



## Request for Contract Update

Pursuant to the terms of contract number R191817 & R180102 for Trendway Corporation Contractor must notify and receive approval from Region 4 ESC when there is an update in the contract. No request will be officially approved without the prior authorization of Region 4 ESC. Region 4 ESC reserves the right to accept or reject any request.

Trendway Corporation  
(Contractor) hereby provides notice of the following update on  
this date June 24, 2022.

**Instructions:** Contractor must check all that may apply and shall provide supporting documentation. Requests received without supporting documentation will be returned. This form is not intended for use if there is a material change in operations, such as assignment, bankruptcy, change of ownership, merger, etc. Material changes must be submitted on a "Notice of Material Change to Vendor Contract" form.

**Authorized Distributors/Dealers**  
\_\_\_\_ Addition  
\_\_\_\_ Deletion  
\_\_\_\_ Supporting Documentation

**Price Update**  
\_\_\_\_ Supporting Documentation

**Products/Services**  
\_\_\_\_ New Addition  
\_\_\_\_ Update Only  
\_\_\_\_ Supporting Documentation

**Discontinued Products/Services**  
\_\_\_\_ Supporting Documentation

**States/Territories**  
\_\_\_\_ Supporting Documentation

**Other** \_\_\_\_\_  
\_\_\_\_ Supporting Documentation

Notes: Contractor may include other notes regarding the contract update here: (attach another page if necessary).

Please see the attached documentation of a price increase that went into effect on 5/1/2022.

We ask for this increase to be effective on July 25, 2022 for OMNIA and Region 4 ESC.

Submitted By: Melissa Fuller

**Approved by Email:** Date 6/27/2022 | 9:11 AM CDT

Title: Vertical Markets Contract Manager

**Denied by Email:** Date \_\_\_\_\_

Email Address: mfuller@fellowes.com

DocuSigned by:  
Robert Eigelmann  
Region 4 ESC: \_\_\_\_\_  
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April 1, 2022

To our dealers and valued partners:

In the first quarter of 2022, we have continued to see increased costs in freight, labor, and materials as well as the continued impact of supply chain disruptions. These factors have forced us to make some necessary changes in our pricing.

Effective May 1st, 2022, we will be instituting a list price increase of 9% across all furniture and movable wall product lines. AeraMax Pro, however, will be exempt from this price increase.

Additionally, we will be maintaining our 5% list surcharge on all Pack and Choices metal filing, storage, and desking for the time being. As we continue to monitor the situation with our supply chain we will adjust accordingly as things shift to a more normal state.

Any orders that are received and acknowledged on or before April 30, 2022, will not be affected by the list price increase. For federal, state, and local contracts current pricing will remain in effect until further notice.

Please see below information on Producer Price Index Data for furniture, furniture components, and shipping and fuel costs.

We thank you for your understanding and business during this challenging time.

Trendway