



## REQUEST FOR VENDOR CONTRACT UPDATE

Pursuant to the terms of your awarded vendor contract, all vendors must notify and receive approval from NCPA when there is an update to the contract. No request will be officially approved without the prior written authorization from NCPA. NCPA reserves the right to accept or reject any request.

Via Inc \_\_\_\_\_ (Vendor Name) hereby provides notice of the following update to NCPA contract number: 07-128 on this date 12.13.2023.

### Instructions:

**Vendors must check all that may apply and provide supporting documentation.** Be sure to sign the signature page with all required signatures, prior to submitting your update for approval.

*This form is not intended for use if there is a change in operations, which may adversely affect members, i.e. assignment, bankruptcy, change of ownership, merger, etc.*

### Authorized Affiliates/Dealers/Distributors/Resellers

- Additions
- Deletions

### Products/Services (check all that apply)

- Additions
- Deletions
- Modifications
- Pricing Update

**Other** Vendor may include other notes regarding the contract update here: (attach another page if necessary).

We will attach the supporting documentation, including PPI data and commercial increase announcement. We have a modest 3% increase, that began 12.6.2023. We ask for Region 14 to accept this price increase at this time.

Via Inc

Vendor Name

Heather Arnold

Submitted By



Signature

12.13.2023

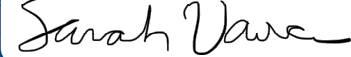
Date

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**FOR USE BY NCPA ONLY:**

Sarah Vavra, SVP Public Sector Contracting

DocuSigned by:



Signature

12/17/2023 | 9:24 PM CST

Date



Region-14 ESC Education  
Services Center Abilene  
TX 79601

RE: Contract 07-128 Via Inc Price Increase

Via Inc has tried to minimize any increases to our customers. But with today's ever-changing market increases on supplies/shipping/and cost of labor, to only mention a few, we have had to increase our goods 3% effective 12.6.2023.

Reasons for these increases are found in our supporting documentation that is attached with this letter. This data is from the PPI, which is found at <https://beta.bls.gov/dataQuery/search>.

Our new price list is online, and found at: <https://viaseating.com/professional-resources/pricing-tools/>

No Changes to any other terms or conditions, including discounting is being requested. We understand the price list is used for pricing only, and the terms and conditions of the contract will supersede any other terms listed in our current pricelist.

We would like to request this change to be implemented as soon as possible.

Please let us know if you have any questions.

A handwritten signature in blue ink that reads "Heather M. Arnold".

Heather Arnold  
Contracts Manager  
Via Inc  
[harnold@viaseating.com](mailto:harnold@viaseating.com)  
Ph: 812-686-8427



## Via Seating Price Increase

Dear Via Supporters

November 6, 2023

As you are aware, the current marketplace is going through a very challenging time with respect to the supply chain. We are seeing significant increases in our core raw materials such as wood, steel, foam and even packaging. These increases have ranged anywhere between seven to thirty percent! The cost for both inbound and outbound freight has also increased.

To help offset some of these costs, Via Seating will be implementing a 3% price increase across all lines effective December 6th, 2023.

Any orders received after this date will be processed with this new pricing.

Pricing tools:

- New pricing update is live on all indoor & outdoor products on [Spec-It!](#)
- Project Matrix update expected to be available mid-to-late November
- CET updated pricing to be available for download starting in mid-November to early December.
- KITS Collaborator update available mid-December
- 2020 update available for download mid-to-late December.
- Hedburg update expected to be available early January 2024

If you have any questions with respect to this, please don't hesitate to reach out. We can provide more specific detail on component increases if needed.

Sincerely,

Best regards

A handwritten signature in black ink, appearing to read "Nora Fenlon", is placed over a light gray rectangular background.

Nora Fenlon – CCO Via Seating

[nora@viaseating.com](mailto:nora@viaseating.com) - Direct: 775-842-1339