible way. Sustainable Furniture was founded on the principle of manufacturing furniture in a sustainable and environmentally responsible way and the concept of repurposing retired furniture components into new furniture was born.

We have implemented several green initiatives as indicated below and are continually finding ways to improve or add to the following:

- Reduced Carbon Footprint
  - o through Reverse Logistics Planning reducing the use of raw materials
  - o logistics load optimizing software is used to make sure shipments are loaded as efficiently as possible, maximizing all usable space
  - o use of alternative transportation during shipping
- Waste Reduction
  - Reusing, reclaiming, and recycling material to manufacture new furniture
  - Sawdust and wood scrap is shipped to co-generation plant
  - o Recycling all cardboard in accordance with local and state laws
  - o Recovery of all foam for re-use in packaging
- Maintain current health and sustainability certifications through MAS Certified Green
- Diminish toxic chemical emissions through a roll-applied UV finishing process that emits Zero VOC's
- Reduce Energy Consumption
  - o through automation
  - o operational efficiency utilizing ERP software to evaluate and optimize energy intensive processes
  - o ensuring all air hoses and compressors are sealed properly
- Use of Recycled Content Packing Material- our packaging material is made from 100% recycled cardboard
- Smart lights are utilized in our manufacturing facility and only illuminate areas where needed
- Use of green office cleaning products to prevent contaminating water sources

**F.** Describe any diversity programs or partners supplier does business with and how Participating Agencies may use diverse partners through the Master Agreement. Indicate how, if at all, pricing changes when using the diversity program. If there are any diversity programs, provide a list of diversity alliances and a copy of their certifications.

Sustainable Furniture Inc. is committed to inclusive procurement during material acquisition. As a California Certified Small Business, we seek to partner with suppliers who are small businesses and/or are minority/women owned. Whenever possible we purchase materials from suppliers who are small businesses and/or minority/women owned. For example, we purchase hardware from CV Industrial, a Small Business certified by the State of California, Department of General Services. Our task chair seating affiliate, Buzz Seating and mattress affiliate, SleeperKraft are certified as a Small Businesses by General Services Administration (GSA). See Appendix B for certifications.

There are no pricing changes when working with one of our diverse suppliers. We do not differentiate our suppliers for certain customer orders/accounts.

**G.** Indicate if supplier holds any of the below certifications in any classified areas and include proof of such certification in the response:

Sustainable Furniture Inc. holds a Small Business Certification from the State of California Department of General Services.



**H.** List any relationships with subcontractors or affiliates intended to be used when providing services and identify if subcontractors meet minority-owned standards. If any, list which certifications subcontractors hold and certifying agency.

Sustainable Furniture Inc. does not use subcontractors when providing "services" as these are provided "in-house".

**I.** Describe how supplier differentiates itself from its competitors.

Sustainable Furniture Inc. was founded on the key principle of sustainability. Our mission is to manufacture institutional furniture in a way that reduces the impact of this activity on the environment. We are a leading industry force in reducing carbon emissions through our innovative manufacturing processes. We are the first furniture manufacturer in the industry to introduce the concept of furniture recyclability, using "old" wood furniture, reclaiming the materials, and producing new furniture from the reclaimed materials. As a small business enterprise, we have built a reputation based on reliability. Our customers know they can trust our team to collaborate with them to design durable, aesthetic products to meet their specific needs and deliver products on time. We do this all while keeping our impact on the environment in mind.

J. Describe any present or past litigation, bankruptcy or reorganization involving supplier.

Sustainable Furniture Inc. has not been involved in any litigation or bankruptcy matters, past or present.

- K. Felony Conviction Notice: Indicate if the supplier
  - a. is a publicly held corporation and this reporting requirement is not applicable;
  - b. is not owned or operated by anyone who has been convicted of a felony; or
  - c. is owned or operated by and individual(s) who has been convicted of a felony and provide the names and convictions.

Sustainable Furniture Inc. is not owned or operated by anyone who has been convicted of a felony.

L. Describe any debarment or suspension actions taken against supplier

Sustainable Furniture Inc. has not had any debarment or suspension actions taken against it.

#### 3.2 Distribution, Logistics

**A.** Each offeror awarded an item under this solicitation may offer their complete product and service offering/a balance of line. Describe the full line of products and services offered by supplier.

Sustainable Furniture Inc. is a full-service manufacturer. Each department is committed to supporting the client and one another throughout the various stages of a project. Our team includes design engineers, sales staff, project managers, purchasing, engineering, marketing, administrative staff, and furniture installation crews. We offer two product lines; solid hardwood furniture construction and a mixed media construction which combines metal and solid hardwood. Our solid hardwood construction lines of furniture represent the traditional/common dormitory furniture. While our mixed media furniture lines offer a sleek modern look mixing metal and solid hardwoods.

Our services include a dormitory rental program, furniture recycling program, and furniture installation services, including but not limited to furniture removal and furniture moving services.

**B.** Describe how supplier proposes to distribute the products/service nationwide. Include any states where products and services will not be offered under the Master Agreement, including U.S. Territories and Outlying Areas.

As a national supplier for government procurement via our multi-year contracts (GSA Schedule, Navy BPA, and GSA NSN Contract), Sustainable Furniture Inc. has vast experience shipping both nationally and internationally. We have several shipping partners we work with on freight logistics. Our logistics network carriers include shipping via LTL, van lines, rail, and container shipments. We ship and provide services to all 50 states, including U.S. Territories and Outlying Areas.

**C.** Describe how Participating Agencies are ensured they will receive the Master Agreement pricing; include all distribution channels such as direct ordering, retail or in-store locations, through distributors, etc. Describe how Participating Agencies verify and audit pricing to ensure its compliance with the Master Agreement.

Sustainable Furniture Inc. sales staff will educate and market to Public Agencies the transparency of utilizing the Master Agreement. Through education and access to public records Public Agencies will be able to ensure compliance with the Master Agreement and verify pricing.

**D.** Identify all other companies that will be involved in processing, handling or shipping the products/service to the end user.

All Sustainable Furniture Inc. furniture is built to order. With the exception of the furniture noted below, all items are manufactured and assembled in our factory located in Reno, Nevada. All items shipped from our affiliates are monitored and tracked by Sustainable Furniture Inc.

- No-sag springs are shipped from our affiliates in Stoystown, PA or Hickory, NC
- Task chairs are assembled and shipped from Cambridge, Ontario
- Fully upholstered lounge furniture is shipped from our partner affiliate located in South Salt Lake, UT
- Our mattresses offerings are shipped from our partner affiliate located in Tupelo, MS

**E.** Provide the number, size and location of Supplier's distribution facilities, warehouses and retail network as applicable.

Sustainable Furniture Inc. is not a dealer. We are a manufacturer of case good and lounge institutional furniture. As noted above, there is some furniture that is shipped from our affiliates. In addition to Sustainable Furniture Inc. our affiliate locations are sizes listed below.

Sustainable Furniture Inc. - 64,000 sq ft manufacturing facility located at 13805 Mt Anderson St Reno, NV 89506 (with expansion possibilities)

- (2) no-sag spring affiliates combined 200,000 sq ft of manufacturing located in PA and NC
- (1) task chair affiliate 35,000 sq ft facility located in Cambridge, Ontario
- (1) Upholstered lounge furniture affiliate 50,000 sq ft facility located in South Salt Lake, UT
- (1) Mattress affiliate 60,000 sq ft facility located in Tupelo, MS

### 3.3 Marketing and Sales

- **A.** Provide a detailed ninety-day plan beginning from award date of the Master Agreement describing the strategy to immediately implement the Master Agreement as supplier's primary go to market strategy for Public Agencies to supplier's teams nationwide, to include, but not limited to:
  - i. Executive leadership endorsement and sponsorship of the award as the public sector go-to-market strategy within first 10 days
  - ii. Training and education of Supplier's national sales force with participation from the Supplier's executive leadership, along with the OMNIA Partners team within first 90 days

The executive team at Sustainable Furniture Inc. fully supports a resulting award with Omnia Partners. We welcome an opportunity to leverage a resulting award to market to our public sector customers to grow our sales volume and national name recognition.

Upon award of a Master Agreement with Omnia Partners, Sustainable Furniture Inc. executive team will notify all staff of the cooperative agreement and upcoming training sessions. The training program will be inclusive of Omnia Partners stakeholders. The resulting training will be provided to all sales staff, contract staff, and marketing staff at Sustainable Furniture Inc. within the first 60 days.

- **B.** Provide a detailed ninety-day plan beginning from award date of the Master Agreement describing the strategy to market the Master Agreement to current Participating Public Agencies, existing Public Agency customers of Supplier, as well as to prospective Public Agencies nationwide immediately upon award, to include, but not limited to:
  - i. Creation and distribution of a co-branded press release to trade publications
  - ii. Announcement, Master Agreement details and contact information published on the Supplier's website within first 90 days
  - iii. Design, publication and distribution of co-branded marketing materials within first 90 days iv. Commitment to attendance and participation with OMNIA Partners at national (i.e. NIGP Annual Forum, NPI Conference, etc.), regional (i.e. Regional NIGP Chapter Meetings, Regional Cooperative Summits, etc.) and supplier-specific trade shows, conferences and meetings throughout the term of the Master Agreement

Upon successful award of a Master Agreement, Sustainable Furniture Inc. will commit all resources to the detailed plan below, recognizing the plan below is a "guided" timeline.

- **Week 1:** Set/confirm marketing goals for Master Agreement launch of program with Omnia Partners, including discussion of co-branded press release
- Week 2-3: Sustainable Furniture Inc. design team to create digital marketing strategies
- Week 4: Meet with Omnia Partners to review digital marketing
- Week 5-7: Website updates
- Week 8: Sales staff training on Master Agreement
- **Week 9-10**: Customer outreach/education of Master Agreement through presentations (inperson/webinars)
- Week 11: Sustainable Furniture Inc. internal review of contract launch feedback
- Week 12: Meet with Omnia Partners to review contract launch feedback and ongoing outreach

Sustainable Furniture Inc. regularly is a sponsor/attendee at national and regional conferences. Sustainable Furniture Inc. is committed to continuing participation in these conferences and expanding

our outreach to participate in more national, regional, and supplier specific trade shows, conferences, and meetings.

v. Commitment to attend, exhibit and participate at the NIGP Annual Forum in an area reserved by OMNIA Partners for partner suppliers. Booth space will be purchased and staffed by Supplier. In addition, Supplier commits to provide reasonable assistance to the overall promotion and marketing efforts for the NIGP Annual Forum, as directed by OMNIA Partners.

Sustainable Furniture Inc. is committed to exhibit and participate at the NIGP Annual Forum as well as promote and market our attendance.

vi. Design and publication of national and regional advertising in trade publications throughout the term of the Master Agreement

Sustainable Furniture Inc. advertises in national publications throughout the year and will continue to advertise in publications throughout the term of the Master Agreement.

vii. Ongoing marketing and promotion of the Master Agreement throughout its term (case studies, collateral pieces, presentations, promotions, etc.)

The executive team at Sustainable Furniture Inc. understand the value of partnering at a collaborative contract level and sharing success stories. Our marketing team will market and promote a resulting Master Agreement throughout the term of the agreement using various marketing mediums utilized by sales staff or on the internet. These mediums may include case studies, promotions, presentations, and collateral pieces to name a few.

viii. Dedicated OMNIA Partners internet web-based homepage on Supplier's website with:

- OMNIA Partners standard logo;
- Copy of original Request for Proposal;
- Copy of Master Agreement and amendments between Principal Procurement Agency and Supplier;
- Summary of Products and pricing;
- Marketing Materials
- Electronic link to OMNIA Partners' website including the online registration page;
- A dedicated toll-free number and email address for OMNIA Partners

Upon successful award, Sustainable Furniture Inc. will integrate a web-based home page on our website to include the following:

- Omnia Partners standard logo
- Copy of RFP
- Copy of Master Agreement and any amendments
- Summary of products and pricing
- Marketing materials
- Link to Omnia Partners website
- Provide a dedicated toll-free number and email address for Omnia Partners

**C.** Describe how Supplier will transition any existing Public Agency customers' accounts to the Master Agreement available nationally through OMNIA Partners. Include a list of current cooperative contracts

(regional and national) Supplier holds and describe how the Master Agreement will be positioned among the other cooperative agreements.

Sustainable Furniture Inc. is excited for the prospect to market a resulting Master Agreement to all existing Public Agency customers. We have been seeking to partner with a purchasing cooperative to provide an added benefit to our customers. Upon successful award, Sustainable Furniture Inc. is committed to marketing and educating existing Public Agency customers about the benefits of utilizing the resulting Master Agreement while receiving best possible pricing. Sales and contract staff will assist Public Agency customers in transitioning to utilizing the Master Agreement through Omnia Partners.

Sustainable Furniture Inc. currently holds a national cooperative agreement with TIPS. Executive team members fully understand the value a resulting potential Master Agreement provides and will prioritize a resulting agreement as our go to market strategy.

**D.** Acknowledge Supplier agrees to provide its logo(s) to OMNIA Partners and agrees to provide permission for reproduction of such logo in marketing communications and promotions. Acknowledge that use of OMNIA Partners logo will require permission for reproduction, as well.

Sustainable Furniture Inc. agrees to provide its logo to OMNIA Partners and agrees to provide permission for reproduction of such logo in mutually agreed upon communications and promotions. Sustainable Furniture Inc. understands that use of the Omnia Partners logo requires permission as well.

- **E.** Confirm Supplier will be proactive in direct sales of Supplier's goods and services to Public Agencies nationwide and the timely follow up to leads established by OMNIA Partners. All sales materials are to use the OMNIA Partners logo. At a minimum, the Supplier's sales initiatives should communicate:
  - i. Master Agreement was competitively solicited and publicly awarded by a Principal Procurement Agency
  - ii. Best government pricing
  - iii. No cost to participate
  - iv. Non-exclusive

Sustainable Furniture Inc. is proactive in direct sales of goods and services to Public Agencies nationwide and will follow up timely to all leads provided by Omnia Partners. Marketing materials for Public Agencies will display the Omnia Partners logo and basic advantages of procurement through the use of a purchasing cooperative (for example, best pricing, competitive bid agreement, no cost to Public Agency, non-exclusive, etc.).

- **F.** Confirm Supplier will train its national sales force on the Master Agreement. At a minimum, sales training should include:
  - i. Key features of Master Agreement
  - ii. Working knowledge of the solicitation process
  - iii. Awareness of the range of Public Agencies that can utilize the Master Agreement through OMNIA Partners
  - iv. Knowledge of benefits of the use of cooperative contracts

Sustainable Furniture Inc. will include our direct sales team and independent sales representatives in all trainings related to the Master Agreement. Topics covered in training will include at a minimum:

• the benefits of utilizing the Master Agreement and cooperative contracts

- the solicitation process for the contract
- the range of eligible Public Agencies that can utilize the Master Agreement

**G.** Provide the name, title, email and phone number for the person(s), who will be responsible for:

- i. Executive Support Danny Deane, President, deane@sustainablefurnitureinc.com 530.913.9101
- ii. Marketing Hansel Acaylar, Marketing, hansel@sustainablefurnitureinc.com 916.389.0310
- iii. Sales Mike Moore, Northwest Sales, mrmoore@centurytel.net 541.914.9365
- iv. Sales Support Eve Brancato, Sales, eve@sustainablefurnitureinc.com 530.386.1797
- v. Financial Reporting Heather Sturgill, Office Manager, <u>heather@sustainablefurnitureinc.com</u> 530.277.5128
- vi. Accounts Payable Heather Sturgill, Office Manager, <u>heather@sustainablefurnitureinc.com</u> 530.277.5128
- vii. Contracts Ashley Cutler, Contract Administrator, <u>ashley@sustainablefurnitureinc.com</u> 506.261.0795 and Jan Hines, Contract Administrator, <u>ihines@sustainablefurnitureinc.com</u>, 210.601.5853

**H.** Describe in detail how Supplier's national sales force is structured, including contact information for the highest-level executive in charge of the sales team.

Sustainable Furniture Inc. sales force includes both direct sales staff and independent sales representatives. The highest-level executive in charge of sales is Danny Deane.



In-House Sales Staff include the following territories: West Coast- California and Nevada Northwest Region- Oregon, Washington, Idaho, Montana, Southwest Region- Arizona, Utah, Colorado, and Wyoming

Independent Sales Representatives include the following territories:

West Coast Mid-West South West South East Mid-Atlantic North East

I. Explain in detail how the sales teams will work with the OMNIA Partners team to implement, grow and service the national program.

Sustainable Furniture Inc. executive members and sales staff are fully committed to growing our national outreach. This includes adding additional sales staff to promote the national program. Marketing strategies and outreach techniques will be evaluated and adjusted when needed to accommodate industry conditions. Currently, sales staff report monthly to executive team members on sales and

projections. Sustainable Furniture Inc. will collaborate with Omnia Partners to share this information to determine measured results in growing a national program.

I. Explain in detail how Supplier will manage the overall national program throughout the term of the Master Agreement, including ongoing coordination of marketing and sales efforts, timely new Participating Public Agency account set-up, timely contract administration, etc.

Upon successful award, Danny Deane will manage the overall national program throughout the term of the Master Agreement. He will be responsible for ongoing coordination of marketing and aligning sales efforts to measure national program growth. His responsibilities will include at a minimum:

- sales staff and representatives are trained on the Master Agreement
- monitoring new account set up
- contract implementation
- communication with Omnia Partners on contract growth

**J.** State the amount of Supplier's Public Agency sales for the previous fiscal year. Provide a list of Supplier's top 10 Public Agency customers, the total purchases for each for the previous fiscal year along with a key contact for each.

Upon an award issued to Sustainable Furniture Inc. this information will be provided to Omnia Partners in conjunction with a disclosure agreement.

**K.** Describe Supplier's information systems capabilities and limitations regarding order management through receipt of payment, including description of multiple platforms that may be used for any of these functions.

Sustainable Furniture Inc. utilizes Enterprise Resource Planning (ERP) software for order tracking, purchasing, and all phases of manufacturing. This allows the executive team to analyze large amounts of data for manufacturing planning and pricing evaluation. Invoicing and payments are tracked via a separate software system. Many of our customers utilize different platforms for invoice receipt and we accommodate each customer's needs.

**L.** Provide the Contract Sales (as defined in Section 10 of the OMNIA Partners Administration Agreement) that Supplier will guarantee each year under the Master Agreement for the initial three years of the Master Agreement ("Guaranteed Contract Sales").

\$\_0\_\_\_\_.00 in year one \$\_0\_\_\_\_.00 in year two \$ 0 .00 in year three

To the extent Supplier guarantees minimum Contract Sales, the administration fee shall be calculated based on the greater of the actual Contract Sales and the Guaranteed Contract Sales.

Sustainable Furniture Inc. cannot guarantee sales at this time.

- **M.** Even though it is anticipated many Public Agencies will be able to utilize the Master Agreement without further formal solicitation, there may be circumstances where Public Agencies will issue their own solicitations. The following options are available when responding to a solicitation for Products covered under the Master Agreement.
  - i. Respond with Master Agreement pricing (Contract Sales reported to OMNIA Partners).
  - ii. If competitive conditions require pricing lower than the standard Master Agreement not-to-exceed pricing, Supplier may respond with lower pricing through the Master Agreement. If Supplier is awarded the contract, the sales are reported as Contract Sales to OMNIA Partners under the Master Agreement.
  - iii. Respond with pricing higher than Master Agreement only in the unlikely event that the Public Agency refuses to utilize Master Agreement (Contract Sales are not reported to OMNIA Partners).
  - iv. If alternative or multiple proposals are permitted, respond with pricing higher than Master Agreement, and include Master Agreement as the alternate or additional proposal.

Detail Supplier's strategies under these options when responding to a solicitation.

In the event Sustainable Furniture Inc. submits a proposal to a formal solicitation, where the Master Agreement will not be utilized, one of the above strategies may be utilized. Sales staff will consider all available information regarding the Public Agency bid requirement when determining which strategy will be utilized and ultimately may yield a favorable award.





D&B Finance Analytics **Date Printed:**04/23/2021

### LIVE REPORT

# SUSTAINABLE FURNITURE, INC.

Phone: +1 916-389-0310

ACTIVE SINGLE LOCATION D-U-N-S Number:

03-061-8769

Address: 5800 Alder Ave, Sacramento, CA, 95828, United States Of America

 ${\bf Endorsement: Panganiban Re@DNBi.com}$ 

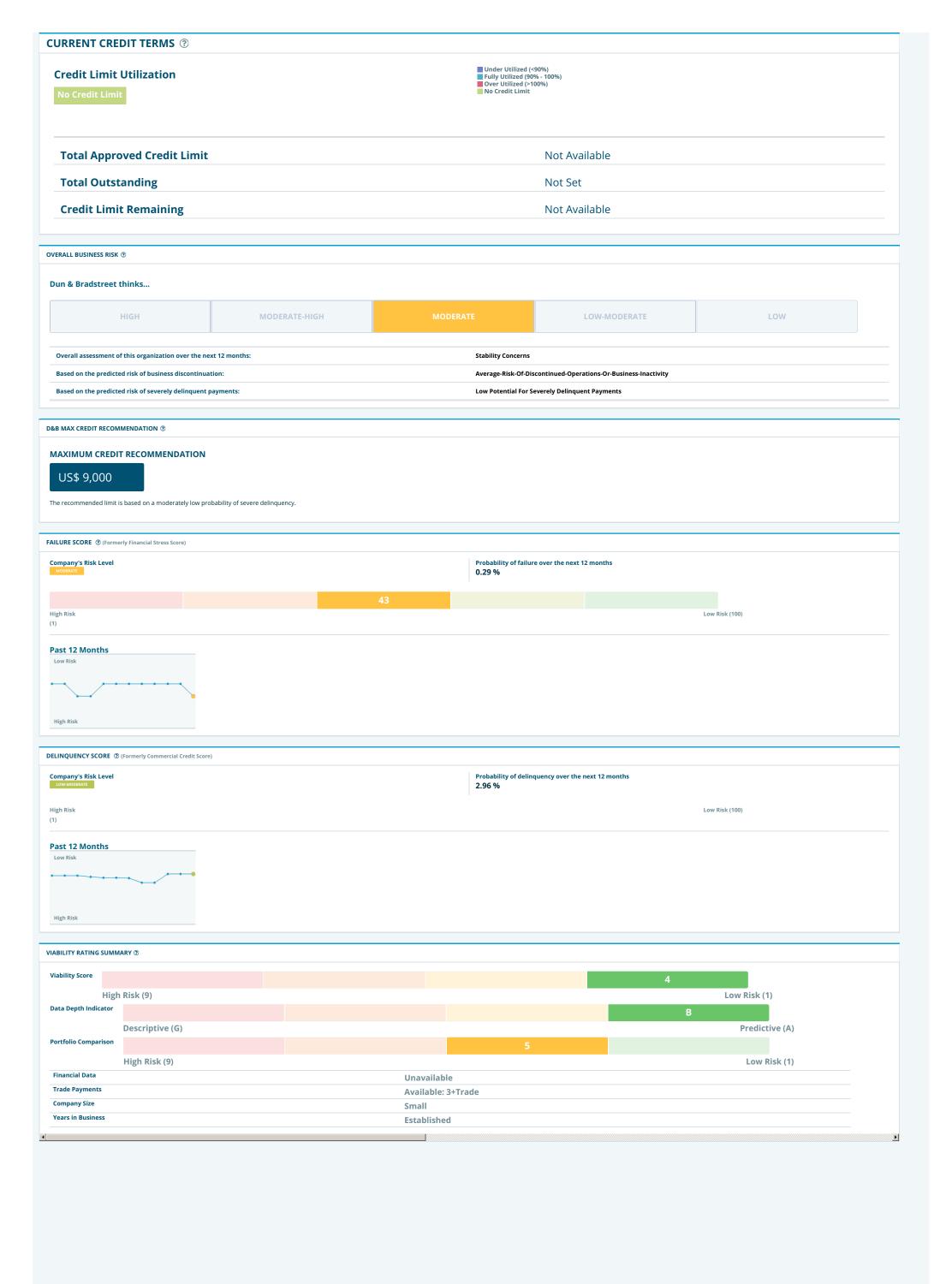
# Summary

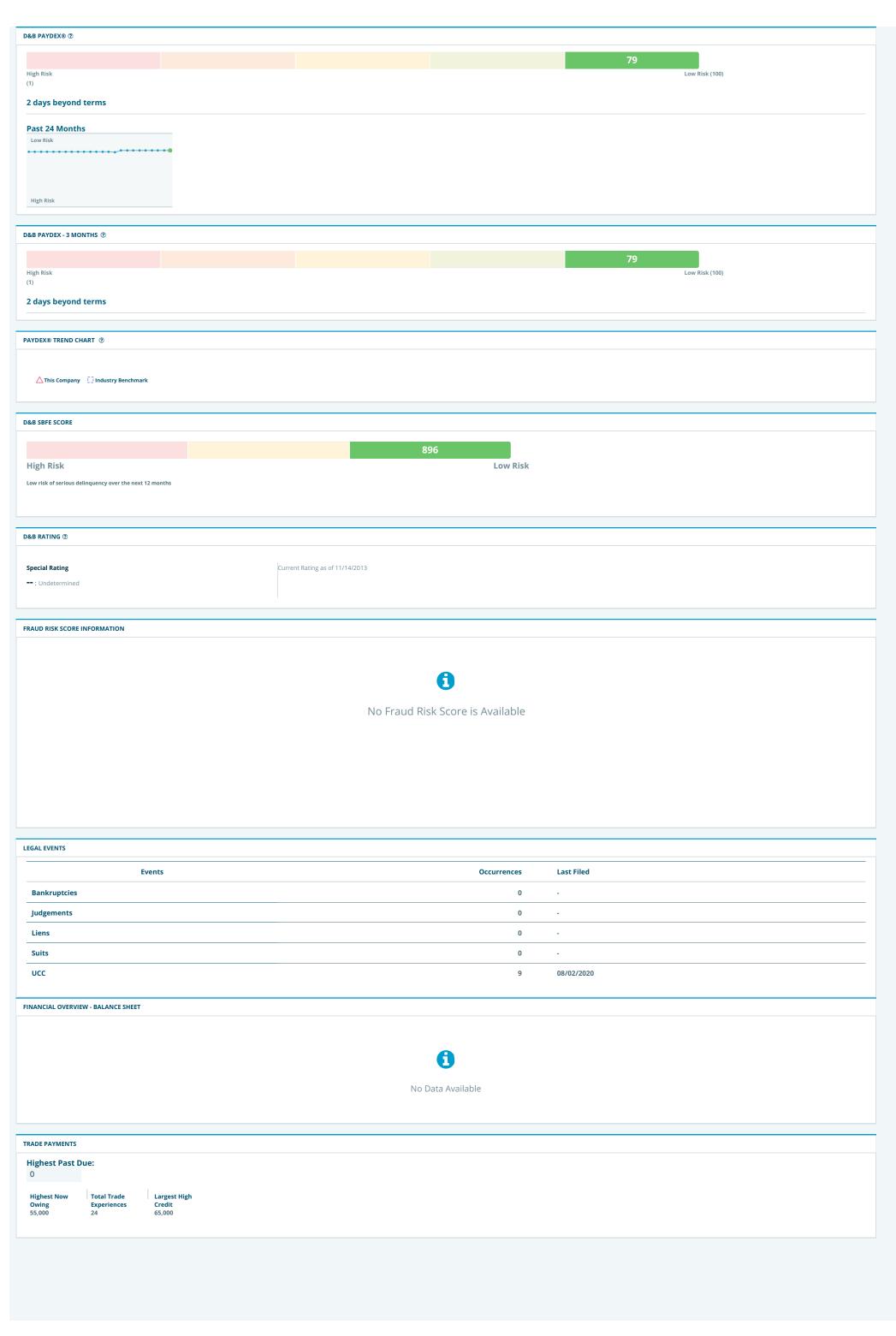
Y DATA ELEMENTS (Formerly: SCORE BAR)		
KDE Name	Current Status	Details
PAYDEX®	79	2 days beyond terms
Delinquency Score	77	Low to Moderate Risk of severe payment delinquency.
Failure Score	43	Moderate Risk of severe financial stress.
D&B Viability Rating	4 5 B K	View More Details
Bankruptcy Found	N	
D&B Rating	-	Unavailable.

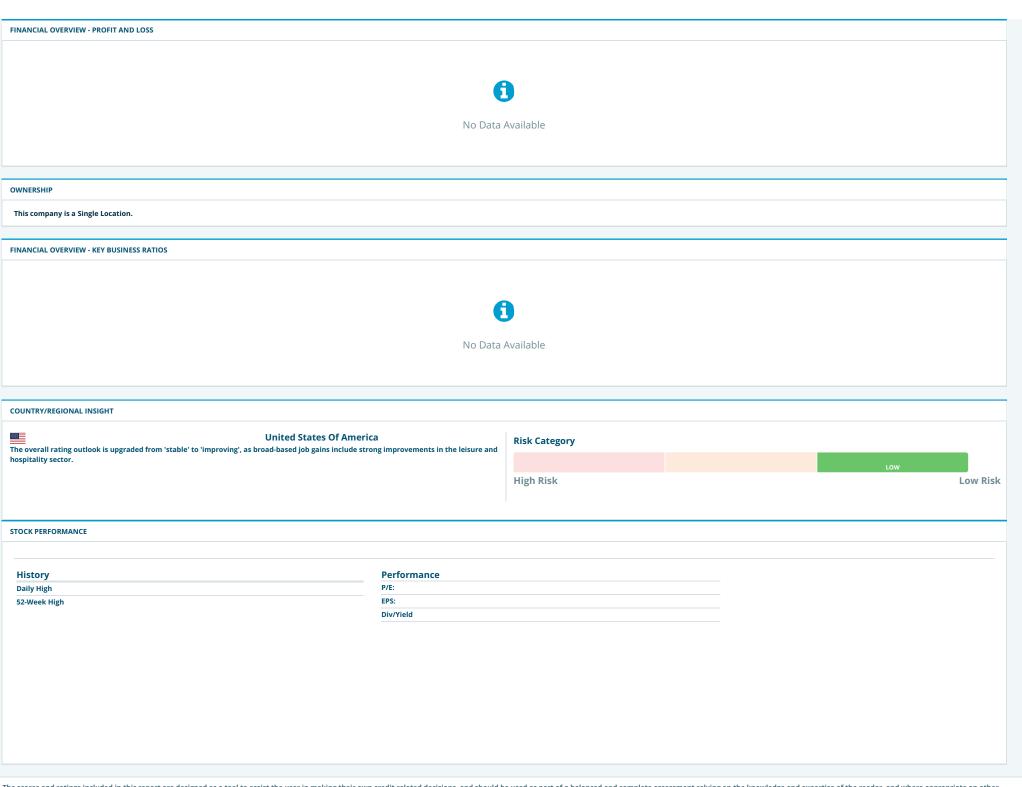
ACCOU	NTS						
tals	Total Outstanding	Approved Credit Limit	Credit Limit Utilization Total	Past Due			
count	Level Detail						
	Account Name		Total Outstanding	Approved Credit Li	mit <u>Credit Limit Ut</u>	tilization <u>Total Past Due</u>	Account Statu
o data	found						

ALL APPLICATIONS					
Totals Total Requested Amount Total Credit Limit 0 0					
Application Level Detail					
Application Name	Application Status	Date Created	<u>Date Decisioned</u>	Requested Amount	<u>Credit Limit</u>
No data found					

COMPANY PROFILE ®		
D-U-N-S	Mailing Address	Employees
03-061-8769	PO Box 50463	4
Legal Form	Sparks, NV, 89435, UNITED STATES	Age (Year Started)
Corporation (US)	Telephone	9Years (2011)
History Record	+1 916-389-0310	Named Principal
Incomplete	Present Control Succeeded	Danny R Deane , CEO
Date Incorporated	2011	Line of Business
11/07/2011		Ret furniture
State of Incorporation		
CALIFORNIA		
Ownership		
Not publicly traded		







The scores and ratings included in this report are designed as a tool to assist the user in making their own credit related decisions, and should be used as part of a balanced and complete assessment relying on the knowledge and expertise of the reader, and where appropriate on other information sources. The score and rating models are developed using statistical analysis in order to generate a prediction of future events. Dun & Bradstreet monitors the performance of thousands of businesses in order to identify characteristics common to specific business events. These characteristics are weighted by significance to form rules within its models that identify other businesses with similar characteristics in order to provide a score or rating.

Dun & Bradstreet's scores and ratings are not a statement of what will happen, but an indication of what is more likely to happen based on previous experience. Though Dun & Bradstreet uses extensive procedures to maintain the quality of its information, Dun & Bradstreet cannot guarantee that it is accurate, complete or timely, and this may affect the included scores and ratings. Your use of this report is subject to applicable law, and to the terms of your agreement with Dun & Bradstreet.

## Risk Assessment **D&B RISK ASSESSMENT**

# **OVERALL BUSINESS RISK MODERATE-HIGH**

MAXIMUM CREDIT RECOMMENDATION

US\$ 9,000

The recommended limit is based on a moderately low probability of severe delinquency.

# Dun & Bradstreet thinks...

- Overall assessment of this organization over the next 12 months: **STABILITY CONCERNS**
- Based on the predicted risk of business discontinuation: AVERAGE-RISK-OF-DISCONTINUED-OPERATIONS-OR-BUSINESS-
- Based on the predicted risk of severely delinquent payments: LOW POTENTIAL FOR SEVERELY DELINQUENT PAYMENTS

## **D&B VIABILITY RATING SUMMARY**

The D&B Viability Rating uses D&B's proprietary analytics to compare the most predictive business risk indicators and deliver a highly reliable assessment of the probability that a company will go out of business, become dormant/inactive, or file for bankruptcy/insolvency within the next 12 months. The D&B Viability Rating is made up of 4 components:

### **Viability Score**

# Compared to All US Businesses within the D&B Database:

- Level of Risk:Low Risk
- Businesses ranked 4 have a probability of becoming no longer viable: 5 %
- Percentage of businesses ranked 4: 14 %
- Across all US businesses, the average probability of becoming no longer viable 14

### **Portfolio Comparison**

# Compared to All US Businesses within the same MODEL SEGMENT:

- Model Segment : Established Trade Payments
- Level of Risk:Moderate Risk
- Businesses ranked 5 within this model segment have a probability of becoming no longer viable: 5 %
- Percentage of businesses ranked **5** with this model segment: **11** %
- Within this model segment, the average probability of becoming no longer viable:5 %

# Data Depth Indicator Data Depth Indicator:

- √ Rich Firmographics
- Extensive Commercial Trading Activity
- ▼Basic Financial Attributes

Greater data depth can increase the precision of the D&B Viability Rating assessment.

To help improve the current data depth of this company, you can ask D&B to make a personalized request to this company on your behalf to obtain its latest financial information. To make the request, click the link below. Note, the company must be saved to a folder before the request can be made.

# **Request Financial**

#### **Statements**

Reference the FINANCIALS tab for this company to monitor the status of your request.

# **Company Profile:**

### **Company Profile Details:**

- Financial Data: False
- Trade Payments: Available: 3+Trade
- Company Size: Small: Employees: <10 and Sales: <\$10K or Missing
- Years in Business: Established: 5+



**Financial Data**False

**Trade Payments** Con Available: Sm

3+Trade

**Company Size** Small Years in Business

Established

FAILURE SCORE FORMERLY FINANCIAL STRESS SCORE



- Limited time under present management control
- Low proportion of satisfactory payment experiences to total payment experiences
- UCC Filings reported

Level of Risk Moderate Raw Score 1468 Probability of Failure 0.29 % Probability of Failure Database 0.48

Business and Industry Trends

A FAILURE SCORE

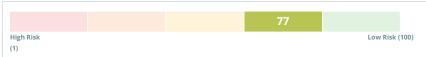
Industry Median Quartile

### **BUSINESS AND INDUSTRY COMPARISON**

Selected Segments of Business Attributes

Norms	National %
This Business	43
Region:(PACIFIC)	52
Industry:GENERAL RETAIL	49
Employee range:(1-9)	52
Years in Business:(6-10)	43

# DELINQUENCY SCORE FORMERLY COMMERCIAL CREDIT SCORE



- Higher risk industry based on delinquency rates for this industry
- Limited time under present management control
- Recent high balance past due
- Proportion of past due balances to total amount owing

Level of Risk Raw Score Probability of Delinquency Compared to Businesses in D&B Database 2.96 % 10.2 %

### Business and Industry Trends

△ DELINQUENCY SCORE

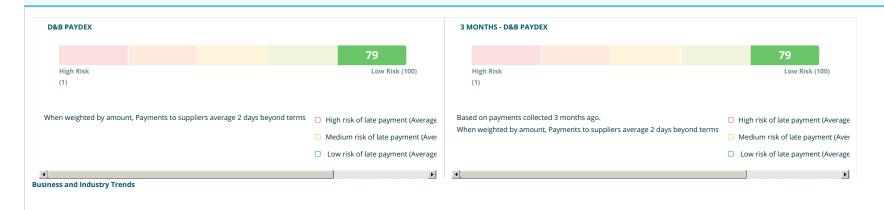
Industry Median Quartile

△PAYDEX ☐ Industry Lower Quartile ☐ Industry Median Quartile ★ Industry Upper Quartile

### BUSINESS AND INDUSTRY COMPARISON

Selected Segments of Business Attributes

Norms	National %
This Business	77
Region:(PACIFIC)	50
Industry:GENERAL RETAIL	49
Employee range:(1-9)	66
Years in Business:(6-10)	43



5712 - Ret furnitu

D&B RATING

Current Rating as of 11/14/2013

### Special Rating

--: Undetermined

#### **Trade Payments** TRADE PAYMENTS SUMMARY (Based on 24 months of data) Overall Payment Behaviour % of Trade Within Terms Highest Past Due 2 84% **US\$0** Days Beyond Terms **Highest Now Owing:** Total Trade Experiences: **Total Unfavorable Comments:** US\$ 55,000 Largest High Credit: US\$ 0 Largest High Credit: US\$ 65,000 Average High Credit: US\$ 7,125 Total Placed in Collections: Largest High Credit: US\$ 0 D&B PAYDEX High Risk Low Risk (100) (1) When weighted by amount, Payments to suppliers average 2 days beyond terms High risk of late payment (Average 30 to 120 days beyond terms) ☐ Medium risk of late payment (Average 30 days or less beyond terms) $\hfill \Box$ Low risk of late payment (Average prompt to 30+ days sooner) BUSINESS AND INDUSTRY TRENDS 5712 - Ret furniture APAYDEX Industry Lower Quartile Industry Median Quartile \*Industry Upper Quartile TRADE PAYMENTS BY CREDIT EXTENDED (Based on 12 months of data) % Within Terms Range of Credit Extended (US\$) **Number of Payment Experiences Total Value** 100,000 & over 0 US\$ 0 0 50,000 - 99,999 US\$ 65,000 100 15,000 - 49,999 100 US\$ 15,000 5,000 - 14,999 3 US\$ 20,000 100 1,000 - 4,999 6 US\$ 12,000 69 US\$ 2,000 75 Less than 1,000 TRADE PAYMENTS BY INDUSTRY (BASED ON 24 MONTHS OF DATA) Collapse All | Expand All % Within Terms (Expand to View) 1 - 30 Days Late (%) 31 - 60 Days Late (%) 61 - 90 Days Late (%) Industry Category• 91 + Days Late (%) <del>-</del>25 -Furniture Fixtures 2541 -5,000 Mfg wood fixtures <del>-</del>47 -2 10,000 Transportation Services 4731 -10,000 Arrange cargo transpt Electric, Gas 4911 -Electric <del>-</del>50 -2 15,000 Wholesale Trade -Durable Goods 1 5072 -15,000 100 Whol hardware furniture <del>▼</del>51 -2,500 Wholesale Trade -Nondurable Goods 5131 -2,500 Whol piece goods 2,500 5113 -

Whol service paper											
₹73 - Business Services	2	1,000									
7363 - Help supply service	2	1,000	80	20	0	0	0				
₹75 - Automotive Repair, Services and Parking	1	2,500									
7513 - Truck rental/leasing	1	2,500	0	100	0	0	0				
▼96 - Administration of Economic Programs	1	750									
9611 - Admin economic prgm	1	750	100	0	0	0	0				
₹99 - Nonclassifiable Establishments	4	65,000									
9999 - Nonclassified	4	65,000	100	0	0	0	0				

TRADE LINES						
Date of Experience	Payment Status	Selling Terms	High Credit (US\$)	Now Owes (US\$)	Past Due (US\$)	Months Since Last Sale
03/21	Pays Promptly	-	65,000	55,000	0	1
03/21	Pays Promptly	-	10,000	0	0	Between 2 and 3 Months
03/21	Pays Promptly	-	2,500	1,000	0	1
03/21	Pays Promptly	-	750	750	0	1
03/21	Pays Prompt to Slow 30+	N30	2,500	0	0	Between 4 and 5 Months
03/21	Pays Slow 30+	-	2,500	0	0	Between 6 and 12 Months
02/21	Pays Promptly	-	2,500	0	0	Between 6 and 12 Months
02/21	Pays Promptly	N30	500	0	0	Between 6 and 12 Months
01/21	Pays Promptly	-	250	0	0	Between 6 and 12 Months
)1/21	Pays Slow 30+	-	250	0	0	Between 2 and 3 Months
12/20	-	Cash account	7,500	0	0	1
12/20	-	Cash account	100	0	0	Between 2 and 3 Months
11/20	-	Cash account	100	0	0	1
11/20	-	Cash account	50	0	0	1
10/20	Pays Promptly	-	1,000	0	0	Between 6 and 12 Months
09/20	-	Cash account	50	0	0	Between 6 and 12 Months
08/20	Pays Promptly	-	15,000	5,000	0	1
05/20	Pays Promptly	N30	5,000	0	0	Between 6 and 12 Months
05/20	Pays Slow 30+	Regular terms	250	0	0	Between 6 and 12 Months
05/20	-	Cash account	50	0	0	1
1/19	-	Cash account	0	0	0	Between 6 and 12 Months
06/19	Pays Promptly	-	5,000	0	0	Between 6 and 12 Months
06/19	Pays Promptly	N30	1,000	0	0	Between 6 and 12 Months
05/19	<u>-</u>	Cash account	50	0	0	1

OTHER PAYMENT CATEGORIES		
Other Payment Categories	E	xperience Total Amount
Cash experiences	8	US\$ 7,900
Payment record unknown	0	US\$ 0
Unfavorable comments	0	US\$ 0
Placed for collections	0	US\$ 0
Total in D&B's file	24	US\$ 121,900

# **Legal Events**

The following Public Filing data is for information purposes only and is not the official record. Certified copies can only be obtained from the official source.

Bankruptcies	Judgements	Liens	Suits	UCCs
No	0	0	0	9
	Latest Filing: -	Latest Filing: -	Latest Filing: -	Latest Filing: 08/02/2020

EΥ	ΕN	TS	;

UCC Filing - Original	
Filing Date	08/02/2020
Filing Number	200007770423
Received Date	09/06/2020
Secured Party	U.S. SMALL BUSINESS ADMINISTRATION, EL PASO, TX
Debtors	SUSTAINABLE FURNITURE, INC

Filing Office	
· ······g value	SECRETARY OF STATE/UCC DIVISION, SACRAMENTO, CA
UCC Filing - Continuation	
Filing Date	01/07/2020
Filing Number	2077559495
Received Date	01/08/2020
Original Filing Date	
	06/18/2015
Original Filing Number	157470589894
Secured Party	JPMORGAN CHASE BANK, NA, LOUISVILLE, KY
Debtors	SUSTAINABLE FURNITURE, INC.
Filing Office	SECRETARY OF STATE/UCC DIVISION, SACRAMENTO, CA
UCC Filing - Continuation	
Filing Date	08/08/2019
Filing Number	1977271147
Received Date	08/09/2019
Original Filing Date	02/04/2015
Original Filing Number	157448905740
Secured Party	JPMORGAN CHASE BANK, NA, LOUISVILLE, KY
Debtors	SUSTAINABLE FURNITURE, INC.
Filing Office	
·····g -····-	SECRETARY OF STATE/UCC DIVISION, SACRAMENTO, CA
UCC Filing - Continuation	
Filing Date	03/18/2019
Filing Number	1977027272
Received Date	03/19/2019
Original Filing Date	08/29/2014
Original Filing Number	147426433014
Secured Party	JPMORGAN CHASE BANK, NA, LOUISVILLE, KY
Debtors	SUSTAINABLE FURNITURE, INC.
Filing Office	SECRETARY OF STATE/UCC DIVISION, SACRAMENTO, CA
UCC Filing - Continuation	
Filing Date	07/02/2018
Filing Number	1876570625
Received Date	07/03/2018
Original Filing Date	12/17/2013
Original Filing Number	137391257482
Secured Party	JPMORGAN CHASE BANK, NA, LOUISVILLE, KY
Debtors	SUSTAINABLE FURNITURE, INC.
Filing Office	SECRETARY OF STATE/UCC DIVISION, SACRAMENTO, CA
UCC Filing - Original	
Filing Date	06/18/2015
Filing Number	157470589894
Received Date	06/30/2015
Collateral	All Inventory and proceeds - All Account(s) and proceeds - All General intangibles(s) and proceeds - All Equipment and proceeds - All Chattel paper and proceeds
Secured Party	JPMORGAN CHASE BANK, NA, LOUISVILLE, KY
Debtors	SUSTAINABLE FURNITURE, INC.
Filing Office	
·····g -····-	SECRETARY OF STATE/UCC DIVISION, SACRAMENTO, CA
UCC Filing - Original	
Filing Date	02/04/2015
Filing Number	157448905740
Received Date	
Collateral	02/20/2015
	All Inventory and proceeds - All Account(s) and proceeds - All General intangibles(s) and proceeds - All Equipment and proceeds - All Chattel paper and proceeds
Secured Party	JPMORGAN CHASE BANK, NA, LOUISVILLE, KY
Debtors	SUSTAINABLE FURNITURE, INC.

Filing Office	SECRETARY OF STATE/UCC DIVISION, SACRAMENTO, CA
UCC Filing - Original	
Filing Date	08/29/2014
Filing Number	147426433014
Received Date	09/12/2014
Collateral	All Inventory and proceeds - All Account(s) and proceeds - All General intangibles(s) and proceeds - All Equipment and proceeds - All Chattel paper and proceeds
Secured Party	JPMORGAN CHASE BANK, NA, LOUISVILLE, KY
Debtors	SUSTAINABLE FURNITURE, INC.
Filing Office	SECRETARY OF STATE/UCC DIVISION, SACRAMENTO, CA
UCC Filing - Original	
Filing Date	12/17/2013
Filing Number	137391257482
Received Date	12/31/2013
Collateral	All Inventory and proceeds - All Account(s) and proceeds - All General intangibles(s) and proceeds - All Equipment and proceeds - All Chattel paper and proceeds
Secured Party	JPMORGAN CHASE BANK, NA, LOUISVILLE, KY
Debtors	SUSTAINABLE FURNITURE, INC.
Filing Office	SECRETARY OF STATE/UCC DIVISION, SACRAMENTO, CA

The public record items contained in this report may have been paid, terminated, vacated or released prior to the date this report was printed. This information may not be reproduced in whole or in part by any means of reproduction.

 $There \ are \ additional \ UCC's \ in \ D\&B's \ file \ on \ this \ company \ available \ by \ contacting \ 1-800-234-3867.$ 

## **Special Events**

SPECIAL EVENTS	
<u>Date</u>	Event Description
01/12/2021	According to the SBA, SUSTAINABLE FURNITURE, INC was a recipient of a Paycheck Protection Program loan for \$354,820 on 5/1/2020, as well as a Covid-19 Economic Injury Disaster Loan for \$150,000 on 7/24/2020 under the CARES Act of 2020.
07/21/2020	On July 6, 2020, the SBA announced that this business was approved for a loan between \$350K - \$1M from JPMorgan Chase Bank, National Association through the SBA's Paycheck Protection Program, as part of the CARES Act, in response to the COVID-19 pandemic. The amount of the actual loan may vary from the approved amount.

# **Financials - D&B**

D&B currently has no financial information on file for this company.

D&B currently has no financial information on file for this company.

D&B currently has no financial information on file for this company

D&B currently has no financial information on file for this company.

D&B currently has no financial information on file for this company

D&B currently has no financial information on file for this company

# **Company Profile**

COMPANY OVERVIEW
D-U-N-S
03-061-8769
Legal Form
Corporation (US)
History Record
Incomplete
Date Incorporated
11/07/2011
State of Incorporation
CALIFORNIA
Ownership
Not publicly traded

**Mailing Address** SPARKS, NV, 89435, UNITED STATES Telephone +1 916-389-0310

**Present Control Succeeded** 

SUSTAINABLE FURNITURE, INC.

**Employees** 

Age (Year Started) 9 Years (2011) Named Principal Danny R Deane, CEO Line of Business Ret furniture

### BUSINESS REGISTRATION

Corporate and business registrations reported by the secretary of state or other official source as of: 2021-04-10

 $This \ data \ is for informational \ purposes \ only, \ certification \ can \ only \ be \ obtained \ through \ the \ Office \ of \ the \ Secretary \ of \ State.$ 

Corporation Type Corporation (US)

Business Commenced On	2011
State of Incorporation	CALIFORNIA
Date Incorporated	11/07/2011
Registration ID	C3424970
Registration Status	ACTIVE
Filing Date	11/07/2011
Where Filed	BUSINESS PROGRAMS DIVISION
Registered Agent	
Name	DANNY ROBERT DEANE
Address	761 EL CABALLO RD, OCEANSIDE, CA, 920570000
Registered Principal	
Name	DANNY ROBERT DEANE
Title	Chief Executive Officer
Address	PO BOX 50463, SPARKS, NV, 894350000
PRINCIPALS	
Officers	
DANNY R DEANE, CEO	
Directors	

# COMPANY EVENTS

#### The following information was reported on: 02/24/2021

The California Secretary of State's business registrations file showed active charter for Sustainable Furniture, Inc. was registered as a Corporation on November 07, 2011, under the file registration number C3424970.

Stock ownership is undetermined.

DIRECTOR(S): THE OFFICER(S)

DANNY R DEANE. Antecedents not available.

Business address has changed from 640 S Andreasen Dr, Escondido, CA, 92029 to 5800 Alder Ave, Sacramento, CA, 95828.

BUSINESS ACTIVITIES AND EMPLOYEES		
The following information was reported on: 02/24/2021		
Business Information		
Description	Retails furniture, specializing in office furniture.	
	Terms are undetermined. Sells to undetermined. Territory: Local.	
Employees	4 which includes officer(s).	
Financing Status	Unsecured	
Facilities	Occupies premises in a building.	
Location	Central business section on side street.	
Related Concerns		
SIC/NAICS Information		

SI	C Codes	SIC Description	Percentage of Business
5712	Ret furniture	-	
57129904	Office furniture	-	
NAI	CS Codes	NAICS Description	
442110	Furniture Stores		

### GOVERNMENT ACTIVITY

	Activity Summary		
Borrower(Dir/Guar)	No		
Administrative Debt	No		
Contractor	Yes		
Grantee	No		
Party excluded from federal program(s)	No		
Possible candidate for socio-economic program consideration			
Small Business	Yes (2021)		

# **Your Information**

Record additional information about this company to supplement the D&B information.

Note: Information entered in this section will not be added to D&B's central repository and will be kept private under your user ID. Only you will be able to view the information.

PanganibanRe@DNBi.com

**Credit Limit** 

0

**Total Outstanding** 

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<u>US Government Employee Disclaimer</u>

1/28/2020

Printed on: 1/28/2020 12:49:22 PM

To verify most current certification status go to: https://www.caleprocure.ca.gov



# Office of Small Business & DVBE Services

Certification ID: 1690660

Legal Business Name: CV INDUSTRIAL CORP

Doing Business As (DBA) Name 1:

CV INDUSTRIAL CORP

Doing Business As (DBA) Name 2:

CV INDUSTRIAL CORP

Address:

6181 Angelo Ct#1 CA - California

Loomis CA 95650 Email Address:

lisa@cvindustrial.com

Business Web Page:

www.cvindustrial.com

**Business Phone Number:** 

916/652-6300

**Business Fax Number:** 

916/652-6322

**Business Types:** 

Non-Manufacturer, Service

Certification Type

Status

From

То

SB

Approved

08/07/2019

08/31/2021

Stay informed! KEEP YOUR CERTIFICATION PROFILE UPDATED!
-LOG IN at CaleProcure.CA.GOV

Questions?

Email: OSDSHELP@DGS.CA.GOV
Call OSDS Main Number: 916-375-4940
707 3rd Street, 1-400, West Sacramento, CA 95605



GSA Contract No. GS-28F-0040U TIN# 03-053-1579 SIN# 33721

Schedule MAS Office Furniture Contract Period: September 01, 2008 – August 31, 2023

**Business Size: Small** 

Special Item Numbers Awarded:33721 Multipurpose Seating

33721 Stacking Chairs

1b. Lowest Priced Item:

33721 XC01 \$164.00 33721 LA00 \$80.00

1c. Hourly rates: Not Applicable

2. Maximum order: \$200,000.00

3. Minimum order: \$100.00

4. Geographic coverage:

The 48 contiguous states and the District of Columbia, Alaska, Hawaii, Puerto Rico, and the Virgin Islands.

 Point of production: Cincinnati, OH and Cambridge, ON

6. Discount from list: 60%

7. Quantity discounts:

\$50,000.00-\$99,999.00 extra 1% off net \$100,000.00-\$149,000.00 extra 2% off net \$150,000.00-\$200,000.00 extra 3% off net

8. Prompt payment terms: Net 30 Days

9a. Notification that government purchase cards are accepted or not accepted above the micro-purchase threshold Yes-Credit Cards accepted-Visa and Mastercard

 Notification whether government purchase cards are accepted or not accepted above the micro-purchase threshold

Yes-Credit Cards accepted-Visa and Mastercard

10. Foreign items: None

11a. Time of delivery:14 days after receipt of order

11b. Expedited delivery:
Available on all products-Contact Factory

11c. Overnight and 2-day delivery: Available on all products-Contact Factory

11d. Urgent requirements:

As per clause I-FSS-100 A, to effect a faster delivery, please contact the local dealer or factory

12. F.O. B. points:

Destination/CONUS, within the 48 contiguous states and the District of Columbia. Port of embarkation for delivery to Alaska, Hawaii, Puerto Rico and the Virgin Islands.

13a. Ordering address:

Buzz Seating, Inc. 4774 Interstate Drive Cincinnati, OH 45246 Tel: (877) 263-5737 Fax: (513) 772-7328

Email: customerservice@buzzseating.com Authorized dealer should be noted on order

13b. Ordering procedures:

For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment address:

Buzz Seating, Inc. PO Box 31379 Cincinnati, OH 45231 Tel: (877)263-5737 Fax: (513)772-7328

15. Warranty provisions:

Buzz Seating offers a lifetime warranty against manufacturer's defects on components and 5 years on fabric and foam.

16. Export packing charges: Quoted on request

17. Terms and conditions of government purchase card acceptance:

A. Credit card number

B. Credit card expiration date

C. Individual's name as it appears on credit card

D. Telephone number to whom credit card is issued

Terms and conditions of rental, maintenance and repair:
 Not Applicable

19. Terms and conditions of installation: Contact Factory

20. Terms and conditions of repair parts: Contact Factory

20a. Terms and conditions for any other services: Contact Factory

21. Servicing Dealers:
Available upon request

22. List of participating dealers: Available upon request

23. Preventive maintenance: Contact Factory

24a. Special attributes such as environmental attributes: Not Applicable

24b. Not Applicable:

 Data Universal Number System Number (DUNS): 14-298-7200

26. Central Contractor Registration:
Buzz Seating, Inc. is registered with the Central
Contractor Registration (CCR) database
Cage Code 51S38

### Sustainable Furniture, Inc. - Exceptions to OMNIA Partners Admin Agreement

Section 10: OMNIA Partners and Supplier shall publicize and promote the availability of the Master Agreement's products and services to Public Agencies and such agencies' employees. Supplier shall require request each Public Agency to register its participation in the OMNIA Partners program by either registering on the OMNIA Partners website (www.omniapartners.com/publicsector), or executing a Master Intergovernmental Cooperative Purchasing Agreement prior to processing the Participating Public Agency's first sales order. Upon request, Supplier shall make available to interested Public Agencies a copy of the Master Agreement and such price lists or quotes as may be necessary for such Public Agencies to evaluate potential purchases.

#### Justification:

Sustainable Furniture Inc. does not possess the authority to "require" Public Agencies to register participation in the Omnia Partner's program. We will strongly encourage Public Agency's to participate in the Omnia Partner's program.

<u>Section 12</u>: An "Administrative Fee" shall be defined and due to OMNIA Partners from Supplier in the amount of three percent (3%) ("**Administrative Fee Percentage**") multiplied by the total purchase amount paid to Supplier, less applicable sales tax, freight, refunds, credits on returns, rebates and discounts, for the sale of products and/or services to Principal Procurement Agency and Participating Public Agencies pursuant to the Master Agreement (as amended from time to time and including any renewal thereof) ("**Contract Sales**"). From time to time the parties may mutually agree in writing to a lower Administrative Fee Percentage for a specifically identified Participating Public Agency's Contract Sales.

#### Justification:

Sustainable Furniture Inc. does not mark-up freight charges incurred when shipping. Only actual freight billed by a shipping partner is invoiced to our customers. Applicable sales tax is a pass-through charge collected by Sustainable Furniture Inc. and paid to states.

Subject to the Exceptions above, Sustainable Furniture Inc. accepts Exhibit B.

# FEDERAL CERTIFICATIONS ADDENDUM FOR AGREEMENT FUNDED BY U.S. FEDERAL GRANT

#### TO WHOM IT MAY CONCERN:

Participating Agencies may elect to use federal funds to purchase under the Master Agreement. This form should be completed and returned.

#### **DEFINITIONS**

Contract means a legal instrument by which a non–Federal entity purchases property or services needed to carry out the project or program under a Federal award. The term as used in this part does not include a legal instrument, even if the non–Federal entity considers it a contract, when the substance of the transaction meets the definition of a Federal award or subaward

Contractor means an entity that receives a contract as defined in Contract.

**Cooperative agreement** means a legal instrument of financial assistance between a Federal awarding agency or pass-through entity and a non–Federal entity that, consistent with 31 U.S.C. 6302–6305:

- (a) Is used to enter into a relationship the principal purpose of which is to transfer anything of value from the Federal awarding agency or pass-through entity to the non–Federal entity to carry out a public purpose authorized by a law of the United States (see 31 U.S.C. 6101(3)); and not to acquire property or services for the Federal government or pass-through entity's direct benefit or use;
- (b) Is distinguished from a grant in that it provides for substantial involvement between the Federal awarding agency or pass-through entity and the non–Federal entity in carrying out the activity contemplated by the Federal award.

(c) The term does not include:

(1) A cooperative research and development agreement as defined in 15 U.S.C. 3710a; or

(2) An agreement that provides only:

- (i) Direct United States Government cash assistance to an individual;
- (ii) A subsidy;
- (iii) A loan;
- (iv) A loan guarantee; or
- (v) Insurance.

Federal awarding agency means the Federal agency that provides a Federal award directly to a non-Federal entity

Federal award has the meaning, depending on the context, in either paragraph (a) or (b) of this section:

- (a)(1) The Federal financial assistance that a non–Federal entity receives directly from a Federal awarding agency or indirectly from a pass-through entity, as described in § 200.101 Applicability; or
  - (2) The cost-reimbursement contract under the Federal Acquisition Regulations that a non–Federal entity receives directly from a Federal awarding agency or indirectly from a pass-through entity, as described in § 200.101 Applicability.
- (b) The instrument setting forth the terms and conditions. The instrument is the grant agreement, cooperative agreement, other agreement for assistance covered in paragraph (b) of § 200.40 Federal financial assistance, or the cost-reimbursement contract awarded under the Federal Acquisition Regulations.
- (c) Federal award does not include other contracts that a Federal agency uses to buy goods or services from a contractor or a contract to operate Federal government owned, contractor operated facilities (GOCOs).
- (d) See also definitions of Federal financial assistance, grant agreement, and cooperative agreement.

**Non–Federal entity** means a state, local government, Indian tribe, institution of higher education (IHE), or nonprofit organization that carries out a Federal award as a recipient or subrecipient.

Nonprofit organization means any corporation, trust, association, cooperative, or other organization, not including IHEs, that:

- (a) Is operated primarily for scientific, educational, service, charitable, or similar purposes in the public interest;
- (b) Is not organized primarily for profit; and
- (c) Uses net proceeds to maintain, improve, or expand the operations of the organization.

**Obligations** means, when used in connection with a non–Federal entity's utilization of funds under a Federal award, orders placed for property and services, contracts and subawards made, and similar transactions during a given period that require payment by the non–Federal entity during the same or a future period.

Pass-through entity means a non-Federal entity that provides a subaward to a subrecipient to carry out part of a Federal program.

**Recipient** means a non–Federal entity that receives a Federal award directly from a Federal awarding agency to carry out an activity under a Federal program. The term recipient does not include subrecipients.

Simplified acquisition threshold means the dollar amount below which a non–Federal entity may purchase property or services using small purchase methods. Non–Federal entities adopt small purchase procedures in order to expedite the purchase of items costing less than the simplified acquisition threshold. The simplified acquisition threshold is set by the Federal Acquisition Regulation at 48 CFR Subpart 2.1 (Definitions) and in accordance with 41 U.S.C. 1908. As of the publication of this part, the simplified acquisition threshold is \$250,000, but this threshold is periodically adjusted for inflation. (Also see definition of § 200.67 Micro-purchase.)

**Subaward** means an award provided by a pass-through entity to a subrecipient for the subrecipient to carry out part of a Federal award received by the pass-through entity. It does not include payments to a contractor or payments to an individual that is a beneficiary of a Federal program. A subaward may be provided through any form of legal agreement, including an agreement that the pass-through entity considers a contract.

**Subrecipient** means a non–Federal entity that receives a subaward from a pass-through entity to carry out part of a Federal program; but does not include an individual that is a beneficiary of such program. A subrecipient may also be a recipient of other Federal awards directly from a Federal awarding agency.

Termination means the ending of a Federal award, in whole or in part at any time prior to the planned end of period of performance.

The following certifications and provisions may be required and apply when Participating Agency expends federal funds for any purchase resulting from this procurement process. Pursuant to 2 C.F.R. § 200.326, all contracts, including small purchases, awarded by the Participating Agency and the Participating Agency's subcontractors shall contain the procurement provisions of Appendix II to Part 200, as applicable.

### APPENDIX II TO 2 CFR PART 200

Does offeror agree? YES

(A) Contracts for more than the simplified acquisition threshold currently set at \$250,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

Pursuant to Federal Rule (A) above, when a Participating Agency expends federal funds, the Participating Agency reserves all rights and privileges under the applicable laws and regulations with respect to this procurement in the event of breach of contract by either party.

100

Initials of Authorized Representative of

oneror						
(B) Termination for cause and for con effected and the basis for settlement. (	venience by the grantee or s (All contracts in excess of \$10	subgrantee includ 0,000)	ing	the manner	by which it will	be
Pursuant to Federal Rule (B) above, whe right to immediately terminate any agree preach or default of the agreement by Of	ement in excess of \$10,000 res	sulting from this pr	he l	Participating a rement proce	Agency reserves ess in the event o	the of a
Does offeror agree? YES	()b	Initials	of	Authorized	Representative	of

definition of "federally assisted constru provided under 41 CFR 60-1.4(b), in a CFR 12319, 12935, 3 CFR Part, 1964-196	ction contract" ir ccordance with I 65 Comp., p. 339) nent Opportunity	n 41 CFR Part 60-1.3 Executive Order 112 , as amended by Exo ," and implementing	1 CFR Part 60, all contracts that meet the must include the equal opportunity clause 246, "Equal Employment Opportunity" (30 ecutive Order 11375, "Amending Executive g regulations at 41 CFR part 60, "Office of partment of Labor."	
Pursuant to Federal Rule (C) above, when contract, the equal opportunity clause is inc	a Participating Ag corporated by refer	gency expends federa rence herein.	Il funds on any federally assisted construction	
Does offeror agree to abide by the above?	YES	00	_Initials of Authorized Representative of offeror	
construction contracts in excess of \$2, with the Davis-Bacon Act (40 U.S.C. 31 (29 CFR Part 5, "Labor Standards Pro Construction"). In accordance with the at a rate not less than the prevailing addition, contractors must be required copy of the current prevailing wage detect to award a contract or subcontract must report all suspect also include a provision for compliance Department of Labor regulations (29 CF Financed in Whole or in Part by Loans subrecipient must be prohibited from increpair of public work, to give up any parentity must report all suspected or repor Pursuant to Federal Rule (D) above, whe contracts and subgrants for construction or	,000 awarded by 41-3144, and 314 ovisions Applical statute, contracted wages specified to pay wages not be conditioned or reported viewith the Copela FR Part 3, "Contracted or Grants from a ducing, by any met of the compensated violations to a Participating Arepair, offeror will	non-Federal entities 16-3148) as supplemented to Contracts Coors must be required in a wage determined test than once a vector of the Department of the Department of the Upon the acceptation of the Federal "Anti-Kickback" actors and Subcontithe United States"). The Pederal awarding Agency expends federal awarding Agency expends federal awarding the Upon the Federal awarding Agency expends federal awarding the Pederal awarding the Pede	ral funds during the term of an award for all	
Does offeror agree? YES	J4)		Initials of Authorized Representative of offeror	
(E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.				
	f the Contract Wor ng from this procur	rk Hours and Safety S	al funds, offeror certifies that offeror will be in Standards Act during the term of an award for	
Does offeror agree? YES	DN		Initials of Authorized Representative of offeror	
agreement" under 37 CFR §401.2 (a) a business firm or nonprofit organizat experimental, developmental, or resear comply with the requirements of 37 CF	nd the recipient ion regarding the rch work under to R Part 401, "Rigi	or subrecipient wis he substitution of that "funding agreer hts to Inventions Ma	ral award meets the definition of "funding thes to enter into a contract with a small parties, assignment or performance of ment," the recipient or subrecipient must ade by Nonprofit Organizations and Small ments," and any implementing regulations	

issued by the awarding agency.		
Pursuant to Federal Rule (F) above, wh the term of an award for all contracts be comply with all applicable requirements a	by Participating Agency resu as referenced <u>i</u> n Federal Rule	ed by Participating Agency, the offeror certifies that during liting from this procurement process, the offeror agrees to e (F) above.
Does offeror agree? YES	:0 W	Initials of Authorized Representative of offeror
Federal award to agree to comply with Act (42 U.S.C. 7401-7671q) and the Fe	of amounts in excess of \$1 h all applicable standards, ederal Water Pollution Con	fater Pollution Control Act (33 U.S.C. 1251-1387), as 50,000 must contain a provision that requires the non-orders or regulations issued pursuant to the Clean Air trol Act as amended (33 U.S.C. 1251- 1387). Violations gional Office of the Environmental Protection Agency
agrees to comply with all applicable requ	by Participating Agency men irements as referenced in Fe	ed by Participating Agency, the offeror certifies that during of nber resulting from this procurement process, the offeror deral Rule (G) above.
Does offeror agree? YES	QQ	Initials of Authorized Representative of offeror
made to parties listed on the governm with the Executive Office of the Pres implement Executive Orders 12549 ( "Debarment and Suspension." SAM	nent wide exclusions in the sident Office of Manageme 3 CFR part 1986 Comp., Exclusions contains the	89)—A contract award (see 2 CFR 180.220) must not be System for Award Management (SAM), in accordance ent and Budget (OMB) guidelines at 2 CFR 180 that p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), names of parties debarred, suspended, or otherwise r statutory or regulatory authority other than Executive
the term of an award for all contracts by neither it nor its principals is presently del from participation by any federal departm	Participating Agency resulting barred, suspended, proposed nent or agency. If at any timed for debarment, declared in will notify the Participating A	ed by Participating Agency, the offeror certifies that during a from this procurement process, the offeror certifies that d for debarment, declared ineligible, or voluntarily excluded be during the term of an award the offeror or its principals neligible, or voluntarily excluded from participation by any gency.
Does offeror agree? YES	D 0	Initials of Authorized Representative of offeror
must file the required certification. E appropriated funds to pay any person of any agency, a member of Congress connection with obtaining any Federa	Each tier certifies to the toor organization for influents, officer or employee of Collicontract, grant or any other federal funds that takes placed	rs that apply or bid for an award exceeding \$100,000 ier above that it will not and has not used Federal cing or attempting to influence an officer or employee ongress, or an employee of a member of Congress in her award covered by 31 U.S.C. 1352. Each tier must lace in connection with obtaining any Federal award.

Pursuant to Federal Rule (I) above, when federal funds are expended by Participating Agency, the offeror certifies that during the term and after the awarded term of an award for all contracts by Participating Agency resulting from this procurement process, the offeror certifies that it is in compliance with all applicable provisions of the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352). The undersigned further certifies that:

- (1) No Federal appropriated funds have been paid or will be paid for on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall

complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions. (3) The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding \$100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly. Initials of Authorized Representative of offeror Does offeror agree? YES\_\_\_\_\_ RECORD RETENTION REQUIREMENTS FOR CONTRACTS INVOLVING FEDERAL FUNDS When federal funds are expended by Participating Agency for any contract resulting from this procurement process, offeror certifies that it will comply with the record retention requirements detailed in 2 CFR § 200.333. The offeror further certifies that offeror will retain all records as required by 2 CFR § 200.333 for a period of three years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed. \_\_\_\_Initials of Authorized Representative of offeror Does offeror agree? YES CERTIFICATION OF COMPLIANCE WITH THE ENERGY POLICY AND CONSERVATION ACT When Participating Agency expends federal funds for any contract resulting from this procurement process, offeror certifies that it will comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6321 et seq.; 49 C.F.R. Part 18). Initials of Authorized Representative of offeror CERTIFICATION OF COMPLIANCE WITH BUY AMERICA PROVISIONS To the extent purchases are made with Federal Highway Administration, Federal Railroad Administration, or Federal Transit Administration funds, offeror certifies that its products comply with all applicable provisions of the Buy America Act and agrees to provide such certification or applicable waiver with respect to specific products to any Participating Agency upon request. Purchases made in accordance with the Buy America Act must still follow the applicable procurement rules calling for free and open competition. \_\_\_\_Initials of Authorized Representative of offeror Does offeror agree? YES\_\_\_\_ CERTIFICATION OF ACCESS TO RECORDS - 2 C.F.R. § 200.336 Offeror agrees that the Inspector General of the Agency or any of their duly authorized representatives shall have access to any documents, papers, or other records of offeror that are pertinent to offeror's discharge of its obligations under the Contract for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to offeror's personnel for the purpose of interview and discussion relating to such documents. Does offeror agree? YES Initials of Authorized Representative of offeror CERTIFICATION OF APPLICABILITY TO SUBCONTRACTORS Offeror agrees that all contracts it awards pursuant to the Contract shall be bound by the foregoing terms and conditions. \_\_\_\_\_Initials of Authorized Representative of offeror Does offeror agree? YES Offeror agrees to comply with all federal, state, and local laws, rules, regulations and ordinances, as applicable. It is further acknowledged that offeror certifies compliance with all provisions, laws, acts, regulations, etc. as specifically noted above. Offeror's Name: Sustainable Furniture Inc. Address, City, State, and Zip Code: 13805 Mt. Anderson Street Reno, NV 89506

Phone Number: 916-389-0310	Fax Number:		
Printed Name and Title of Authorized Representative:	Daniel Deane, President		
Email Address: deane@sustain	ablefurnitureinc.com		
Signature of Authorized Representative	e: <u>N- h-</u>	Date: 04/23/2021	

#### **FEMA SPECIAL CONDITIONS**

Awarded Supplier(s) may need to respond to events and losses where products and services are needed for the immediate and initial response to emergency situations such as, but not limited to, water damage, fire damage, vandalism cleanup, biohazard cleanup, sewage decontamination, deodorization, and/or wind damage during a disaster or emergency situation. By submitting a proposal, the Supplier is accepted these FEMA Special Conditions required by the Federal Emergency Management Agency (FEMA).

"Contract" in the below pages under FEMA SPECIAL CONDITIONS is also referred to and defined as the "Master Agreement".

"Contractor" in the below pages under FEMA SPECIAL CONDITIONS is also referred to and defined as "Supplier" or "Awarded Supplier".

#### **Conflicts of Interest**

No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a FEMA award if he or she has a real or apparent conflict of interest. Such a conflict would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of these parties, has a financial or other interest in or a tangible personal benefit from a firm considered for award. 2 C.F.R. § 200.318(c)(1); See also Standard Form 424D, ¶ 7; Standard Form 424B, ¶ 3. i. FEMA considers a "financial interest" to be the potential for gain or loss to the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of these parties as a result of the particular procurement. The prohibited financial interest may arise from ownership of certain financial instruments or investments such as stock, bonds, or real estate, or from a salary, indebtedness, job offer, or similar interest that might be affected by the particular procurement. ii. FEMA considers an "apparent" conflict of interest to exist where an actual conflict does not exist, but where a reasonable person with knowledge of the relevant facts would question the impartiality of the employee, officer, or agent participating in the procurement. c. Gifts. The officers, employees, and agents of the Participating Public Agency nor the Participating Public Agency ("NFE") must neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, NFE's may set standards for situations in which the financial interest is de minimus, not substantial, or the gift is an unsolicited item of nominal value. 2 C.F.R. § 200.318(c)(1). d. Violations. The NFE's written standards of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the NFE. 2 C.F.R. § 200.318(c)(1). For example, the penalty for a NFE's employee may be dismissal, and the penalty for a contractor might be the termination of the contract.

#### **Contractor Integrity**

A contractor must have a satisfactory record of integrity and business ethics. Contractors that are debarred or suspended as described in Chapter III, ¶ 6.d must be rejected and cannot receive contract awards at any level.

#### **Public Policy**

A contractor must comply with the public policies of the Federal Government and state, local government, or tribal government. This includes, among other things, past and current compliance with the:

- a. Equal opportunity and nondiscrimination laws
- b. Five affirmative steps described at 2 C.F.R. § 200.321(b) for all subcontracting under contracts supported by FEMA financial assistance; and FEMA Procurement Guidance June 21, 2016 Page IV-7
- c. Applicable prevailing wage laws, regulations, and executive orders

#### **Affirmative Steps**

For any subcontracting opportunities, Contractor must take the following Affirmative steps:

 Placing qualified small and minority businesses and women's business enterprises on solicitation lists;

- Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
- 3. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
- 4. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises; and
- 5. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.

#### **Bid Guarantee**

For proposals that are to include <u>construction/reconstruction/renovation</u> and <u>related services</u>, <u>bids must be</u> accompanied by Certified or Cashier's Check or an approved Bid Bond in the amount of not less than five percent (5%) of the total bid. Surety shall provide a copy of the Power of Attorney authorizing the Executing Agent the authority to execute the bid bond documents and bind the Surety to the bid bond conditions. The bid bond shall have a corporate Surety that is licensed to conduct business in the state of the lead agency and authorized to underwrite bonds in the amount of the bid bond.

#### Prevailing Wage Requirements

When applicable, the awarded Contractor (s) and any and all subcontractor(s) agree to comply with all laws regarding prevailing wage rates including the Davis-Bacon Act, applicable to this solicitation and/or Participating Public Agencies. The Participating Public Agency shall notify the Contractor of the applicable pricing/prevailing wage rates and must apply any local wage rates requested. The Contractor and any subcontractor(s) shall comply with the prevailing wage rates set by the Participating Public Agency.

#### **Federal Requirements**

If products and services are issued in response to an emergency or disaster recovery the items below, located in this FEMA Special Conditions section of the Federal Funds Certifications, are activated and required when federal funding may be utilized.

#### 2 C.F.R. § 200.326 and 2 C.F.R. Part 200, Appendix II, Required Contract Clauses

#### Termination for Convenience:

The right to terminate this Contract for the convenience of the Participating Public Agency is retained by the Participating Public Agency. In the event of a termination for convenience by the Participating Public Agency, the Participating Public Agency shall, at least ten (10) calendar days in advance, deliver written notice of the termination for convenience to Contractor. Upon Contractor's receipt of such written notice, Contractor immediately shall cease the performance of the Work and shall take reasonable and appropriate action to secure and protect the Work then in place. Contractor shall then be paid by the Participating Public Agency, in accordance with the terms and provisions of the Contract Documents, an amount not to exceed the actual labor costs incurred, the actual cost of all materials installed and the actual cost of all materials stored at the project site or away from the project site, as approved in writing by the Participating Public Agency but not yet paid for and which cannot be returned, and actual, reasonable and documented demobilization costs, if any, paid by Contractor and approved by the Participating Public Agency in connection with the Scope of Work in place which is completed as of the date of termination by the Participating Public Agency and that is in conformance with the Contract Documents, less all amounts previously paid for the Work. No amount ever shall be owed or paid to Contractor for lost or anticipated profits on any part of the Scope of Work not performed or for consequential damages of any kind.

#### 2. Equal Employment Opportunity:

The Participating Public Agency highly encourages Contractors to implement Affirmative Action practices in their employment programs. This means Contractor should not discriminate against any employee or

applicant for employment because of race, color, religion, sex, pregnancy, sexual orientation, political belief or affiliation, age, disability or genetic information.

During the performance of this contract, the contractor agrees as follows:

- (1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
- (2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.
- (3) The contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.
- (4) The contractor will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under section 202 of Executive Order 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- (5) The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- (6) The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- (7) In the event of the contractor's non-compliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be canceled, terminated or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- (8) The contractor will include the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions including sanctions for noncompliance: *Provided*, however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

### 3. "During the performance of this contract, the contractor agrees as follows:

- (1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.
- (2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive considerations for employment without regard to race, color, religion, sex, or national origin.
- (3) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- (4) The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- (5) The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- (6) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions as may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided bylaw.
- (7) The contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means

of enforcing such provisions, including sanctions for noncompliance: Provided, however, That in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency the contractor may request the United States to enter into such litigation to protect the interests of the United States."

#### 4. Davis Bacon Act and Copeland Anti-KickbackAct.

- a. Applicability of Davis-Bacon Act. The Davis-Bacon Act only applies to the emergency Management Preparedness Grant Program, Homeland Security Grant Program, Nonprofit Security Grant Program, Tribal Homeland Security Grant Program, Port Security Grant Program, and Transit Security Grant Program. <a href="It does not apply to other FEMA grant and cooperative agreement programs.">It does not apply to other FEMA grant and cooperative agreement programs.</a> including the Public Assistance Program.
- b. All prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. §§ 3141-3144 and 3146-3148) as supplemented by Department of Labor regulations at 29 C.F.R. Part 5 (Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction)). See 2 C.F.R. Part 200, Appendix II, ¶ D.
- c. In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once aweek.
- d. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.
- e. In contracts subject to the Davis-Bacon Act, the contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations at 29 C.F.R. Part 3 (Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States). The Copeland Anti- Kickback Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to FEMA.
- f. The regulation at 29 C.F.R. § 5.5(a) does provide the required contract clause that applies to compliance with both the Davis-Bacon and Copeland Acts. However, as discussed in the previous subsection, the Davis-Bacon Act does not apply to Public Assistance recipients and subrecipients. In situations where the Davis-Bacon Act does not apply, neither does the Copeland "Anti-Kickback Act." However, for purposes of grant programs where both clauses do apply, FEMA requires the following contract clause:

#### "Compliance with the Copeland "Anti-Kickback" Act.

(1) Contractor. The contractor shall comply with 18 U.S.C. § 874, 40U.S.C. § 3145, and the requirements of 29 C.F.R. pt. 3 as may be applicable, which are

incorporated by reference into this contract.

- (2) Subcontracts. The contractor or subcontractor shall insert in any subcontracts the clause above and such other clauses as the FEMA may by appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all of these contract clauses
- (3) Breach. A breach of the contract clauses above may be grounds for termination of the contract, and for debarment as a contractor and subcontractor as provided in 29 C.F.R. § 5.12."

#### 5. Contract Work Hours and Safety Standards Act.

- a. <u>Applicability</u>: This requirement applies to all FEMA grant and cooperative agreement programs.
- b. Where applicable (see 40 U.S.C. § 3701), all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §§ 3702 and 3704, as supplemented by Department of Labor regulations at 29 C.F.R. Part 5. See 2 C.F.R. Part 200, Appendix II, ¶ E.
- c. Under 40 U.S.C. § 3702, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the workweek.
- d. The requirements of 40 U.S.C. § 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.
- e. The regulation at 29 C.F.R. § 5.5(b) provides the required contract clause concerning compliance with the Contract Work Hours and Safety Standards Act:

#### "Compliance with the Contract Work Hours and Safety Standards Act.

- (1) Overtime requirements. No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.
- (2) Violation; liability for unpaid wages; liquidated damages. In the event of any violation of the clause set forth in paragraph (1) of this section the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer

or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (1) of this section, in the sum of \$10 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (1) of this section.

- Withholding for unpaid wages and liquidated damages. The (write in the name of the Federal agency or the loan or grant recipient) shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (2) of this section.
- (4) <u>Subcontracts</u>. The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraph (1) through (4) of this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (1) through (4) of this section."
- 6. Rights to Inventions Made Under a Contract or Agreement.
  - a. <u>Stafford Act Disaster Grants</u>. This requirement <u>does not apply to the Public Assistance</u>, Hazard Mitigation Grant Program, Fire Management Assistance Grant Program, Crisis Counseling Assistance and Training Grant Program, Disaster Case Management Grant Program, and Federal Assistance to Individuals and Households Other Needs Assistance Grant Program, as

FEMA awards under these programs do not meet the definition of "funding agreement."

- b. If the FEMA award meets the definition of "funding agreement" under 37 C.F.R.§ 401.2(a) and the non-Federal entity wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the non-Federal entity must comply with the requirements of 37 C.F.R. Part 401 (Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements), and any implementing regulations issued by FEMA. See 2 C.F.R. Part 200, Appendix II, ¶ F.
- c. The regulation at 37 C.F.R. § 401.2(a) currently defines "funding agreement" as any contract, grant, or cooperative agreement entered into between any Federal agency, other than the Tennessee Valley Authority, and any contractor for the performance of experimental, developmental, or research work funded in whole or in part by the Federal government. This term also includes any assignment, substitution of parties, or subcontract of any type entered into for the performance of experimental, developmental, or research work under a funding agreement as defined in the first sentence of this paragraph.
- 7. Clean Air Act and the Federal Water Pollution Control Act. Contracts of amounts in excess of \$150,000 must contain a provision that requires the contractor to agree to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act (42 U.S.C.§§ 7401-7671q) and

the Federal Water Pollution Control Act as amended (33 U.S.C. §§ 1251-1387). Violations must be reported to FEMA and the Regional Office of the Environmental Protection Agency. <u>See 2 C.F.R. Part 200, Appendix II, ¶ G.</u>

 The following provides a sample contract clause concerning compliance for contracts of amounts in excess of \$150,000:

#### "Clean Air Act

- (1) The contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C.§ 7401 et seq.
- (2) The contractor agrees to report each violation to the (name of the state agency or local or Indian tribal government) and understands and agrees that the (name of the state agency or local or Indian tribal government) will, in turn, report each violation as required to assure notification to the (name of recipient), Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.
- (3) The contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance provided by FEMA.

#### Federal Water Pollution Control Act

- (1) The contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq.
- (2) The contractor agrees to report each violation to the (name of the state agency or local or Indian tribal government) and understands and agrees that the (name of the state agency or local or Indian tribal government) will, in turn, report each violation as required to assure notification to the (name of recipient), Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.
- (3) The contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in partwith Federal assistance provided by FEMA."

#### 8. Debarment and Suspension.

- Applicability: This requirement applies to all FEMA grant and cooperative agreement programs.
- b. Non-federal entities and contractors are subject to the debarment and suspension regulations implementing Executive Order 12549, *Debarment and Suspension* (1986) and Executive Order 12689, *Debarment and Suspension* (1989) at 2 C.F.R. Part 180 and the Department of Homeland Security's regulations at 2 C.F.R. Part 3000 (Non procurement Debarment and Suspension).
- c. These regulations restrict awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs and activities. See 2 C.F.R. Part 200, Appendix II, ¶ H; and Procurement Guidance for Recipients and Subrecipients Under 2 C.F.R. Part 200 (Uniform Rules): Supplement to the Public Assistance Procurement Disaster Assistance Team (PDAT) Field Manual Chapter IV, ¶ 6.d, and Appendix C, ¶ 2 [hereinafter PDAT

Supplement]. A contract award must not be made to parties listed in the SAM Exclusions. SAM Exclusions is the list maintained by the General Services Administration that contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. SAM exclusions can be accessed at <a href="https://www.sam.gov">www.sam.gov</a>. <a href="https://www.sam.gov">See 2 C.F.R. § 180.530</a>; <a href="https://www.sam.gov">PDAT Supplement</a>, Chapter IV, ¶ 6.d and Appendix C, ¶ 2.

- d. In general, an "excluded" party cannot receive a Federal grant award or a contract within the meaning of a "covered transaction," to include subawards and subcontracts. This includes parties that receive Federal funding indirectly, such as contractors to recipients and subrecipients. The key to the exclusion is whether there is a "covered transaction," which is any non-procurement transaction (unless excepted) at either a "primary" or "secondary" tier. Although "covered transactions" do not include contracts awarded by the Federal Government for purposes of the non-procurement common rule and DHS's implementing regulations, it does include some contracts awarded by recipients and subrecipient.
- e. Specifically, a covered transaction includes the following contracts for goods or services:
  - (1) The contract is awarded by a recipient or subrecipient in the amount of at least \$25,000.
  - (2) The contract requires the approval of FEMA, regardless of amount.
  - (3) The contract is for federally required audit services.
  - (4) A subcontract is also a covered transaction if it is awarded by the contractor of a recipient or subrecipient and requires either the approval of FEMA or is in excess of \$25,000.
  - d. The following provides a debarment and suspension clause. It incorporates an optional method of verifying that contractors are not excluded or disqualified:

#### "Suspension and Debarment

- (1) This contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such the contractor is required to verify that none of the contractor, its principals (defined at 2 C.F.R. § 180.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R.§ 180.940) or disqualified (defined at 2 C.F.R. § 180.935).
- (2) The contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.
- (3) This certification is a material representation of fact relied upon by (insert name of subrecipient). If it is later determined that the contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to (name of state agency serving as recipient and name of subrecipient), the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.
- (4) The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout

the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions."

#### 9. Byrd Anti-Lobbying Amendment.

- a. <u>Applicability</u>: This requirement applies to all FEMA grant and cooperative agreement programs.
- b. Contractors that apply or bid for an award of \$100,000 or more must file the required certification. See 2 C.F.R. Part 200, Appendix II, ¶ I; 44 C.F.R. Part 18; PDAT Supplement, Chapter IV, 6.c; Appendix C, ¶ 4.
- c. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. § 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award. See PDAT Supplement, Chapter IV, ¶ 6.c and Appendix C, ¶ 4.
- d. The following provides a Byrd Anti-Lobbying contract clause:

#### "Byrd Anti-Lobbying Amendment, 31 U.S.C. § 1352 (as amended)

Contractors who apply or bid for an award of \$100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient."

#### APPENDIX A, 44 C.F.R. PART 18 - CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements (To be submitted with each bid or offer exceeding \$100,000)

The undersigned [Contractor] certifies, to the best of his or her knowledge, that:

- 1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- 2. If any funds other than Federal appropriated funds have been paid or will be paid to any

person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form- LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certifyand disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Contractor, Sustainable Furniture Inc., certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. § 3801 et seq., apply to this certification and disclosure, if any.

Signature of Contractor's Authorized Official

Daniel Deane, President

Name and Title of Contractor's Authorized Official

04/23/2021

Date"

#### 10. Procurement of Recovered Materials.

- a. <u>Applicability</u>: This requirement applies to all FEMA grant and cooperative agreement programs.
- b. A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with Section 6002 of the Solid Waste Disposal Act, Pub. L. No. 89-272 (1965) (codified as amended by the Resource Conservation and Recovery Act at 42 U.S.C. § 6962). See 2 C.F.R. Part 200, Appendix II, ¶ J; 2 C.F.R. § 200.322; PDAT Supplement, Chapter V, ¶ 7.
- c. The requirements of Section 6002 include procuring only items designated in guidelines of the EPA at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired by the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

- d. The following provides the clause that a state agency or agency of a political subdivision of a state and its contractors can include in contracts meeting the above contract thresholds:
  - "(1) In the performance of this contract, the Contractor shall make maximum use of products containing recovered materials that are EPA- designated items unless the product cannot be acquired—
    - (i) Competitively within a timeframe providing for compliance with the contract performance schedule;
    - (ii) Meetingcontract performance requirements; or
    - (iii) At a reasonable price.
  - (2) Information about this requirement, along with the list of EPA- designate items, is available at EPA's Comprehensive Procurement Guidelines web site, <a href="https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program.">https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program.</a>"

#### 11. Additional FEMA Requirements.

a. The Uniform Rules authorize FEMA to require additional provisions for non-Federal entity contracts. FEMA, pursuant to this authority, requires or recommends the following:

#### b. Changes.

To be eligible for FEMA assistance under the non-Federal entity's FEMA grant or cooperative agreement, the cost of the change, modification, change order, or constructive change must be allowable, allocable, within the scope of its grant or cooperative agreement, and reasonable for the completion of project scope. FEMA recommends, therefore, that a non-Federal entity include a changes clause in its contract that describes how, if at all, changes can be made by either party to alter the method, price, or schedule of the work without breaching the contract. The language of the clause may differ depending on the nature of the contract and the end-item procured.

#### c. Access to Records.

All non-Federal entities must place into their contracts a provision that all contractors and their successors, transferees, assignees, and subcontractors acknowledge and agree to comply with applicable provisions governing Department and FEMA access to records, accounts, documents, information, facilities, and staff. <u>See\_DHS</u> Standard Terms and Conditions, v 3.0, ¶ XXVI (2013).

d. The following provides a contract clause regarding access to records:

## "Access to Records. The following access to records requirements apply to this contract:

(1) The contractor agrees to provide (insert name of state agency or local or Indian tribal government), (insert name of recipient), the FEMA Administrator, the Comptroller General of the United States, or any of their authorized representatives

access to any books, documents, papers, and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions.

- (2) The Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.
- (3) The contractor agrees to provide the FEMA Administrator or his authorized representatives access to construction or other work sites pertaining to the work being completed under the contract."

## 12. DHS Seal, Logo, and Flags.

- a. All non-Federal entities must place in their contracts a provision that a contractor shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval. <u>See DHS</u> Standard Terms and Conditions, v 3.0, ¶ XXV (2013).
- b. The following provides a contract clause regarding DHS Seal, Logo, and Flags: "The contractor shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre- approval."

## 13. Compliance with Federal Law, Regulations, and Executive Orders.

- a. All non-Federal entities must place into their contracts an acknowledgement that FEMA financial assistance will be used to fund the contract along with the requirement that the contractor will comply with all applicable federal law, regulations, executive orders, and FEMA policies, procedures, and directives.
- b. The following provides a contract clause regarding Compliance with Federal Law, Regulations, and Executive Orders: "This is an acknowledgement that FEMA financial assistance will be used to fund the contract only. The contractor will comply will all applicable federal law, regulations, executive orders, FEMA policies, procedures, and directives."

### 14. No Obligation by Federal Government.

- a. The non-Federal entity must include a provision in its contract that states that the Federal Government is not a party to the contract and is not subject to any obligations or liabilities to the non-Federal entity, contractor, or any other party pertaining to any matter resulting from the contract.
- b. The following provides a contract clause regarding no obligation by the Federal Government: "The Federal Government is not a party to this contract and is not subject to any obligations or liabilities to the non-Federal entity, contractor, or any other party pertaining to any matter resulting from the contract."

## 15. Program Fraud and False or Fraudulent Statements or Related Acts.

a. The non-Federal entity must include a provision in its contract that the contractor acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and

Statements) applies to its actions pertaining to the contract.

b. The following provides a contract clause regarding Fraud and False or Fraudulent or Related Acts: "The contractor acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the contractor's actions pertaining to this contract."

# Additional contract clauses per 2 C.F.R. § 200.325

For applicable construction/reconstruction/renovation and related services: A payment and performance bond are both required for 100 percent of the contract price. A "performance bond" is one executed in connection with a contract to secure fulfillment of all the contractor's obligations under such contract. A "payment bond" is one executed in connection with a contract to assure payment as required by law of all persons supplying labor and material in the execution of the work provided in the contract.

Offeror agrees to comply with all terms and conditions outlined in the FEMA Special Conditions section of this solicitation.

Offeror's Name: Sustainable Furniture Inc.	
Address, City, State, and Zip Code: 13805 Mt Anderson Street Reno, NV 89506	
Phone Number: 916-389-0310Fax Number:	
Printed Name and Title of Authorized Representative: Daniel Deane, President	
Email Address: deane@sustainablefurnitureinc.com	
Signature of Authorized Representative:	Date:

# OMNIA PARTNERS EXHIBITS EXHIBIT G – NEW JERSEY BUSINESS COMPLIANCE

# NEW JERSEY BUSINESS COMPLIANCE

Suppliers intending to do business in the State of New Jersey must comply with policies and procedures required under New Jersey statues. All offerors submitting proposals must complete the following forms specific to the State of New Jersey. Completed forms should be submitted with the offeror's response to the RFP. Failure to complete the New Jersey packet will impact OMNIA Partners' ability to promote the Master Agreement in the State of New Jersey.

DOC #1	Statement of Ownership Disclosure
DOC #2	Non-Collusion Affidavit
DOC #3	Affirmative Action Affidavit
DOC #4	Political Contribution Disclosure Form
DOC #5	Stockholder Disclosure Certification
DOC #6	Certification of Non-Involvement in Prohibited Activities in Iran
DOC #7	New Jersey Business Registration Certificate
DOC #8	EEOAA Evidence
DOC #9	McBride-Principles

New Jersey suppliers are required to comply with the following New Jersey statutes when applicable:

- all anti-discrimination laws, including those contained in N.J.S.A. 10:2-1 through N.J.S.A. 10:2-14, N.J.S.A. 10:5-1, and N.J.S.A. 10:5-31 through 10:5-38;
- Prevailing Wage Act, N.J.S.A. 34:11-56.26, for all contracts within the contemplation of the Act;
- Public Works Contractor Registration Act, N.J.S.A. 34:11-56.26; and
- Bid and Performance Security, as required by the applicable municipal or state statutes.

STATEMENT OF OWNERSHIP DISCLOSURE
N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information is cause for automatic rejection of the bid or proposal.

Name of Organization: Sustainable Furniture, Inc.

<u>Organ</u>	ization Address: 13805 Mt Ar	nderson Street Reno, NV 89506	
Part I	Check the box that represent	s the type of business organization:	
		nd III, execute certification in Part IV)	
No	n-Profit Corporation (skip Parts I	I and III, execute certification in Part IV)	
✓ Fo	r-Profit Corporation (any type)	Limited Liability Company (LLC)	
Pa	artnership Limited Partne	ership Limited Liability Partnership (LLP)	
Ot	her (be specific):		
Part ]	<u>II</u>		
V	corporation who own 10 perce partners in the partnership wh	mes and addresses of all stockholders in the ent or more of its stock, of any class, or of all individual o own a 10 percent or greater interest therein, or of all company who own a 10 percent or greater interest COMPLETE THE LIST BELOW IN THIS SECTION)	
	OF		
	No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. (SKIP TO PART IV)		
(Pleas	se attach additional sheets if more spa	ace is needed):	
Nai	me of Individual or Business Entity	Home Address (for Individuals) or Business Address	
Danie	Daniel R. Deane 12165 Hidden Hills Drive Sparks, NV 89441		
1			

# <u>Part III</u> DISCLOSURE OF 10% OR GREATER OWNERSHIP IN THE STOCKHOLDERS, PARTNERS OR LLC MEMBERS LISTED IN PART II

If a bidder has a direct or indirect parent entity which is publicly traded, and any person holds a 10 percent or greater beneficial interest in the publicly traded parent entity as of the last annual federal Security and Exchange Commission (SEC) or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the federal Securities and Exchange Commission (or foreign equivalent) that contain the name and address of each person holding a 10% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person. Attach additional sheets if more space is needed.

Page #'s

Please list the names and addresses of each stockholder, partner or member owning a 10 percent or greater interest in any corresponding corporation, partnership and/or limited liability company (LLC) listed in Part II other than for any publicly traded parent entities referenced above. The disclosure shall be continued until names and addresses of every noncorporate stockholder, and individual partner, and member exceeding the 10 percent ownership criteria established pursuant to N.J.S.A. 52:25-24.2 has been listed. Attach additional sheets if more space is needed.

Stockholder/Partner/Member and Corresponding Entity Listed in Part II	Home Address (for Individuals) or Business Address
Corresponding Division Landson	

# Part IV Certification

I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder/proposer; that the <name of contracting unit> is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with <type of contracting unit> to notify the <type of contracting unit> in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the, permitting the <type of contracting unit> to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):	Daniel R Deane	Title:	President
Signature:	Ah	Date:	04/23/2021

# DOC #2

# NON-COLLUSION AFFIDAVIT

STA	ANDARD BID DOCUMENT REFERENCE	
	Reference: VII-H	
Name of Form:	NON-COLLUSION AFFIDAVIT	
Statutory Reference:	No specific statutory reference State Statutory Reference N.J.S.A. 52:34-15	
Instructions Reference:	Statutory and Other Requirements VII-H	
Description:	The Owner's use of this form is optional. It is used to ensure that the bidder has not participated in any collusion with any other bidder or Owner representative or otherwise taken any action in restraint of free and competitive bidding.	

# NON-COLLUSION AFFIDAVIT

State of Ne County of _	w Jersey Nevadle Washor	s	s:	
in the Cour	(name of affiant)	residing in and w on my oath depose	(name of municipality)  State ofNevada	of full
I am	President (title or position)	of the fi	rm of Sustainable Furniture, In (name of	nc. firm)
1			aking this Proposal for the bid	
full authori participated connection affidavit ar Univers (name and in the secontract up fee, except	(title of bid proposal) ty to do so that said bidder d in any collusion, or other with the above named pro e true and correct, and made sity of California relies of contracting unit) statements contained in this arrant that no person or sel on an agreement or unders	has not, directly or in wise taken any action ject; and that all stater de with full knowledge upon the truth of the saffidavit in awarding ling agency has been estanding for a commission.	directly entered into any agree in restraint of free, competitive ments contained in said propose that the tatements contained in said Propose the contract for the said project employed or retained to solicite sion, percentage, brokerage, or mercial or selling agencies in	re bidding in sal and in this oposal ect.  t or secure such r contingent
	and sworn to this day $2/5$	Sign	ature	
April Notary pub	202/ blic of M	DK	nt name of affiant under signatu	ure)
My Comm	ission expires <u>08/05</u>	302 y		
(Seal)				
	Notary Public - County of APPT. NO.	OKORIE State of Nevada of Washoe 94-3760-2 es Aug. 5, 2024		

#### DOC#3

# AFFIRMATIVE ACTION AFFIDAVIT (P.L. 1975, C.127)

Company Name: Sust	ainable Furniture Inc.
Street: 13805 Mt Ande	erson Street
City, State, Zip Code:	Reno, NV 89506
<b>Proposal Certification:</b>	
proposal will be accepted purchase order may be iss	s compliance with New Jersey Affirmative Action regulations. Company's d even if company is not in compliance at this time. No contract and/or sued, however, until all Affirmative Action requirements are met.
Required Affirmative A	ction Evidence:
Procurement, Professiona Vendors must submit w	al & Service Contracts (Exhibit A)  with proposal:
1. A photo	copy of their Federal Letter of Affirmative Action Plan Approval

- 2. A photo copy of their <u>Certificate of Employee Information Report</u>
  OR
- 3. A complete Affirmative Action Employee Information Report (AA302)

# Public Work - Over \$50,000 Total Project Cost:

OR

- A. No approved Federal or New Jersey Affirmative Action Plan. We will complete Report Form AA201-A upon receipt from the
- B. Approved Federal or New Jersey Plan certificate enclosed

I further certify that the statements and information contained herein, are complete and correct to the best of my knowledge and belief.

04/23/2021	President
Date	Authorized Signature and Title

#### DOC #3, continued

# P.L. 1995, c. 127 (N.J.A.C. 17:27) MANDATORY AFFIRMATIVE ACTION LANGUAGE

# PROCUREMENT, PROFESSIONAL AND SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. The contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this non-discrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisement for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation.

The contractor or subcontractor, where applicable, will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to attempt in good faith to employ minority and female workers trade consistent with the applicable county employment goal prescribed by N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, C.127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals determined by the Affirmative Action Office pursuant to N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, C.127, as amended and supplemented from time to time.

The contractor or subcontractor agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of it testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the state of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

The contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and lay-off to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and conform with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor and its subcontractors shall furnish such reports or other documents to the Affirmative Action Office as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Affirmative Action Office for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code (NJAC 17:27).

Signature of Procurement Agent

## C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

## **Public Agency Instructions**

This page provides guidance to public agencies entering into contracts with business entities that are required to file Political Contribution Disclosure forms with the agency. **It is not intended to be provided to contractors.** What follows are instructions on the use of form local units can provide to contractors that are required to disclose political contributions pursuant to N.J.S.A. 19:44A-20.26 (P.L. 2005, c. 271, s.2). Additional information on the process is available in Local Finance Notice 2006-1 (<a href="http://www.nj.gov/dca/divisions/dlgs/resources/lfns\_2006.html">http://www.nj.gov/dca/divisions/dlgs/resources/lfns\_2006.html</a>). Please refer back to these instructions for the appropriate links, as the Local Finance Notices include links that are no longer operational.

- 1. The disclosure is required for all contracts in excess of \$17,500 that are **not awarded** pursuant to a "fair and open" process (N.J.S.A. 19:44A-20.7).
- 2. Due to the potential length of some contractor submissions, the public agency should consider allowing data to be submitted in electronic form (i.e., spreadsheet, pdf file, etc.). Submissions must be kept with the contract documents or in an appropriate computer file and be available for public access. **The form is worded to accept this alternate submission.** The text should be amended if electronic submission will not be allowed.
- 3. The submission must be **received from the contractor and** on file at least 10 days prior to award of the contract. Resolutions of award should reflect that the disclosure has been received and is on file.
- 4. The contractor must disclose contributions made to candidate and party committees covering a wide range of public agencies, including all public agencies that have elected officials in the county of the public agency, state legislative positions, and various state entities. The Division of Local Government Services recommends that contractors be provided a list of the affected agencies. This will assist contractors in determining the campaign and political committees of the officials and candidates affected by the disclosure.
  - a. The Division has prepared model disclosure forms for each county. They can be downloaded from the "County PCD Forms" link on the Pay-to-Play web site at <a href="http://www.nj.gov/dca/divisions/dlgs/programs/lpcl.html#12">http://www.nj.gov/dca/divisions/dlgs/programs/lpcl.html#12</a>. They will be updated from time-to-time as necessary.
  - b. A public agency using these forms should edit them to properly reflect the correct legislative district(s). As the forms are county-based, they list all legislative districts in each county. Districts that do not represent the public agency should be removed from the lists.
  - c. Some contractors may find it easier to provide a single list that covers all contributions, regardless of the county. These submissions are appropriate and should be accepted.
  - d. The form may be used "as-is", subject to edits as described herein.
  - e. The "Contractor Instructions" sheet is intended to be provided with the form. It is recommended that the Instructions and the form be printed on the same piece of paper. The form notes that the Instructions are printed on the back of the form; where that is not the case, the text should be edited accordingly.
  - f. The form is a Word document and can be edited to meet local needs, and posted for download on web sites, used as an e-mail attachment, or provided as a printed document.
- 5. It is recommended that the contractor also complete a "Stockholder Disclosure Certification." This will assist the local unit in its obligation to ensure that contractor did not make any prohibited contributions to the committees listed on the Business Entity Disclosure Certification in the 12 months prior to the contract (See Local Finance Notice 2006-7 for additional information on this obligation at <a href="http://www.nj.gov/dca/divisions/dlgs/resources/lfns\_2006.html">http://www.nj.gov/dca/divisions/dlgs/resources/lfns\_2006.html</a>). A sample Certification form is part of this package and the instruction to complete it is included in the Contractor Instructions. NOTE: This section is not applicable to Boards of Education.

#### DOC #4, continued

## A. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

#### **Contractor Instructions**

Business entities (contractors) receiving contracts from a public agency that are NOT awarded pursuant to a "fair and open" process (defined at N.J.S.A. 19:44A-20.7) are subject to the provisions of P.L. 2005, c. 271, s.2 (N.J.S.A. 19:44A-20.26). This law provides that 10 days prior to the award of such a contract, the contractor shall disclose contributions to:

- any State, county, or municipal committee of a political party
- any legislative leadership committee\*
- any continuing political committee (a.k.a., political action committee)
- any candidate committee of a candidate for, or holder of, an elective office:
  - o of the public entity awarding the contract
  - o of that county in which that public entity is located
  - o of another public entity within that county
  - or of a legislative district in which that public entity is located or, when the public entity is a county, of any legislative district which includes all or part of the county

The disclosure must list reportable contributions to any of the committees that exceed \$300 per election cycle that were made during the 12 months prior to award of the contract. See <u>N.J.S.A.</u> 19:44A-8 and 19:44A-16 for more details on reportable contributions.

N.J.S.A. 19:44A-20.26 itemizes the parties from whom contributions must be disclosed when a business entity is not a natural person. This includes the following:

- individuals with an "interest" ownership or control of more than 10% of the profits or assets of a business entity or 10% of the stock in the case of a business entity that is a corporation for profit
- all principals, partners, officers, or directors of the business entity or their spouses
- any subsidiaries directly or indirectly controlled by the business entity
- IRS Code Section 527 New Jersey based organizations, directly or indirectly controlled by the business entity
  and filing as continuing political committees, (PACs).

When the business entity is a natural person, "a contribution by that person's spouse or child, residing therewith, shall be deemed to be a contribution by the business entity." [N.J.S.A. 19:44A-20.26(b)] The contributor must be listed on the disclosure.

Any business entity that fails to comply with the disclosure provisions shall be subject to a fine imposed by ELEC in an amount to be determined by the Commission which may be based upon the amount that the business entity failed to report.

The enclosed list of agencies is provided to assist the contractor in identifying those public agencies whose elected official and/or candidate campaign committees are affected by the disclosure requirement. It is the contractor's responsibility to identify the specific committees to which contributions may have been made and need to be disclosed. The disclosed information may exceed the minimum requirement.

The enclosed form, a content-consistent facsimile, or an electronic data file containing the required details (along with a signed cover sheet) may be used as the contractor's submission and is disclosable to the public under the Open Public Records Act.

The contractor must also complete the attached Stockholder Disclosure Certification. This will assist the agency in meeting its obligations under the law. **NOTE: This section does not apply to Board of Education contracts.** 

\* N.J.S.A. 19:44A-3(s): "The term "legislative leadership committee" means a committee established, authorized to be established, or designated by the President of the Senate, the Minority Leader of the Senate, the Speaker of the General Assembly or the Minority Leader of the General Assembly pursuant to section 16 of P.L.1993, c.65 (C.19:44A-10.1) for the purpose of receiving contributions and making expenditures."

# DOC #4, continued

# C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Required Pursuant to N.J.S.A. 19:44A-20.26

This form or its permitted facsimile must be submitted to the local unit no later than 10 days prior to the award of the contract.

Part I - Ve	endor Informa	tion				
Vendor Nar		nable Furniture I	nc.			
Address:	13805 Mt Ar	derson Street				
City:	Reno	S	tate: NV	Zip: 8950	06	
compliance	gned being autho with the provisiong this form.	ns of N.J.S.A.  Daniel De	19:44A-20.2 eane	fies that the suite and as represented the suite of the s	sented by the In	ed herein represents structions
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## DOC #4, continued

# List of Agencies with Elected Officials Required for Political Contribution Disclosure N.J.S.A. 19:44A-20.26

**County Name:** 

State: Governor, and Legislative Leadership Committees

Legislative District #s:

State Senator and two members of the General Assembly per district.

County:

Freeholders

County Clerk

Sheriff

{County Executive}

Surrogate

Municipalities (Mayor and members of governing body, regardless of title):

USERS SHOULD CREATE THEIR OWN FORM, OR DOWNLOAD FROM THE PAY TO PLAY SECTION OF THE DLGS WEBSITE A COUNTY-BASED, CUSTOMIZABLE FORM.

## DOC #5

# STOCKHOLDER DISCLOSURE CERTIFICATION

Name of Business:					
I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.  OR					
I certify that no one stockholder owns 10% the undersigned.	or more of the issued and outstanding stock of				
Check the box that represents the type of busin	ess organization:				
Partnership Corporation	Sole Proprietorship				
Limited Partnership Limited Liability	Corporation Limited Liability Partnership				
Subchapter S Corporation					
Sign and notarize the form below, and, if necess	ary, complete the stockholder list below.				
Stockholders:					
Name: Daniel R. Deane	Name:				
Home Address: 12165 Hidden Hills Drive Sparks, NV 89435	Home Address:				
Name:	Name:				
Home Address:	Home Address:				
Name:	Name:				
Home Address:	Home Address:				
Subscribed and sworn before me this 2 day of the 22.	(Affiant)				
(Notary Public)	(Print name & title of affiant)				
My Commission expires: 08/05/2024	(Corporate Seal)				



#### DOC #6

#### Certification of Non-Involvement in Prohibited Activities in Iran

Pursuant to N.J.S.A. 52:32-58, Offerors must certify that neither the Offeror, nor any of its parents, subsidiaries, and/or affiliates (as defined in N.J.S.A. 52:32-56(e) (3)), is listed on the Department of the Treasury's List of Persons or Entities Engaging in Prohibited Investment Activities in Iran and that neither is involved in any of the investment activities set forth in N.J.S.A. 52:32-56(f).

Offerors wishing to do business in New Jersey through this contract must fill out the Certification of Non-Involvement in Prohibited Activities in Iran here: http://www.state.nj.us/humanservices/dfd/info/standard/fdc/disclosure\_investmentact.pdf.

Offerors should submit the above form completed with their proposal.

# STATE OF NEW JERSEY -- DIVISION OF PURCHASE AND PROPERTY DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

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Manage A	Number:
Quute	INCHIBITION .

Bidder/Offeror: Sustainable Furniture Inc.

# **PART 1: CERTIFICATION**

Name  Description of Activity  Duration of Engage  Bidder/Offeror Cont  ADD AN ADI  tification: I, being duly knowledge are true a nowledge that the St igation from the date of the state	ment	Relationship to Bidder/Offeror  Relationship to Bidder/Offeror  Anticipated Cessation Date  Contact Phone Number  Contact Phone Number  present and state that the foregoing information and any uthorized to execute this certification on behalf of the at the information contained herein and thereby acknowled the information contained herein and thereby acknowled the information of any contracts with the State to notify the State I am aware that it is a criminal offense to make a false and the State at its option may declare any contract(s) resulting the State at its option may declare any contract(s) resulting the State at 1 and 1	attachments thereto to the best of the force
Name  Description of Activity  Duration of Engage  Bidder/Offeror Cont  ADD AN ADI  tification: I, being duly knowledge are true a nowledge that the St igation from the date of the state	ment	Relationship to Bidder/Offeror	attachments thereto to the best of the force
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the Department	t's Chapter 25 list. I will provi	bidder and/or one or more of its parents, subsidiar de a detailed, accurate and precise description of telow. Failure to provide such will result in the property or sanctions will be assessed as provided by law.	He activities in Fait 2 Delow
subsidiaries, of activities in Iran or representative complete the C	affiliates is <u>listed</u> on the N.J.	25, that neither the bidder listed above nor an Department of the Treasury"s list of entities determine chapter 25 List"). I further certify that I am the person lim authorized to make this certification on its behalf. I	sted above, or I am an officer
ASE CHECK THE	APPROPRIATE BOX:		
Iran. The Chapter 2 ust review this list pon- n-responsive. If the law, rule or contract	the certification below to attess, is identified on the Department list is found on the Division's cior to completing the below certification for the department of the below certification for the following the below certification for the following the below certification for the following the fo	ntity that submits a bid or proposal or otherwise proposit, under penalty of perjury, that neither the person or it of Treasury's Chapter 25 list as a person or entity engage website at <a href="http://www.state.nj.us/treasury/purchase/pritification.">http://www.state.nj.us/treasury/purchase/pritification.</a> Failure to complete the certification will be to be in violation of law, s/he shall take action as may apposing sanctions, seeking compliance, recovering dainty	paging in investment activities of the page of the pag
ntract must complete		BOXES WILL RENDER THE PROPOSAL NON-F	

DPP Standard Forms Packet 11/2013

## DOC #7

# NEW JERSEY BUSINESS REGISTRATION CERTIFICATE (N.J.S.A. 52:32-44)

Offerors wishing to do business in New Jersey must submit their State Division of Revenue issued Business Registration Certificate with their proposal here. Failure to do so will disqualify the Offeror from offering products or services in New Jersey through any resulting contract.

https://www.njportal.com/DOR/BusinessRegistration/

# NEW JERSEY DEPARTMENT OF THE TREASURY DIVISION OF REVENUE AND ENTERPRISE SERVICES

## CERTIFICATE OF AUTHORITY

# SUSTAINABLE FURNITURE INC. 0450641110

The above-named FOREIGN FOR-PROFIT CORPORATION was duly filed in accordance with New Jersey State Law on 04/26/2021 and was assigned identification number 0450641110. Following are the articles that constitute its original certificate.

1. Name:

SUSTAINABLE FURNITURE INC.

2. Registered Agent:

NEW JERSEY REGISTERED AGENT LLC

Registered Office:

525 ROUTE 73 NORTH STE 104 MARLTON, NEW JERSEY 08053

4. Business Purpose:

FURNITURE MANUFACTURER

5. Incorporated Under the Laws of:

CALIFORNIA ON 11/07/2011

6. Effective Date of this filing is:

04/26/2021

7. Main Business Address:

13805 MT. ANDERSON RENO, NEVADA 89506-8950

Signatures:

DANNY DEANE PRESIDENT

OF THE STATE OF TH

Certificate Number : 4135242777 Verify this certificate online at https://www.l.state.nj.us/TYTR\_StandingCert/JSP/Verify\_Cert.jsp IN TESTIMONY WHEREOF, I have hereunto set my hand and

affixed my Official Seal 26th day of April, 2021

Elizabeth Maher Muoio State Treasurer

Ship Men

# NEW JERSEY DEPARTMENT OF THE TREASURY DIVISION OF REVENUE AND ENTERPRISE SERVICES

#### **CERTIFICATE OF AUTHORITY**

#### SUSTAINABLE FURNITURE INC. 0450641110



I, SHIRLEY N. WEBER, Ph.D., Secretary of State of the State of California, hereby certify:

**Entity Name:** 

SUSTAINABLE FURNITURE, INC.

File Number:

C3424970

Registration Date:

11/07/2011

Entity Type:

DOMESTIC STOCK CORPORATION

Jurisdiction:

CALIFORNIA

Status:

ACTIVE (GOOD STANDING)

As of April 25, 2021 (Certification Date), the entity is authorized to exercise all of its powers, rights and privileges in California.

This certificate relates to the status of the entity on the Secretary of State's records as of the Certification Date and does not reflect documents that are pending review or other events that may affect status.

No information is available from this office regarding the financial condition, status of licenses, if any, business activities or practices of the entity.



IN WITNESS WHEREOF, I execute this certificate and affix the Great Seal of the State of California this day of April 26, 2021.

SHIRLEY N. WEBER, Ph.D. Secretary of State

Certificate Verification Number: RPLEBQY

To verify the issuance of this Certificate, use the Certificate Verification Number above with the Secretary of State Certification Verification Search available at <u>bebizfile.sos.ca.gov/certification/index</u>.

#### **DOC** #8

#### EEOAA EVIDENCE

Equal Employment Opportunity/Affirmative Action Goods, Professional Services & General Service Projects

# **EEO/AA Evidence**

Vendors are required to submit evidence of compliance with N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 in order to be considered a responsible vendor.

One of the following must be included with submission:

- Copy of Letter of Federal Approval
- Certificate of Employee Information Report
- Fully Executed Form AA302
- Fully Executed EEO-1 Report

See the guidelines at: <a href="http://www.state.nj.us/treasury/contract\_compliance/pdf/pa.pdf">http://www.state.nj.us/treasury/contract\_compliance/pdf/pa.pdf</a> for further information.

I certify that my bid package includes the required evidence per the above list and State website.

Name:	Daniel R. Deane	Title:	President
Signatu	rre:	Date:	04/23/2021

Form AA302 Rev. 11/11

#### **STATE OF NEW JERSEY**

Division of Purchase & Property Contract Compliance Audit Unit EEO Monitoring Program



#### **EMPLOYEE INFORMATION REPORT**

IMPORTANT-READ INSTRUCTIONS CAREFULLY BEFORE COMPLETING FORM. FAILURE TO PROPERLY COMPLETE THE ENTIRE FORM AND TO SUBMIT THE REQUIRED \$150.00 FEE MAY DELAY ISSUANCE OF YOUR CERTIFICATE. DO NOT SUBMIT EEO-1 REPORT FOR SECTION B, ITEM 11. For Instructions on completing the form, go to: http://www.state.nj.us/treasury/contract\_compliance/pdf/aa302ins.pdf

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Professionals													
Technicians													
Sales Workers													
Office & Clerical													
Craftworkers (Skilled)													
Operatives (Semi-skilled)													
Laborers (Unskilled)													
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### DOC #9 MCBRIDE-PRINCIPLES



## STATE OF NEW JERSEY DEPARTMENT OF THE TREASURY DIVISION OF PURCHASE AND PROPERTY

33 WEST STATE STREET, P.O. BOX 230 TRENTON, NEW JERSEY 08625-0230

## MACBRIDE PRINCIPALS FORM

RID	SOI	ICITA	TION #:

002343

VENDOR/BIDDER: Sustainable Furniture Inc.

### VENDOR'S/BIDDER'S REQUIREMENT TO PROVIDE A CERTIFICATION IN COMPLIANCE WITH THE MACBRIDE PRINCIPALS AND NORTHERN IRELAND ACT OF 1989

Pursuant to Public Law 1995, c. 134, a responsible Vendor/Bidder selected, after public bidding, by the Director of the Division of Purchase and Property, pursuant to N.J.S.A. 52:34-12, must complete the certification below by checking one of the two options listed below and signing where indicated. If a Vendor/Bidder that would otherwise be awarded a purchase, contract or agreement does not complete the certification, then the Director may determine, in accordance with applicable law and rules, that it is in the best interest of the State to award the purchase, contract or agreement to another Vendor/Bidder that has completed the certification and has submitted a bid within five (5) percent of the most advantageous bid. If the Director finds contractors to be in violation of the principals that are the subject of this law, he/she shall take such action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

I, the undersigned, on behalf the Vendor/Bidder, certify pursuant to N.J.S.A. 52:34-12.2 that:

	CHECK THE APPROPRIATE BOX
V	The Vendor/Bidder has no business operations in Northern Ireland; or
	OR The Vendor/Bidder will take lawful steps in good faith to conduct any business operations it has in Northern Ireland in accordance with the MacBride principals of nondiscrimination in employment as set forth in section 2 of P.L. 1987, c. 177 (N.J.S.A. 52:18A-89.5) and in conformance with the United Kingdom's Fair Employment (Northern Ireland) Act of 1989, and permit independent monitoring of its compliance with those principals.

## **CERTIFICATION**

I, the undersigned, certify that I am authorized to execute this certification on behalf of the Vendor/Bidder, that the foregoing information and any attachments hereto, to the best of my knowledge are true and complete. I acknowledge that the State of New Jersey is relying on the information contained herein, and that the Vendor/Bidder is under a continuing obligation from the date of this certification through the completion of any contract(s) with the State to notify the State in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification. If I do so, I will be subject to criminal prosecution under the law, and it will constitute a material breach of my agreement(s) with the State, permitting the State to declare any contract(s) resulting from this

certification to be void and unenforceable.	
Ah	04/23/2021
Signature	Date
Daniel Deane, President	
Print Name and Title	





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## **Company Qualifications & Experience**

Sustainable Furniture, Inc. is a manufacturer of case goods designed to meet the special durability requirements of university and military housing. Our manufacturing facility is located in Reno, Nevada. Sustainable Furniture, Inc. is capable of producing large quantities of furniture, and also maintains the ability to adapt our products to meet the specific needs of our customers.

Sustainable Furniture, Inc. promotes manufacturing with environmentally friendly materials and processes. Manufacturing plant employees have over 30 years experience designing, manufacturing and installing furniture for universities, colleges and military bases. Having handled numerous furniture installations with our own installation crews, Sustainable Furniture, Inc. is capable of working with our customers from the inception of a furniture idea all the way through occupation.

Our goals are simple: First, to provide exceptional personal attention, the old fashioned type of customer service that can be lost in today's large corporate settings. Second, to offer quality goods and stand behind our products. Third, to facilitate the successful completion of every project and have a thoroughly satisfied customer.

### **Cost-Effective Relationship**

With Sustainable Furniture, Inc., the customer deals directly with the manufacturer. Hence, there is no worry of inflated pricing for dealers or commissions. Additionally, you are getting information directly from the manufacturer. You can be certain it is current, accurate and unbiased. Sustainable Furniture, Inc. offers the customer products made from new hardwood or from reclaimed hardwood. Our commitment is to offer the highest quality product at a cost that is typically less than new while eliminating the impact on the environment by reclaiming a renewable resource. Sustainable Furniture, Inc. offers Universities, Schools and Military Housing a means to attain the goal of LEED certification by enabling the recyclability of materials recovered from the solid waste stream to be used as raw material in the manufacture of new products.

Sustainable Furniture, Inc. has developed the means to utilize re-claimed material from old furniture in the re-manufacturing of new furniture. Re-manufactured furniture made from re-claimed material offers the same quality and warranties expected from new furniture.

#### Value Added Services

The size and structure of our small business allows for easy customization on any residence hall project. Examples of customization features offered include special sizes, unique drawer fronts, and special stain or laminate options.

Sustainable Furniture, Inc. can provide CD catalogues and pricing upon request. Prior to specific building projects, visits from factory representatives can be scheduled to confirm details and installation procedures.

In addition to building furniture to your specifications, our in-house designer can assist in the design of your furniture as well as with the space layout with 3-D modeling. Sample pieces can also be provided if required.

## Product Quality, Guarantees and Continuous Improvement

Our best reference is the satisfied customers that keep returning to Sustainable Furniture, Inc. Customers can also testify to our continuous improvement, since numerous custom innovations have been made to accommodate the specific desires or requests of both housing and hospitality services. Sustainable Furniture, Inc. stands behind the quality of its furniture.

## **Environmental Sustainability of Products**

Customers can select either recycled hardwood or new hardwood for the construction of their case goods.

New hardwood is lumber from sustainable and family owned timberlands. Case good building methods ensure easy field replace ability of parts should the need arise.

#### **Durable Construction**

All of our pieces are created from solid hardwood. Furniture constructed of solid wood is much more durable than pieces created solely of particle board, in many cases lasting for generations.

Recycled, strength, high quality, durability and cost savings are only some of the advantages in using recycled wood to create new casegoods. Beds are offered in oak and maple and all casegoods are offered in oak, oak veneer, maple and maple veneer with the option for solid wood internal edges. (IB) Tops are available in (IB), 3 mm PVC or 1/4" solid wood edges. All tops will be laminated on plywood substrate.

### **Order Processing Policies**

- + We require a minimum of 60 days notice for advanced or early delivery. If the delivery is moved forward one week or less from the original delivery date, then advanced notice need only be a minimum of 45 days.
- + Returns of merchandise will not be accepted without written factory authorization. Unauthorized returns will not be accepted. Return shipments for reasons other than warranted defects will be subject to re-handling and a restocking charge, the amount of which will be determined after the material is received and inspected. Non-standard specialty built items will not be returnable. All return shipments sent to Sustainable Furniture, Inc. must be sent freight prepaid, or they will not be accepted.
- + Customer requested delays will be accommodated with free warehousing for 30 days. After 30 days, a warehousing charge will be assessed at the rate of \$.80 per square foot.
- + Orders entered and acknowledged cannot be changed or cancelled without consent of Sustainable Furniture, Inc. The customer is responsible for all costs incurred by Sustainable Furniture, Inc. in processing said order change or cancellation. Orders for non-standard products cannot be cancelled once manufacturing has begun. Any non-standard materials that were purchased are the responsibility of the customer.
- + Each purchase order will be confirmed via email within 1 business day of receipt. Orders will be manufactured and invoiced based upon the information in the confirmation. Changes from the purchase order will be noted in the confirmation. All confirmations will contain an estimated shipping date.

#### **Point of Production:**

13805 Mt Anderson Street Reno, NV 89506

#### Ordering Address:

13805 Mt Anderson Street Reno, NV 89506

Phone: 916.389.0310

## **Payment Address:**

Sustainable Furniture, Inc. PO Box 50463 Sparks, NV 89435

Phone: 916.389.0310

# SINGLE ADJUSTABLE OAK BED-PIN

ITEM	DESCRIPTION
8145-HW-8 8151-B(slot)	8 position Hardwareless: Wood Rails, 1 piece ventilated plywood sleeping deck 84.75"W x 38"D x 36"H
8145-HW-8 SPLY(mort)	8 position Hardwareless: Wood Rails, 1 piece ventilated plywood sleeping deck 84.75"W x 38"D x 36"H
8145-WHW-8 8151-B(SW)	8 position Hardwareless: Wood Rails, 3 piece plywood sleeping deck 84.75"W x 38"D x 36"H
8145 - HW-8 8151-B(MHW)	8 position Hardwareless:  Metal Rails, 3-piece plywood sleeping deck 84.75"W x 38"D x 36"H
8145 - HW-8 NOSAG	8 position Hardwareless: With no sag spring 84.75" W x 38"D x 36H
8145-HW-11 8151-B(SLOT)	11 position Hardwareless: Wood Rails, 1 piece ventilated plywood sleeping deck 84.75"W x 38"D x 36"H
8145-HW-11 8151-B(MORT)	11 position Hardwareless: Wood Rails, 1 piece ventilated plywood sleeping deck 84.75"W x 38"D x 36"H

# SINGLE ADJUSTABLE OAK BED-PIN

ITEM	DESCRIPTION
8145-WHW-11 8151-B(SW)	11 position Hardwareless: Wood Rails, 3 piece plywood sleeping deck 84.75"W x 38"D x 36"H
8145-HW-11 8151-B(MHW)	11 position Hardwareless: Metal Rails, 3-piece plywood sleeping deck 84.75"W x 38"D x 36"H
8146-HW-11 NS	11 position Hardwareless: No Sag Spring 84.75"W x 38"D x 36"H
570 S	8 position Hardwareless: No Sag Spring 1.75" x 2.5" x 36" posts 84.75" W x 38"D x 36H
8146 - HW LK	Loft Kit—Hardwareless, Two Ends and Stabilizer Panel 84.75" W x 38"D x 36"H

# SINGLE ADJUSTABLE MAPLE BED-PIN

ITEM	DESCRIPTION
8145-HW-8 8151-B(slot)	8 position Hardwareless: Wood Rails, 1 piece ventilated plywood sleeping deck 84.75"W x 38"D x 36"H
8145-HW-8 SPLY(mort)	8 position Hardwareless: Wood Rails, 1 piece ventilated plywood sleeping deck 84.75"W x 38"D x 36"H
8145-W-HW-8 8151-B(SW)	8 position Hardwareless: Wood Rails, 1 piece ventilated plywood sleeping deck 84.75"W x 38"D x 36"H
8145 - HW-8 8151-B(MHW)	8 position Hardwareless:  Metal Rails, 3-piece plywood sleeping deck 84.75"W x 38"D x 36"H
8145 - HW-8 NOSAG	8 position Hardwareless: With no sag spring 84.75" W x 38"D x 36H
8145-HW-11 8151-B(SLOT)	11 position Hardwareless: Wood Rails, 1 piece ventilated plywood sleeping deck 84.75"W x 38"D x 36"H
8145-HW-11 8151-B(MORT)	11 position Hardwareless: Wood Rails, 1 piece ventilated plywood sleeping deck 84.75"W x 38"D x 36"H

# SINGLE ADJUSTABLE MAPLE BED-PIN

ITEM	DESCRIPTION
8145-W-HW-11 8151-B(SW)	11 position Hardwareless: Wood Rails, 3 piece plywood sleeping deck 84.75"W x 38"D x 36"H
8145-HW-11 8151-B(MHW)	11 position Hardwareless: Metal Rails, 3-piece plywood sleeping deck 84.75"W x 38"D x 36"H
8146-HW-11 NS	11 position Hardwareless: No Sag Spring 84.75"W x 38"D x 36"H
8146-HW LK	Loft Kit—Hardwareless: Wood Rails—Two Ends, Stabilizing Panel, Lofting 84.75" W x 38"D x 36"H

# SINGLE ADJUSTABLE OAK BED-DOWEL

ITEM	DESCRIPTION
8146-HW-8 1-3" OC	8 position Hardwareless: Metal Rails, 3 piece plywood sleepi surface (UCSC) 84.75" W x 38"D x 36H
8146-HW-8 1-LK- 3"OC	Loft Kit Hardwareless: Two Ends, Stabilizer Panel (UCSC) 84.75"W x 38"D x 36"H
8145-W- SPY	Barrel Nut & Bolt Wood Rails, 1 piece ventilated plywood sleeping deck 84.75"W x 38"D x 36"H
8145-W	Barrel Nut & Bolt Wood Rails, 3 piece plywood sleeping deck 84.75"W x 38"D x 36"H

# SINGLE ADJUSTABLE OAK PIN

ITEM	DESCRIPTION
8145-HW- 8151-B(SLOT)	Hardwareless: Wood Rails, 1 piece ventilated plywood sleeping deck 84.75"W x 38"D x 36"H
8145-HW-8 8151-B(MORT)	Hardwareless: Wood Rails, 1-piece plywood sleeping deck 84.75"W x 38"D x 36"H
8145-W-HW	Hardwareless: Wood rails 84.75" W x 38"D x 36H
8145-B (SLOT)	ADD-ON: Slotted board to integrate with six metal plates on rails
No-Sag Spring	Add(+) or Subtract(-) cost to switch out plywood sleep surface with steel no-sag spring

# SINGLE ADJUSTABLE MAPLE PIN

ITEM	DESCRIPTION
8145-W	Barrel Nut & Bolt Bed Wood Rails, 3 piece plywood sleeping deck 84.75"W x 38"D x 36"H
8145 - HW 8151-B (MORT)	Hardwareless: Wood rails, 1-piece plywood sleeping deck with integrated ledge cuts for inlocking into bed rail 84.75"W x 38"D x 36"H
8145 - HW	Hardwareless Wood Rails 3 Piece plywood sleeping deck 84.75" W x 38"D x 36H
8145-B (SLOT)	ADD-ON: Slotted board to integrate with six metal plates on rails
8145-MHW	

# SINGLE ADJUSTABLE OAK BED-DOWEL

ITEM	DESCRIPTION
81468-30- W-SPY(6)	Barrel Nut & Bolt Wood Rails, 1 piece ventilated plywood sleeping deck 84.75"W x 38"D x 36"H
81468-30 W-SPYL(6)	Barrel Nut & Bolt 1-piece plywood sleeping deck with integrated ledge cuts for inlocking into bed rail 84.75"W x 38"D x 36"H
81468-30 W(1)	Barrel Nut & Bolt Wood Rails, 3 piece plywood sleeping deck 84.75"W x 38"D x 36"H
81468 - 30 HW-W(3)	Hardwareless: Wood Rails, 1-piece plywood sleeping deck 84.75"W x 38"D x 36"H
81468-30 HW-W SPYL (3)	Hardwareless: Wood Rails, 1 piece ventilated plywood sleeping deck with integrated ledge cuts for interlocking into bed rail 84.75" W x 38"D x 36H
81468-30 WHW-8	Hardwareless: Wood Rails, 3 piece plywood sleeping deck 84.75"W x 38"D x 36"H
8151-B(SLOT)	Add-On: Slotted board to integrate with the six metal plates on the rails

# SINGLE ADJUSTABLE OAK BED-DOWEL

	N
81468-M WHW-8  Hardwarele Metal rails 3 Piece plyv deck	ess: wood sleeping
	on Metal Rails cremental Cost
HW-8151-B (SLOT)  1-Piece ven sleep deck	WEL Single bed hardwareless ntilated plywood with integrated ledge king into bed rail 8"D x 36"H
CL45L-01 W Ladder-Oak 16"W x 3"D	k, for 3'' wood rails x 66 3/4''H
CL45L-01 M Ladder Map 16"W x 3"D	ple for 3'' wood rails, x 66.75''H

### SINGLE BED - LADDER/GUARDRAIL

ITEM **DESCRIPTION** Ladder Maple for 3" wood rails, CL45L-W 16"W x 3"D x 66.75"H M-1 CL45G-01 Guardrail-Oak 82"W x 13/16"D x 4 7/8"H CL45G-01 Guardrail- Maple 82"W x 13/16"D x 4 7/8"H M-1 CL45G-01 Guardrail- Maple 82"W x 13/16"D x 8 7/8"H M-1(-8)

ITEM	DESCRIPTION
9145-HW9-O NOSAG	Oak 9 position Hardwareless: Steel Spreaders No Sag steel Spring 84.75"W x 38"D x 36"H
9145-HW9-O 8150-3OC	Oak 9 position Hardwareless: Steel Spreaders, 3 piece plywood sleep deck 84.75"W x 38"D x 36"H
9145-HW9-O 8150-TR3OC	Oak 9 position Hardwareless: Steel Spreaders, 3 piece plywood on tubular rail 84.75"W x 38"D x 36"H
9145-HW9-O 8146 LK3OC	Oak 9 position Hardwareless: Steel Spreaders, Oak Stabilizer panel 84.75"W x 38"D x 36"H
9146-HW9-M NOSAG	Maple 9 position Hardwareless: With no sag spring 84.75" W x 38"D x 36H
9146-HW9-M 8150-3OC	Maple 9 position Hardwareless: Steel Spreaders, 3 piece plywood sleep deck 84.75"W x 38"D x 36"H
9146-HW9-M 8150-TR3OC	Maple 9 position Hardwareless: Steel Spreaders, 3 piece plywood on tubular rail 84.75"W x 38"D x 36"H

ITEM	DESCRIPTION
9146-HW9-M 8146 LK3OC	Maple 9 position Hardwareless: Steel Spreaders, Maple Stabilizer panel 84.75"W x 38"D x 36"H
9146-HW10-O NOSAG	Oak 10 position Hardwareless: Steel Spreaders No Sag steel Spring 84.75"W x 38"D x 36"H
9146-HW10-O 8150-3OC	Oak 10 position Hardwareless: Steel Spreaders, 3 piece plywood sleep deck 84.75"W x 38"D x 36"H
9146-HW10-O 8150-TR3OC	Oak 10 position Hardwareless: Steel Spreaders, 3 piece plywood on tubular rail 84.75"W x 38"D x 36"H
9146-HW10-O 8146 LK3OC	Oak 10 position Hardwareless: Steel Spreaders, Oak Stabilizer panel 84.75" W x 38"D x 36H
9146-HW10-M NOSAG	Maple 10 position Hardwareless: Steel Spreaders No Sag steel Spring 84.75"W x 38"D x 36"H
9146-HW10-M 8150-3OC	Maple 10 position Hardwareless: Steel Spreaders, 3 piece plywood sleep deck 84.75"W x 38"D x 36"H

ITEM	DESCRIPTION
9146-HW10-M 8150-TR3OC	Maple 10 position Hardwareless: Steel Spreaders, 3 piece plywood on tubular rail 84.75"W x 38"D x 36"H
9146-HW10-M 8146 LK3OC	Maple 10 position Hardwareless: Steel Spreaders, Maple Stabilizer panel 84.75"W x 38"D x 36"H
9146-HW11-O NOSAG	Oak 11 position Hardwareless: Steel Spreaders No Sag steel Spring 84.75"W x 38"D x 36"H
9146-HW11-O 8150-3OC	Oak 11 position Hardwareless: Steel Spreaders, 3 piece plywood sleep deck 84.75"W x 38"D x 36"H
9146-HW11-O 8150-TR3OC	Oak 11 position Hardwareless: Steel Spreaders, 3 piece plywood on tubular rail 84.75" W x 38"D x 36H
9146-HW11-O 8146 LK3OC	Oak 11 position Hardwareless: Steel Spreaders, Oak Stabilizer panel 84.75"W x 38"D x 36"H
9146-HW11-M NOSAG	Maple 11 position Hardwareless: Steel Spreaders No Sag steel Spring 84.75"W x 38"D x 36"H

ITEM	DESCRIPTION
9146-HW11-M 8150-3OC	Maple 11 position Hardwareless: Steel Spreaders, 3 piece plywood sleep deck 84.75"W x 38"D x 36"H
9146-HW11-M 8150-TR3OC	Maple 11 position Hardwareless: Steel Spreaders, 3 piece plywood on tubular rail 84.75"W x 38"D x 36"H
9146-HW11-M 8146 LK3OC	Maple 11 position Hardwareless: Steel Spreaders, Maple Stabilizer panel 84.75"W x 38"D x 36"H

# FULL/QUEEN - METAL SPREADERS

ITEM	DESCRIPTION
F9146HW11 TMR O-1	Oak 11 position Hardwareless: Steel Spreaders, 3 piece plywood on tubular rail 85"W x 56.625"D x 36"H
F9146HW11 TMR M-1	Maple 11 position Hardwareless: Steel Spreaders, 3 piece plywood on tubular rail 85"W x 56.625"D x 36"H
Q9146HW11 TMR O-1	Oak 11 position Hardwareless: Steel Spreaders, 3 piece plywood on tubular rail 85"W x 62.625"D x 36"H
Q9146HW11 TMR M-1	Maple 11 position Hardwareless: Steel Spreaders, 3 piece plywood on tubular rail 85"W x 62.625"D x 36"H

# SINGLE BED - COMPONENTS

ITEM	DESCRIPTION
9151 P(NS HW)	No Sag Spring Hardwareless Connection
8151-B(NS-HW)	140 Jug Jphing Hardwareless Confidential
8151 ORBB80	Oak, One Bed Rail, Barrel Nut & Bolt
8151 MRBB80	Maple, One Bed Rail, Barrel Nut & Bolt
8151 HWORBB80	Oak, One Bed Rail with Hardwareless Bracket
8151 HWMRBB80	Maple, One Bed Rail with Hardwareless Bracket
SF44	One, Metal Bed Rail with Hardwareless Bracket
8151-B	One, One Piece Plywood Ventilated Bed Bottom
15	Three Piece Plywood Bed Bottom set
WF080	One, Oak Fascia Strip to cover Metal Spring or Rail
SF44	One, Metal Stabilizer Rail with Hardwareless Connection
8145OLKSP	One, Oak Stabilizer Rail with Hardwareless Bracket
8145MLKSP	One, Maple Stabilizer Rail with Hardwareless Bracket
8151OSRBB80	One, Oak Stabilizer Rail with Barrel Nut and Bolt
8151MSRBB80	One, Maple Stabilizer Rail with Barrel Nut and Bolt
SFHW3P-24625LP	3 Position Hardwareless Assembly for Bed End
338PINZ	Metal Pins to Bunk the Beds /priced per pin
8151BBHRD	Barrel Nut & Bolt Hardware
HW-L3SBE	One, Oak 3 Position with pin Hardwareless Bed End
SF140C	One, Hardwareless Metal Bracket

# LADDER STYLE HEADBOARDS AND FOOTBOARDS & FULL SIZE

ITEM	DESCRIPTION
82616-826164 151B	Oak Full/Double Headboard and Footboard Ladder End Type , with Bed Box 54"W x 84"L x 45"HB x 36"FB
82616-826164 151B-M	Maple Full/Double Headboard and Footboard Ladder End Type , with Bed Box 54"W x 84"L x 45"HB x 36"FB

## UNDER-BED DRAWERS

ITEM	DESCRIPTION
CL41H-02 ST M-1	Maple-Two Drawer Stackable Chest 31-38"Wx 22"D x 16-17"H
CL41H-02 ST O-1	Oak-Two Drawer Stackable Chest 31-38"Wx 22"D x 16-17"H
8140I-O1 8140I-M1	Oak Underbed Bookcase or "Shoe Box" with center partition 31"W x 22"D x 16- 17"H  Maple Underbed Bookcase or "Shoe Box" with center partition 31"W x 22"D x 16- 17"H

### **UNDER-BED DRAWERS**

ITEM **DESCRIPTION** CL41H-02 Maple Two Drawer Stackable Chest 27"W x 22"D x 16"H CL41H-02 Oak Two Drawer Stackable Chest 27"W x 22"D x 16"H Maple Two drawer Underbed CL41H-03 Storage, side by side 27"W x 22"D x 16"H Oak Two drawer Underbed CL41H-03 Storage, side by side 27"W x 22"D x 16"H CL162-02 Maple Two Drawer Horizontal Underbed Storage 74"W x 22"D x 10"H CL162-02 Oak Two Drawer Horizontal Underbed Storage 74"W x 22"D x 10"H **Standard Finishes** 

Oak

## DRAWER OPTIONS

ITEM	DESCRIPTION
(TBP)	Tab style, available in nickel and black  Add for each pull
(MTP)	D shaped profile metal pull, available in Brushed nickel and black  Add for each pull
(MRP)	Metal recessed pull  Add for each pull
(PDT)	Precision ball bearing drawer Tracking
L	One Locked Drawer
	<b>Optional Upgraded Finishes</b> More availabe upon request
	Cherry Espresso Kings River Amber Stain Stain Canyon Cherry Cherry Stain Stain Stain

# NIGHTSTANDS

ITEM	DESCRIPTION
CL210-01	Oak-One Drawer Nightstand 20"-23W x 16"D x 23" H
CL210-01	Maple-Once Drawer Nightstand 31-38"Wx 22"D x 16-17"H

# CHESTS

ITEM	DESCRIPTION
CL203-01	Oak 3 Drawer Chest Top 3mm PVC Standard Edge 30W" x 24"D x 30" H
CL203-01	Maple 3 Drawer Chest Top 3mm PVC Standard Edge 30W" x 24"D x 30" H
CL203-01	Oak 3 Drawer Chest Without Routed Slots 30W" x 24"D x 30" H
CL203-01 (-24D)	Maple 3 Drawer Chest Top 3mm PVC Standard Edge 30W" x 24"D x 30" H
CL203-01 (-24D)HS	Maple 3 Drawer Chest With Routed Slots 30W" x 24"D x 30" H
CL203-01 (-24D)	Maple 3 Drawer Chest Without Routed Slots 30W" x 24"D x 30" H

# CHESTS

ITEM	DESCRIPTION
803-4-1	Oak 4 Drawer Compact Chest 20"W x 19" D x 36"H Top 3 mm PVC Standard Edge
803-4-2	Maple 4 Drawer Compact Chest 20"W x 19" D x 36"H Top 3 mm PVC Standard Edge
804-1	Oak 5 Drawer Compact Chest 20 W" x 19" D x 46" H Top 3 mm PVC Standard Edge
804-2	Maple 5 Drawer Compact Chest 20 W" x 19" D x 46" H Top 3 mm PVC Standard Edge
9203-MB	Oak 3 Drawer Chest-Metal Base 32"W x 19.5"D x 30"H

ITEM	DESCRIPTION
CL205-02 KT	Oak Panel End 3 Drawer Desk, keyboard tray, box, box , file 42"W x 24"D x 30" H
CL205-02 KT	Oak Panel End 3 Drawer Desk, Top 3mm PVC Edge keyboard tray, box, box, file 48"W x 24"D x 30" H
CL205-02 KT (-48)	Oak Panel End 3 Drawer Desk, keyboard tray, box, box, file 48"W x 24"D x 30" H
CL205-02 (-28D)	Oak Panel End 3 Drawer Desk, keyboard tray, box, box , file 42"W x 28"D x 30" H
CL205-02 M-1 KT	Maple Panel End 3 Drawer Desk, keyboard tray, box, box , file 42"W x 24"D x 30" H
CL205-02 M-1 KT (-48)	Maple Panel End 3 Drawer Desk, keyboard tray, box, box , file 48"W x 24"D x 30" H
CL205-02 M-1 KT(-38)	Maple Panel End 3 Drawer Desk, keyboard tray, box, box , file 38"W x 22"D x 30" H

ITEM	DESCRIPTION
CL205-02 KT	Maple Panel End 3 Drawer Desk, keyboard tray, box, box, file Top 3mm PVC Edge 42"W x 24"D x 30" H
CL205-07 KT	Oak Panel End 3 Drawer Desk, keyboard tray, box, box , file 42"W x 24"D x 30" H
CL205-07 KT	Maple Panel End 3 Drawer Desk, Top 3mm PVC Edge keyboard tray, box, box, file 48"W x 24"D x 30" H
CL205-05	Oak Panel End 3 Drawer Desk, pencil drawer, box, 2 shelf 48"W x 24"D x 30" H
CL205-05	Oak Panel End 3 Drawer Desk, pencil drawer, box, 2 shelf 42"W x 28"D x 30" H
CL205-06	Maple Panel End 2 Drawer Desk, pencil drawer, box, box , shelf 42"W x 24"D x 30" H
CL205-06	Maple Panel End 2 Drawer Desk, pencil drawer, box, box , shelf 48"W x 24"D x 30" H

ITEM	DESCRIPTION
MP219-01	OAK/MAPLE HPL, Single Full Width Drawer Steel Powder Coated Sled Base 42"W x 22"D x 30" H
MP219-01	OAK/MAPLE HPL, Single Full Width Drawer Steel Powder Coated Sled Base 38"W x 22"D x 30" H
MP219-01	OAK/MAPLE HPL, Single Full Width Drawer Steel Powder Coated Sled Base 30"W x 22"D x 30" H
MP219-03	OAK/MAPLE HPL Top, Steel Powder Coated Sled Base 42"W x 24"D x 30" H
MP133-02	Oak Table Top Desk, Natural Finish, Tubular Steel Frame, Black Powder Coat 42"W x 24"D x 30"H
MP133-22	Maple Table Top Desk, Pull Out Tray and 1 Drawer, Maple Laminate, natural Finish, Powder Coat Metal Silver Legs 42"W x 24"D x 30"H
MP133-03	Oak Table Top Desk, Laminate, Natural Finish, Powder Coated Legs, hole for wire management 36"Wx 24"D x 29"H

ITEM DESCRIPTION

**CL546** 



Loft Desk 85"W x 40 5/8"D x 36"H

### **PEDESTALS**

CL40G-01



Maple Pedestal with half moon pulls 16 3/4"W x 22 1/2"D x 25"H

CL40G-01



Oak Pedestal with half moon pulls 16 3/4"W x 22 1/2"D x 25"H

CL39G-01





Oak Mobile Pedestal 16 3/4"W x 22 1/2"D x 25"H

CL39G-01



Maple Mobile Pedestal 16 3/4"W x 22 1/2"D x 25"H

# DESK OPTIONS

ITEM	DESCRIPTION
.5WBK	1/2" Thick Back finished whte
.5VBK	Oak, One Bed Rail, Barrel Nut & Bolt
-48	48" Wide Desk
-28	28" Deep Top on 24" case
-38	38" Wide Desk
	12" Drop Leaf-Oak for 42" Wide desk
	12" Drop Leaf-Maple for 42" Wide desk
	Leaf hinged in 3 places along the back edge of top. Three flap stays attached with two hinges to the back panel. Constructed of the same material as desktop.
ND	No Pencil Drawer for 3 drawer desk
SB	Seal Bottom Edge w/3mm PVC
LP	Laptop Computer Drawer
С	Computer Cut-Out in Pencil drawer Front
SL	Swivel lock on top of 3 stacked drawers, chrome or brass(pad lock not included)

## **DESK OPTIONS**

ITEM	DESCRIPTION
LP	Shallow Pull Out Drawer
СМ	Cord Management Grommet (supplied in top and back panel)
ADA	Meets ADA Specification
HS	Side Panels without Routed slots
(TBP)	Tab style, available in nickel and black <b>Add for each pull</b>
(MTP)	D shaped profile metal pull, available in Brushed nickel and black  Add for each pull
(MRP)	Metal recessed pull  Add for each pull
PDT	Precision Drawer Tracking
B.5	1/2" Thick Drawer Bottom

## STUDY CARRELS

ITEM	DESCRIPTION
CL208-02 B9-1 (-22)	Oak 1 Shelf Desktop Bookcase 40"W x 9"D x 22" H
CL208-02 B9-1 (-22) DA	Oak 1 Shelf Desktop Bookcase With Desktop Attachment 40"W x 9"D x 22" H
CL208-01	Oak 1 Shelf Desktop Bookcase 40"W x 9"D x 26" H
CL208-01 -1DA	Oak 1 Shelf Desktop Bookcase With Desktop Attachment 40"W x 9"D x 26" H
CL208-06 B9-1 (28W)	Oak 1 Shelf Desktop Bookcase 28"W x 9"D x 26" H
CL208-06 B9-1 (-28W)DA	Oak 1 Shelf Desktop Bookcase With Desktop Attachment 28"W x 9"D x 26" H

## STUDY CARRELS

ITEM	DESCRIPTION
CL208-02 B9-1 (-22D)	Oak 1 Shelf Desktop Bookcase 40"W x 12"D x 26" H
CL208-02 B9-1 (-22) DA	Oak 1 Shelf Desktop Bookcase With Desktop Attachment 40"W x 12"D x 26" H
CL208-01 B9 (-22D)F	Oak Shelf Desktop Bookcase with light 49"W x 9"D x 22" H
CL208-03 C9-1	Oak 2 Shelf Desktop Bookcase 40"W x 9"D x 28" H
CL208-06 B9-2 (-22H)	Maple 1 Shelf Desktop Bookcase 40"W x 9"D x 22" H
CL208-06 B9-2	Maple 1 Shelf Desktop Bookcase 40"W x 9"D x 26" H

### STUDY CARRELS

ITEA A	DESCRIPTION
ITFM	DESCRIPTION

CL208-06 B9-2 (-28W)



Maple 1 Shelf Desktop Bookcase 28""W x 9"D x 26" H

### **CARREL OPTIONS**

-46

CB

Cork Board Back

RB

Cork Board Back with Fabric Cover

LED task light

DA

Desktop Attachment (Cam-lock bookcase to desktop)

WBE

White board Erasable Back

ITEM	DESCRIPTION
CL216-01 8241-3	Oak 2 Door Wardrobe with shelf and 3 drawer unit, removable 36" x 25" x 56"H
CL216-01 8241-3-MDF	Oak 2 Door Wardrobe with shelf and 3 drawer unit, removable with MDF Back 36" x 25" x 56"H
CL216-01 8241-2	Oak 2 Door Wardrobe with shelf and 2 drawer unit, built in 36" x 25" x 56"H
CL216-01 8241-2-MDF	Oak 2 Door Wardrobe with shelf and 2 drawer unit, built in with MDF Back 36" x 25" x 56"H
CL216-01	Oak 2 Door Wardrobe with shelf and no drawers 36" x 25" x 56"H

ITEM **DESCRIPTION** CL216-01 Oak 2 Door Wardrobe with NO shelf and 2 drawer unit, removable 8241-2R 36" x 25" x 56"H CL216-01 & Oak 2 Door Wardrobe with NO shelf and 2 drawer unit, removable with MDF Back 8241-2R-MDF 36" x 25" x 56"H Oak 2 Door Wardrobe with NO shelf and CL216-01 N NO drawers 36" x 25" x 56"H Oak 2 Door Wardrobe with NO shelf and CL216-01 N-NO drawers with MDF Back MDF 36" x 25" x 56"H Maple 2 Door Wardrobe with NO shelf and CL216-01 NS 3 drawer unit, removable & 8241-3 36" x 25" x 56"H

ITEM	DESCRIPTION
CL214-01 & 8241-2	Oak 2 Door Wardrobe with shelf and 2 drawer unit built in 36" x 25" x 72"H
CL214-01 & 8241-2-MDF	Oak 2 Door Wardrobe with shelf and 2 drawer unit built in with MDF back 36" x 25" x 72"H
CL214-01 & 8241-3	Oak 2 Door Wardrobe with NO shelf and 3 drawer unit, removable 36" x 25" x 72"H
CL214-01 & 8241-3	Oak 2 Door Wardrobe with NO shelf and 3 drawer unit, built in 36" x 25" x 72"H
CL214-01 8241-2	Oak 2 Door Wardrobe with NO shelf and 2 drawer unit, removable 36" x 25" x 72"H

ITEM **DESCRIPTION** CL214-01 Oak 2 Door Wardrobe with shelf and 2 drawer unit, removable with MDF back 8241-2-MDF 36" x 25" x 72"H CL214-01 Oak 2 Door Wardrobe with NO shelf and no drawers 36" x 25" x 72"H CL214-01 Oak 2 Door Wardrobe with shelf and no drawers and MDF Back MDF 36" x 25" x 72"H Classic 2 Door Collapsible CL214-01 CL224-01 MDF 36" X 24" X 72" Folds to 36" X 9" X 72"

ITEM **DESCRIPTION** CL214-01 Oak 2 Door Wardrobe with shelf and 2 drawer unit, removable & 8241-2 45" x 25" x 72"H (-45)Maple 2 Door Wardrobe with NO shelf and CL214-01 3 drawer unit, removable & 8241-3R 36" x 25" x 72"H CL214-01 Maple 2 Door Wardrobe with NO shelf and 3 drawers, removable and MDF Back & 8241-3R 36" x 25" x 72"H **MDF** 

#### **WARDROBES & INSERT CHESTS**

ITEM DESCRIPTION

MP214-03



Oak 2 Door Wardrobe with exposed 3 drawer unit 36" x 25" x 72"H

MP214-03



Maple 2 Door Wardrobe with exposed 3 drawer unit 36" x 25" x 72"H

## WARDROBE OPTIONS

MR



Mirror on inside of door

ΕI

Earthquake inset/insert on top for bracketing/bolting purposes

## DESK CHAIRS

ITEM	DESCRIPTION
ST085-01	Oak Sled Base Chair, Solid Seat and Back, One position, saddle seat 18"W x 18"D x 31 1/4" H
STO85-01	Maple Sled Base Chair, Solid Seat and Back, One position, saddle seat 18"W x 18"D x 31 1/4" H
ST087-01	Sled Base Chair, Upholstered Seat and Back. Grade B Fabric 18"W x 18"D x 32" H
ST095-01	Oak Two Position Sled Base Chair, Solid Seat and Back 18"W x 25"D x 31 1/4" H
ST095-02	Maple Two position, Solid Seat and Back, saddle seat 18"W x 25"D x 32" H
ST097-01	Two position chair with upholstered seat and back. Grade B Fabric 18"W x 25"D x 32" H

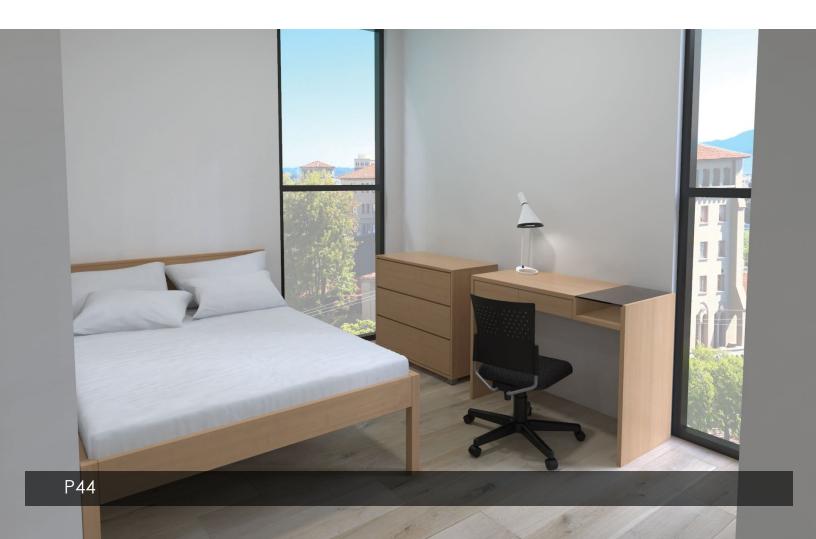
## **DESK CHAIRS**

ITEM DESCRIPTION

STSNP-01



Height adjustable, Poly back, upholstered seat 18"W x 21.5"D x 35.5-40" H



Ottoman

32 1/2" X 32 1/2" X 17"

 LSSEC-01
 SEC Chair 26" X 32 1/2" X 34"

 LSSEC-02
 SEC Settee 52" X 32 1/2" X 34"

 LSSEC-03
 SEC Corner 32 1/2" X 34"

LSOTT-01

ITEM DESCRIPTION

LSBGO-01



Bengal Armless Chair 24 1/2" X 34" X 31 1/4"

LSBGO-02



Bengal Armless Settee 49" X 34" X 31 1/4"

LSBGO-04



Bengal Armless Sofa 73 1/2" X 34" X 31 1/4"

LSBGA-01



Bengal Chair 32" X 32 1/2" X 31"

LSBGA-02



Bengal Settee 54" X 32 1/2" X 31"

LSBGA-04



Bengal Sofa 76" X 32 1/2" X 31"

ITEM DESCRIPTION

LSPCY-01



PC Chair 39 1/4" X 35" X 31 3/4"

LSPCY-02



PC Settee 61 1/4" X 35" X 31 3/4"

LSPCY-04



PC Sofa 83 1/4" X 35" X 31 3/4"

LSSUM-01



SW Chair 41" X 37" X 33"

LSSUM-04



SW Sofa 80" X 36" X 33"

LSOTT-02



Storage Ottoman 30" X 30" X 18"

ITEM	DESCRIPTION
LSPCY-01	Panel End Chair 27" X 30" X 32"
LSPCY-02	Panel End Settee 51" X 30" X 32"
LSPCY-04	Panel End Sofa 75" X 30" X 32"
LSSUM-01	Mission Chair 31" X 30" X 28"
LSSUM-04	Mission Settee 55" X 30" X 28"
LSOTT-02	Mission Sofa 78 5/8" x 30" x 28"

78 5/8" X 30" X 28"

ITEM DESCRIPTION

LSCON-01



Contour Chair 30 1/2" X 32" X 34 1/2"

LSCON-02



Contour Settee 52 1/2" X 32" X 34 1/2"

LSCON-04



Contour Sofa 74 1/2" X 32" X 34 1/2"

LSWCP-01



Wood Cap Chair 30 1/2" X 32" X 34 1/2"

LSWCP-01



Wood Cap Settee 52 1/2" X 32" X 34 1/2"

LSWCP-01



Wood Cap Sofa 74 1/2" X 32" X 34 1/2"

ITEM **DESCRIPTION** LS1SB-01 Sled Base Chair 27" X 30" X 32" Sled Base Settee LS1SB-02 51" X 30" X 32" LS1SB-04 Sled Base Sofa 75" X 30" X 32" LS1LE-01 Leg End Chair 27" X 30" X 32" **LS1LE-02** Leg End Settee 51" X 30" X 32"

LS1LE-04



Leg End Sofa 75" X 30" X 32"

ITEM DESCRIPTION

LSGCH-01



LSG Chair 25" X 26" X 31"



Endless textiles available upon request



#### **COFFEE TABLES**

ITEM DESCRIPTION

MPC27-01



Metro Sled Base 36 1/4" X 20 1/4" X 18" 42 1/2" X 24 1/2" X 18"

SLC50-01



Sausalito Cube 42" X 20" X 18"

CLC47-01



Classic 4 leg 48" X 22" X 18" 48" X 48" X 18"

CLC27-01



Classic Sled base 42" X 22" X 18" 48" X 48" X 18"

MPC32-01



Metro Round 32"D X 18" 36"D X 18"

MSC47-01



Mission Style 42" X 22" X 18"

## **COFFEE TABLES**

ITEM DESCRIPTION

CLC28-01



Classic Panel End 42" X 22" X 18" 48" X 48" X 18"

MPC32-02



Metro Strap Leg 36" X 18" X 16 1/4"



## END TABLES

ITEM	DESCRIPTION	
MPT27-01	Metro Sled Base 18" X 20 1/4" X 18" 16 1/4" X 20 1/4" X 22" 24" X 24" X 25"	
MPT27-02	Metro C-Style 36 1/4" X 20" X 18"	
CLT47-01	Classic 4 Leg 28" X 28" X 22" 22" X 26" X 20"	
CLT27-01	Classic Sled Base 28" X 28" X 22" 22" X 26" X 20"	
MPT32-01	Metro Cross Strap 28" X 28" X 18" 32" X 32" X 23"	
SLT50-01	Sausalito Cube	

24" X 24" X 22"

# END TABLES

ITEM		DESCRIPTION
MPT47-01		Mission Style 28 3/4" X 28 3/4" X 22" 22" X 26" X 20"
CLT28-01		Classic Panel End 28" X 28" X 22" 22" X 26" X 20"
	MEDIA 1	TABLES
MPE00-01		Metro Media 40" X 20" X 19 1/4"
MPE00-02		Metro Media 32" X 20" X 28"
SDE02-01		San Diego 2 Door 48" X 18" X 25"
MSE20-01		Mission 2 Drawer Media 42" X 19" X 21"
	MARKET BETTER THE STATE OF THE	

Classic 2 Door Media 42" X 19" X 26"

CLE20-01

#### **DINING TABLES**

ITEM **DESCRIPTION** Metro Spider MP30X-01 36"D X 30" 42"D X 30" CL30X-03 Round Drop Leaf 42"D X 30" MP30R-01 Metro Round Base 36"D X 30"H 42"D X 30"H MP30X-01 Metro Bar Height 36"D X 40" MP30X-02 Metro Square 36" X 36" X 30" 42" X 42" X 30" CL30X-04 Square Drop Leaf 36" X 36" X 30" 42" X 42" X 30"

# DINING TABLES

ITEM	DESCRIPTION
CP30L-02	Capitola Stone Top 38" X 38" X 30"
CL30V-02	Classic Tapered 42" X 36" X 30"
CL30L-02	Square Bar 36" X 36" X 40"
CL30L-02	Classic Dining 72" X 36" X 30"
MP30U-02	Metro Sled 72" X 36" X 30"
MP30T-02	Metro T-Base 72" X 36" X 30"

## DINING TABLES

ITEM DESCRIPTION

MP30L-02



Metro 4 Leg 72" X 36" X 30" 30" X 30" x 30"

CL30X-05

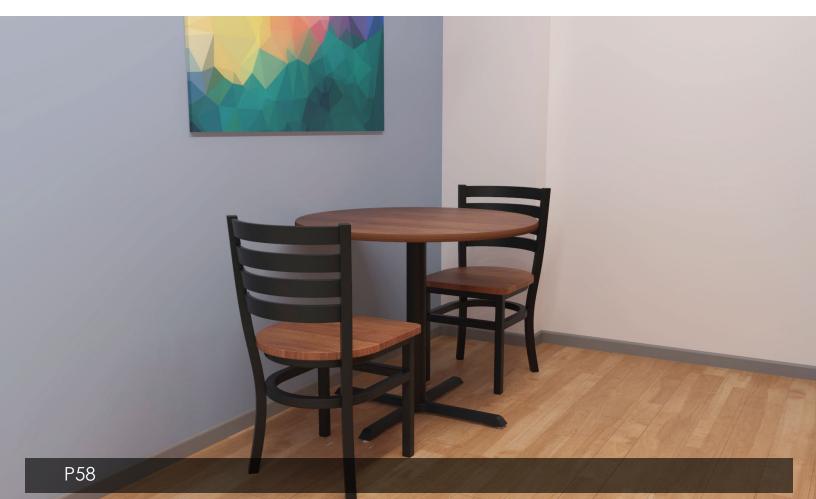


Classic Oval Trestle 72" X 36" X 30"

CL30L-05



Metro Oval 72" X 36" X 30"



## DINING CHAIRS

ITEM	DESCRIPTION
STOVB-01	Vertical Back 16" X 17" X 32"
STMSA-01	MA WS 16" X 17" X 32"
STJVE-01	SFI Jive 20 1/2" X 21" X 34"
ST084-01	4 Leg upholstered seat 18" X 18" X 32"
ST438-01	Plastic and Steel 19 1/2" X 22 3/4" X 31 3/4"
STBDY-01	SFI Brady 17" X 20" X 34"

## **DINING CHAIRS BAR HEIGHT**

ITEM DESCRIPTION

STOVB-02



Vertical Back BH 16" X 17" X 44"

STMSA-02



Steel frame wood seat 16" X 17" X 44"

STJVE-02



SFI Jive BH 20 1/2" X 21" X 46"

STBDY-01



SFI Brady BH 17" X 20" X 44"



# MAS Certified Green® Certificate of Compliance Low-Emitting Materials

Awarded to: SUSTAINABLE FURNITURE, INC. OF RENO, NV

13805 MT. ANDERSON STREET; ZIP CODE: 89506

Category: Contract and Dormitory Furniture - Casegoods

Cert. Scheme: VOC Emissions

Accredited
Standards &
Test Methods:

ANSI/BIFMA e3-2019 Sections 7.6.1, 7.6.2, 7.6.3

CDPH Standard Method v1.2

ANSI/BIFMA x7.1-2011 (R2016)

ANSI/BIFMA e3-2019 Sections 7.6.1, 7.6.2

ANSI/BIFMA e3-2019 Sections 7.6.2

CDPH Standard Method v1.2

\*Conforms Criteria of MAS Certified Green® Program

With: LEED v4.1 ID+C, BD+C

CHPS 2019 Core Criteria 3.0 EQ C6.1.4

Certified Classic Series, Metropolitan Series\*\*, San Simeon Series, Missions Series,

Products: Bedroom & Study, Living & Lounge. "Product tested as representative exemplar for product series listed above.

(Limitations: Mission Chair, Mission Sofa, SFI Snap, SFI Entry, and upholstered seating are excluded from compliant products list.)

Test Date: March 25, 2021 Report No.:2100146 Certificate No.: MAS2100146

Valid: March 2021 to March 2022

classroom furniture

classroom furniture

private offices

open office

open & private offices

open & private offices

classroom pupil desks

classroom, office & dormitory low-emitting materials



Testing Cert. # 2925.01 Product Cert. # 2925.02 Product Certifier, MAS Certified Green CT

Laboratory Testing by Materials Analytical Services, LLC - ISO/IEC 17025:2017 3<sup>rd</sup> Party Product Certification by MAS Certified Green® - ISO/IEC 17065:2012

\*outside of A2LA accreditation scope

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